

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES  
COMMITTEE OF THE WHOLE  
AGENDA**

**TUESDAY, DECEMBER 9, 2025**

**4:00 PM**

**COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING**

**PAGE NO.**

- |       |       |  |
|-------|-------|--|
|       | I.    | CALL TO ORDER (COMMITTEE CHAIR CRETE)  |
|       | II.   | ROLL CALL  |
|       | III.  | PLEDGE OF ALLEGIANCE   |
|       | IV.   | CHANGES TO AGENDA  |
|       | V.    | APPROVAL OF AGENDA   |
| 43-46 | VI.   | MINUTES (11/4/2025)  |
|       | VII.  | PUBLIC INPUT   |
|       | VIII. | PETITIONS AND COMMUNICATIONS   |
| 1-2   | A.    | Bay County Sheriff: Canteen Services (Tiggs) Agreement Extension (2026-2027) (Seeking Board approval for extension of the Commissary Delivery Services Agreement with Canteen Services for one additional year, commencing on January 26, 2026, and ending on January 25, 2027; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 3-4   | B.    | Remonumentation Administrator: 2026 Remonumentation Program (Seeking Board approval of the 2026 Remonumentation Grant; authorization for Board Chair to sign all required documents and contracts tied to the grant; approval of required budget adjustments – proposed resolution attached)   |
|       | C.    | Health Officer:  |
| 5-6   | 1.    | MDHHS Supplemental and Local Stabilization Funds (Seeking Board approval to accept supplemental allocation from the Michigan Department of Health and Human Services (MDHHS) in the amount of \$95,281 for local stabilization efforts; authorization for the Board Chair to sign; approval of required budget adjustments – proposed resolution attached)                                     |

- 7-8**                      **2. Temporary Medical Examiner Contract Extension (Seeking Board approval of temporary contract extension with Dr. William Morrone for Medical Examiner services through March 31, 2026; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**

#### D. Bay County Courts:

- |       |   |
|-------|---|
| 9-10  | 1. Thomson Reuters (Westlaw) Agreement 2026 (Seeking Board approval of Agreement for a 12-month subscription service to Westlaw for assistance with legal research for the year 2026; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)  |
| 11-12 | 2. Jury Management System 2026 (Seeking Board approval of renewal of the Agreement with Jury Systems Incorporated for FY 2026; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)   |
| 13-16 | 3. Community Corrections: Service Provider Agreements 2026 (Seeking Board approval for 2026 Service Provider Agreements; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)   |
| 17-18 | 4. Community Corrections: Home Confinement, Inc. Agreement FY2026 (Seeking Board approval of Agreement for FY 26; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)  |
| 19-21 | E. Department on Aging Director: Acceptance of Michigan Health Endowment Fund Grant Award for the Bay County Guardianship Diversion Project –2026-2027 (Seeking Board approval to accept the Michigan Health Endowment Fund grant award in the amount of \$500,000 for the Bay County Department on Aging to administer the Bay County Guardianship Diversion Project from January 1, 2026, through December 31, 2027; authorization for Board Chair to sign; authorization for Department on Aging Director to serve as the grant administrator, working in partnership with the Honorable Judge Miner, the Bay County Probate Court, and Legal Services of Eastern Michigan to fulfill the requirements of the grant; approval of required budget adjustments - proposed resolution attached) |
| 22-23 | F. Environmental Affairs & Community Development Director: ESRI Small Municipal and County Government Enterprise Agreement 2026-2028 (Seeking Board approval for the ESRI Small Municipal and County Government Enterprise Agreement for a period of three (3) years; authorization for Board Chair to sign and execute Agreements between the Bay County Department of Water and Sewer and the Bay County Road Commission outlining each component unit's usage and annual cost under the Enterprise Agreement; approval of required budget adjustments - proposed resolution attached)  |

- 11-12**

- 13-16**

- 17-18**

- 19-21**

- 22-23**

- 24-26                    G. Recreation & Facilities Director: Civic Arena Food Supplies Budget Adjustment 2025-2026 (Seeking Board approval for budget adjustment in the amount of \$15,000 for the 2025 Civic Arena Budget and \$25,000 for the 2026 Civic Arena Budget for the purchase of concession items for the Bay County Civic Arena Concession Stand with funds to come from the General Fund, Fund Balance; approval of required budget adjustments - proposed resolution attached)
- H. Personnel Director:
- 27-28                    1. Flexible Administrators HSA Agreement 2026 (Seeking Board approval of Agreement for the administration of Health Savings Accounts for FY2026; approval of required budget adjustments - proposed resolution attached)
- 29-30                    2. BCBS Schedule A – 2026 (Seeking Board approval of BCBS Contract for health insurance coverage (effective January 1, 2026, through December 31, 2026); authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
- I. Finance:
- 31                        1. Analysis of General Fund Equity 2025 (Receive)
- 32-33                    2. Update Regarding Executive Directive #2007-11 (Receive)
- 34-35                    3. Information Systems: 123.NET Fiber Internet Service Agreement for the New Bay County Health Center 2026 (Seeking Board approval of Agreement for a 60-month term; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
- 36-38                    4. Purchasing: RFQu 2025-09 Jail Feasibility Study and Building Assessment Consultant (Seeking Board approval to receive bid award for RFQu 2025-09 Jail Feasibility Study and Building Assessment Consultant to Abonmarche; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
- 39                        J. Payables – General (Proposed resolution attached)
- 40-42                    K. Office of Assigned Counsel – October 2025 Report (Receive)
- IX.                      REFERRALS
- X.                        UNFINISHED BUSINESS

- XI. NEW BUSINESS
- XII. CLOSED SESSION (IF REQUIRED)
- XIII. MISCELLANEOUS
- XIV. ANNOUNCEMENTS
- XV. ADJOURNMENT

**PLEASE NOTE THE CHANGE:** The Committee Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. **Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.**

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting ([paigen@baycountymi.gov](mailto:paigen@baycountymi.gov)).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130





**Troy R. Cunningham**  
*Sheriff Of Bay County*

Christopher D. Mausolf  
Undersheriff

Troy A. Stewart  
Jail Administrator

**To:** Jerome Crete, Chair, Committee of the Whole  
**From:** Sheriff Troy R. Cunningham *TRC*  
**Date:** November 25, 2025  
**Subject:** Canteen Services (Tiggs) – Commissary Vendor

**Request:** The Bay County Sheriff's Office is requesting approval to extend the Commissary Delivery Services Agreement with Canteen Services for one additional year, commencing on January 26, 2026, and ending on January 25, 2027.

**Background:** The agreement with Canteen Services to provide inmate commissary services and kiosk services at the Bay County Jail began in 2016, was amended in 2020 and is currently in a one-year extension period. The current contract will expire on January 25, 2026.

**Finance/Economics:** The Jail budget includes funds to cover indigent provisions and requires no change in funding at present.

**Recommendation:** It is recommended to approve the extension of the Commissary Delivery Services Agreement with Canteen Services for one additional year, and upon approval, authorize the Board Chair to sign all required documents.

**CC:** Undersheriff Christopher D. Mausolf  
Lindsey Arsenault, BOC  
Scott Trepkowski, Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
File Copy

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

WHEREAS, The Bay County Sheriff's Office is requesting approval to extend the Commissary Delivery Services Agreement with Canteen Services for one additional year, commencing on January 26, 2026, and ending on January 25, 2027; and

WHEREAS, The agreement with Canteen Services to provide inmate commissary and kiosk services at the Bay County Jail was originally executed in 2016, amended in 2020, and is currently operating under a one-year extension. The Agreement is set to expire on January 25, 2026; and

WHEREAS, The Jail budget includes funds to cover indigent provisions and requires no change in funding at present; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the extension of the Commissary Delivery Services Agreement with Canteen Services for one additional year, commencing on January 26, 2026, and ending on January 25, 2027; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the Agreement extension with Canteen Services (Tiggs) on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Sheriff - Canteen Services (Tiggs) Agreement Extension (2026-2027)

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## BAY COUNTY DRAIN COMMISSIONER

MICHAEL RIVARD  
rivardm@baycountymi.gov

515 CENTER AVENUE, SUITE 601  
BAY CITY, MICHIGAN 48708-5127  
drainoffice@baycountymi.gov

PHONE (989) 895-4290  
FAX (989) 895-4292  
TDD (989) 895-4049  
(HEARING IMPAIRED)

### MEMORANDUM

DATE: November 24, 2025  
TO: Jerry Crete, Chairman, Committee of the Whole  
FROM: Mark Basket, Bay County Remonumentation Administrator  
RE: Remonumentation Program Administration Items:  
Authorization to execute the 2026 Remonumentation Grant and Resulting  
Documentation and Contracts

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**Background:** We are in our 33rd year of our program with the State of Michigan. The grant program requires a yearly submission of an application identifying a work plan for the grant year.

I am requesting approval of the Remonumentation Grant as well as authorization to have the Board Chair sign contracts for the survey work, subject to a review by Corporation Counsel. The resolution should include language that Budget adjustments related to the Remonumentation Program, if required, are approved.

**Finances:** The remonumentation program is funded through a combination of state grant dollars and a fee on deed recordings which are specifically allowed by state law to be allocated to the program into a reserve account. No funding from the general fund is requested.

**Recommendation:** Approval of Grant and authorization of Board Chair signatures and Budget adjustments if necessary.

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (12/9/2025)

**WHEREAS,** Bay County is in its 33rd year of the Remonumentation Program with the State of Michigan and the grant program requires a yearly submission of an application identifying a work plan for the grant year; and

**WHEREAS,** The Remonumentation Program is funded through a combination of state grant dollars and a fee on deed recordings, which are specifically allowed by state law to be allocated to the program into a reserve account; and

**WHEREAS,** No funding from the general fund is requested; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the 2026 Remonumentation Grant and authorizes the Chairman of the Board to execute the grant application and award documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

**RESOLVED** That the Chairman of the Board is further authorized to execute contracts required for survey work for the Remonumentation Program following Corporation Counsel review and approval; Be It Further

**RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Finally

**RESOLVED** That budget adjustments related to the Remounumentation Program, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Drain Office – 2026 Remonumentation Program

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_





1200 Washington Avenue Bay City, Michigan 48708  
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049  
[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

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James A. Barcia  
Bay County Executive

Joel R. Strasz  
Public Health Officer

**TO:** Jerome Crete, Chair –Committee of the Whole  
**FROM:** Joel R. Strasz, Health Officer  
**DATE:** December 2, 2025  
**CC:** James Barcia, Amber Davis-Johnson, Kim Priessnitz, Amy Yakich  
**RE:** ACCEPTANCE AND DISTRIBUTION OF MDHHS SUPPLEMENTAL & LOCAL STABILIZATION FUNDS

### **BACKGROUND**

The Bay County Health Department received a supplemental allocation for “local stabilization efforts” from the Michigan Department of Health and Human Services in the amount of \$95,281 to be used at the health department’s discretion for reimbursement of reasonable and allowable costs of required and allowable health services described in MCL 333.2475 not otherwise reimbursed.

### **FINANCIAL CONSIDERATIONS**

The amount received from MDHHS is \$95,281 as noted above. There are no matching requirements from general funds to receive and utilize this funding.

### **RECOMMENDATION**

The Health Department recommends the supplemental funds be accepted and approved and any agreements (if necessary) be signed by the Board Chair, and seeks Board approval for any necessary budget adjustments relating to this supplemental funding.

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (12/9/2025)

**WHEREAS,** The Bay County Health Department has received a supplemental allocation for local stabilization efforts from the Michigan Department of Health and Human Services (MDHHS) in the amount of \$95,281 to be used at the Health Department's discretion for reimbursement of reasonable and allowable costs of required and allowable health services described in MCL 333.2475, not otherwise reimbursed; and

**WHEREAS,** The funds received from MDHHS require no matching contributions from Bay County general funds; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners accepts the supplemental allocation from the Michigan Department of Health and Human Services (MDHHS) in the amount of \$95,281 for local stabilization efforts and authorizes the Board Chair to execute any agreements or documentation required pertaining to this funding allocation, contingent upon Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Health Department – MDHHS Supplemental and Local Stabilization Funds

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



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James A. Barcia  
Bay County Executive

Joel R. Strasz  
Public Health Officer

**TO:** Tim Banaszak, Board Chair  
**FROM:** Joel R. Strasz, Health Officer  
**DATE:** December 4, 2025  
**CC:** James Barcia, Amber Johnson, Scott Trepkowski, Kim Priessnitz, Amy Yakich, Nicole Putt  
**RE:** Temporary Contract Extension with Dr. William Morrone for Medical Examiner Services

**BACKGROUND:**

In November, the Health Department, submitted to the board a memorandum to authorize a competitive bid process to provide professional services as Medical Examiner. However, due to unforeseen delays, that RFQ will not be released and fully settled by December 31<sup>st</sup> as anticipated. To accommodate a gap in coverage, the Health Department wishes to temporarily extend the contract with Dr. William Morrone until March 31, 2026 so the RFQ can be released, bids accepted and awarded in accordance with the county's purchasing policy.

**FINANCIAL CONSIDERATIONS:**

There are no financial considerations currently as funds for the services are already budgeted.

**RECOMMENDATION:**

The Health Department recommends the board's approval to extend the contract until March 31<sup>st</sup>, and authorize the Board Chair to sign any and all necessary documents with review and approval as to form by Corporation Counsel and to approve any needed budget adjustments, if necessary.

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

WHEREAS, The Bay County Health Department initiated a competitive Request for Qualifications (RFQ) process in November 2025 to secure professional Medical Examiner services; and

WHEREAS, Due to unforeseen delays in the release and completion of the RFQ process, a new Medical Examiner services contract will not be fully executed prior to the current contract's expiration on December 31, 2025; and

WHEREAS, A lapse in Medical Examiner coverage would pose a significant risk to public health, public safety, and legal operations in Bay County; and

WHEREAS, To ensure uninterrupted Medical Examiner services, the Bay County Health Officer recommends a temporary contract extension with Dr. William Morrone through March 31, 2026, allowing sufficient time for the RFQ process to be completed in accordance with Bay County's purchasing policies; and

WHEREAS, Funding for Medical Examiner services is already included in the current budget, and no additional General Fund appropriation is required at this time; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a temporary contract extension with Dr. William Morrone for Medical Examiner services through March 31, 2026, and authorizes the Chairman of the Board to execute all necessary documents to effectuate this extension, following Corporation Counsel review and approval; Be it Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Health Department – Temporary Medical Examiner Contract Extension 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_





## *Eighteenth Judicial Circuit of Michigan*

1230 Washington Avenue  
Bay City, Michigan 48708

**JOSEPH K. SHEERAN**  
CIRCUIT JUDGE  
CHIEF JUDGE  
BAY COUNTY COURTS

(989) 895-4224  
FAX (989) 895-2002  
TDD (989) 895-4049  
(Hearing Impaired)

**TO:** Jerome Crete, Chair, Committee of the Whole

**FROM:** Amanda Shores, Administrator, Bay County Court Facility

**DATE:** December 1, 2025

**RE:** Thomson Reuters (Westlaw)

---

### **REQUEST:**

The Bay County Courts are requesting approval to enter a 12-month subscription service with Thomson Reuters. This subscription allows access for 21 attorneys, and complimentary access for 21 non-attorneys, to Westlaw for assistance with legal research. The Courts are requesting to allow the Board Chair to sign the 12-month subscription.

### **BACKGROUND:**

The courts have subscribed to Westlaw since 2008. Westlaw is an online legal research tool that is comprehensive, reliable, and trusted by the Courts. Westlaw allows legal research to be done accurately and efficiently. Westlaw allows court employees to gain instant access to up-to-date statutes, case law, regulations, and legal analysis. This dramatically reduces the time spent locating and verifying information.

### **FINANCE:**

The subscription price will be \$3,727.51 per month, for a total of 12 months. The annual subscription will be \$44,730.12.

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, The Bay County Courts are requesting approval to enter a 12-month subscription service with Thomson Reuters. This subscription allows access for 21 attorneys, and complimentary access for 21 non-attorneys, to Westlaw for assistance with legal research; and
- WHEREAS The courts have subscribed to Westlaw since 2008. Westlaw is an online legal research tool that is comprehensive, reliable, and trusted by the Courts; and
- WHEREAS, Westlaw allows legal research to be done accurately and efficiently by allowing court employees to gain instant access to up-to-date statutes, case law, regulations, and legal analysis. This dramatically reduces the time spent locating and verifying information; and
- WHEREAS, The subscription price will be \$3,727.51 per month, for a total of 12 months. The annual subscription will be \$44,730.12. Funds are currently budgeted in the 2026 approved budget; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves an Agreement between Thomson Reuters (Westlaw) and Bay County (Courts) for a 12-month subscription service to Westlaw for assistance with legal research for the year 2026; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the Agreement with Thomson Reuters (Westlaw) and any related documents following Corporation Counsel review and approval; Be It Further
- RESOLVED That budget adjustments relating to this Contract, if required, are approved

JEROME CRETE, CHAIR  
AND COMMITTEE

## Courts - Thomson Reuters (Westlaw) Agreement 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## *Eighteenth Judicial Circuit of Michigan*

1230 Washington Avenue  
Bay City, Michigan 48708

**JOSEPH K. SHEERAN**  
CIRCUIT JUDGE  
CHIEF JUDGE  
BAY COUNTY COURTS

(989) 895-4224  
FAX (989) 895-2002  
TDD (989) 895-4049  
(Hearing Impaired)

**TO:** Jerome Crete, Chair, Committee of the Whole  
**FROM:** Amanda Shores, Administrator, Bay County Court Facility  
**DATE:** December 1, 2025  
**RE:** Jury Management System

---

### **REQUEST:**

The Bay County Courts are requesting approval of the Fiscal Year 2026 Jury Management System Software Maintenance Agreement.

### **BACKGROUND:**

The Bay County Courts uses Jury Systems Incorporated's software application to manage the jury function for selection, summonsing, attendance, and payment of jurors. The attached annual contract needs renewal for the 2026 Fiscal Year.

### **FINANCE:**

The annual cost is \$10,111. There has been no increase in the costs since last fiscal year. The annual costs are a budgeted item in the court's appropriation.

### **RECOMMENDATION:**

We respectfully request the Board Chair sign the 2026 Jury Management System Software Maintenance Agreement.

cc: Corporation Counsel; Scott Trepkowski

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (12/9/2025)

**WHEREAS,** The Bay County Courts use Jury Systems Incorporated (JSI) software application to manage the jury function for selection, summoning, attendance, and payment of jurors; and

**WHEREAS,** The annual agreement is requested to be renewed for the 2026 Fiscal Year; and

**WHEREAS,** The annual cost is \$10,111. There has been no increase in the costs since the last fiscal year. The annual costs are a budgeted item in the court's 2026 appropriation; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves renewal of the Agreement with Jury Systems Incorporated and Bay County (Courts) for FY2026 and authorizes the Chairman of the Board to execute said Agreement and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Courts – Jury Management System 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_





## **COUNTY OF BAY**

### **Office of Community Corrections**

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**To:** Jerome Crete, Chair Committee of the Whole  
**From:** Lisa Neal, Community Corrections Coordinator  
**Date:** December 2, 2025  
**Re:** Community Corrections Department-Michigan Department of Corrections- Vendor Agreements

#### **REQUEST:**

Approve and sign contracts with SMB Program, d/b/a TRICAP, INC and Sacred Heart Rehabilitation Center d/b/a BASIS.

#### **BACKGROUND:**

Each year, the Community Corrections Department requests grant funding from the Michigan Department of Corrections for the purpose of providing services to the community. These services include outpatient substance abuse treatment; substance use disorder assessments and the Opioid Methamphetamine Specific Program (OMSP). These program services assist in pre-trial supervision services, in addition to lowering prison commitments, lowering recidivism and providing valuable drug treatment. Routinely, the Michigan Department of Corrections contracts with SMB Program d/b/a TRICAP, INC, and Sacred Heart Rehabilitation Center d/b/a BASIS, providers for these services. The SMB Program offers OMSP. Sacred Heart provides substance abuse evaluations and outpatient treatment.

On May 6, 2025, the Bay County Board of Commissioners, pursuant to Resolution 2025-89 authorized the execution of the Community Correction grant documents including the application and award documents. Bay County Community Corrections was awarded \$163,770.00 for the FY 2026 Michigan Department of Corrections Grant Program to contract the service providers.

Pursuant to the terms and conditions of the grant agreement, the Department of Community Corrections is seeking authorization to enter into the following service agreements with the service providers: (1) Non-Core Service Agreement with SMB Probation Center for OMSP: (2) Substance Abuse Evaluations Agreement with Sacred Heart: and (3) Outpatient Substance Abuse Treatment Agreement with Scared Heart.

**FINANCE:**

There is no financial impact to Bay County because the service contracts are paid for entirely with grant funds. No service contracts will not be entered into unless the grant funding is awarded to Bay County. Further, the services contracts provide for contract termination if there is no available granting funding.

**RECOMMENDATION**

I am requesting that Bay County Board of Commissioners authorize and approve all related 2026 service contracts and agreements with the service providers, subject to legal review by the Office of Corporation Counsel.

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, Each year the Bay County Community Corrections Department applies for grant funding from the Michigan Department of Corrections to support community-based services; and
- WHEREAS, The services include outpatient substance abuse treatment, substance use disorder assessments and the Opioid Methamphetamine Specific Program (OMSP); and
- WHEREAS, These program services assist in pre-trial supervision services, in addition to lowering prison commitments, lowering recidivism and providing valuable drug treatment; and
- WHEREAS, The Michigan Department of Corrections routinely contracts with SMB Program d/b/a TRICAP, INC and Sacred Heart Rehabilitation Center d/b/a BASIS to provide these services, with SMB Program delivering the OMSP program and Sacred Heart providing substance abuse evaluations and outpatient treatment; and
- WHEREAS, On May 6, 2025, the Bay County Board of Commissioners, pursuant to Resolution No. 2025-89, authorized the execution of the Community Correction grant documents, including the application and award documents. Bay County Community Corrections was awarded \$163,770.00 for the FY 2026 Michigan Department of Corrections Grant Program to contract the service providers; and
- WHEREAS, Pursuant to the terms of the grant agreement, the Department of Community Corrections seeks authorization to enter into the following service agreements with designated providers:
- (1) Non-Core Service Agreement with SMB Probation Center for OMSP services,
  - (2) Substance Abuse Evaluations Agreement with Sacred Heart, and
  - (3) Outpatient Substance Abuse Treatment Agreement with Sacred Heart; and
- WHEREAS, There is no financial impact to Bay County because the service contracts are paid for entirely with grant funds. No service contracts will be entered into unless the grant funding is awarded to Bay County. Further, the services contracts provide for contract termination if there is no available granting funding; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the 2026 Service Contracts and Agreements between Bay County Community Corrections and the designated providers as outlined above; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute said service Contracts and Agreements on behalf of Bay County (Community Corrections) following Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR  
AND COMMITTEE**

**Courts/Community Corrections – Service Provider Agreements 2026**

**MOVED BY COMM.** \_\_\_\_\_

**SUPPORTED BY COMM.** \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

**VOTE TOTALS:**

**ROLL CALL:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**VOICE:** YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

**DISPOSITION:** ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_





## **COUNTY OF BAY**

### **Office of Community Corrections**

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**To:** Jerome Crete, Chair Committee of the Whole  
**From:** Lisa Neal, Community Corrections Coordinator  
**Date:** December 2, 2025  
**Subject:** FY 2026 Tether Agreement with Home Confinement, Inc.

#### **REQUEST:**

Approve and sign contract with Home Confinement, Inc.

#### **BACKGROUND:**

The Community Corrections department has been requesting a grant yearly from MDOC-OCC for the purposes of providing services in the community to keep prison commitments low. The request for funding to provide tether for offenders was denied; however, the Bay County Community Corrections Advisory Board has voted and approved to move forward with offender pay GPS and Continuous Alcohol Monitoring Tether (SCRAM). Tether would be utilized for defendants charged with Operating While Intoxicated, victim cases, serious misdemeanors and non-violent felonies scoring 6 or higher on the Pre-arraignment Risk Assessment or violent felonies scoring 3 or higher on the Pre-arraignment Risk Assessment. Tether would allow the defendant to be supervised during the pretrial stage outside of jail and continue to maintain public safety. Bay County Community Corrections staff will be responsible for installing the tether. Home Confinement, Inc. will provide all monitoring and notification of any violations.

#### **FINANCE:**

There would be no cost to Bay County as the defendant will sign a contract with Home Confinement, Inc. and pay them directly. All defendants will need to pay an enrollment fee of \$50.00 to Home Confinement, Inc, and on a quarterly basis that money will be sent to Bay County Community Corrections. Any monies generated from the tether program will be used to further Community Corrections programming.

#### **RECOMMENDATION:**

It is recommended that the Bay County Board of Commissioners authorize and approve the FY2026 Tether Agreement with Home Confinement, Inc., subject to legal review by the Office of Corporation Counsel.

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, The Bay County Community Corrections department has been requesting a grant yearly from MDOC-OCC for the purposes of providing services in the community to keep prison commitments low; and
- WHEREAS, The request for funding to provide tethers for offenders was denied; however, the Bay County Community Corrections Advisory Board has voted and approved to move forward with offender pay GPS and Continuous Alcohol Monitoring Tether (SCRAM); and
- WHEREAS, Tethers would be utilized for defendants charged with Operating While Intoxicated, victim cases, serious misdemeanors, and non-violent felonies scoring 6 or higher on the Pre-arraignment Risk Assessment or violent felonies scoring 3 or higher on the Pre-arraignment Risk Assessment; and
- WHEREAS, Tether would allow the defendant to be supervised during the pretrial stage outside of jail and continue to maintain public safety. Bay County Community Corrections staff will be responsible for installing the tether. Home Confinement, Inc. will provide all monitoring and notification of any violations; and
- WHEREAS, There would be no cost to Bay County, as the defendant will sign a contract with Home Confinement, Inc. and pay them directly. All defendants will need to pay an enrollment fee of \$50.00 to Home Confinement, Inc. This fee will be sent to Bay County Community Corrections on a quarterly basis. Any funds generated from the tether program will be used to further Community Corrections programming; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the FY2026 Tether Agreement with Home Confinement, Inc. and Bay County (Community Corrections) for FY 2026 and authorizes the Board Chair to execute said Agreement and any related documents on behalf of Bay County, following review and approval by Corporation Counsel; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Courts/Community Corrections – Home Confinement, Inc Agreement 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



**BAY COUNTY  
DEPARTMENT ON AGING**

**James A. Barcia**  
County Executive

**Beth Eurich, LBSW**  
Director  
[euriche@baycountymi.gov](mailto:euriche@baycountymi.gov)

**Jessica Somerlott, LBSW**  
Senior Services Manager  
[somerlottj@baycountymi.gov](mailto:somerlottj@baycountymi.gov)

**Patty Gomez**  
Programming Services Manager  
[gomezp@baycountymi.gov](mailto:gomezp@baycountymi.gov)

**Jessica Foss**  
Nutrition Services Manager  
[fossj@baycountymi.gov](mailto:fossj@baycountymi.gov)

To: Jerry Crete, Chairman, Committee of the Whole  
From: Beth Eurich, Director, Department on Aging  
Date: 11/17/25  
Cc: Jim Barcia, Amber Johnson, Scott Trepkowski, Alex Poirier  
RE: Request to accept the Michigan Health Endowment Fund grant award for the Bay County Guardianship Diversion Project.

**BACKGROUND:** Michigan Elder Justice Initiative (MEJI) applied for and received funding through the Michigan Health Endowment Fund for the Michigan Guardianship Diversions project for fiscal years 2023 - 2025. Since March of 2024, the project has been piloted in four counties: Bay, Grand Traverse, Muskegon, and Genesee. Bay County has had great success in assisting vulnerable adults and working with Judge Miner and Probate Court. Bay County Department on Aging was awarded a grant from the Michigan Health Endowment Fund on November 5, 2025 for the amount of \$500,000. The grant period for this award is 1/1/2026 through 12/31/2027. The program will end and personnel will be terminated at the end of the grant cycle.

**FINANCE and ECONOMICS:** Bay County Department on Aging will be receiving a total of \$500,000, over two years (FY26 & 27), to fund the Bay County Guardianship Diversion Project from the Michigan Health Endowment Fund.

Bay County Department on Aging Director will be the administrator of the grant. Judge Miner, the Bay County Probate Court, Legal Services of Eastern Michigan (LSEM) will work collaboratively with Department on Aging to fulfill the grant requirements.

Indirect costs, approximately \$30, 804, have been written into the grant budget. Any other indirect cost will be covered by the Department on Aging.

The Michigan Health Endowment Fund will be used primarily to pay salaries for one lawyer through LSEM, and one part-time social worker (DOA employee) to continue the work of the Guardianship Diversion Project in Bay County. Department on Aging will be contracting and setting up LSEM as a vendor for the lawyer position.

**RECOMMENDATION:** Upon favorable review by Corporation Counsel, Bay County Department on Aging recommends the Board of Commissioners accept the Michigan Health Endowment Fund grant of \$500,000, have the Board of Commissioners Chair sign needed grant documents and authorize the Board Chair to sign any agreements necessary to retain legal services as defined under the grant and any needed budget adjustments be approved.

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**515 Center Avenue, Suite 202 Bay City, Michigan 48708**  
Tel: (989) 895-4100 Fax: (989) 895-4094  
Email: [divonaging@baycountymi.gov](mailto:divonaging@baycountymi.gov) Website: [www.baycountymi.gov/Aging/](http://www.baycountymi.gov/Aging/)

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS,** The Michigan Elder Justice Initiative (MEJI) applied for and received funding through the Michigan Health Endowment Fund for the Michigan Guardianship Diversions Project for fiscal years 2023 through 2025, which has been piloted since March 2024 in Bay, Grand Traverse, Muskegon, and Genesee Counties; and
- WHEREAS,** Bay County has experienced significant success in assisting vulnerable adults through this initiative, working collaboratively with the Honorable Judge Miner and the Bay County Probate Court; and
- WHEREAS,** Bay County Department on Aging was awarded a grant from the Michigan Health Endowment Fund on November 5, 2025, in the amount of \$500,000; and
- WHEREAS,** The grant period runs from January 1, 2026, through December 31, 2027. The program will conclude at the end of the grant cycle, and all associated personnel positions will end at that time; and
- WHEREAS,** The Bay County Department on Aging will receive a total of \$500,000 over fiscal years 2026 and 2027 to administer and implement the Bay County Guardianship Diversion Project; and
- WHEREAS,** The Department on Aging Director will serve as the grant administrator, working in partnership with the Honorable Judge Miner, the Bay County Probate Court, and Legal Services of Eastern Michigan to fulfill the requirements of the grant; and
- WHEREAS,** Indirect costs of approximately \$30,804 have been incorporated into the grant budget, and the Department on Aging will cover any additional indirect costs; and
- WHEREAS,** Grant funds will be used primarily to support one attorney through Legal Services of Eastern Michigan and one part-time social worker employed by the Department on Aging to carry out the work of the Guardianship Diversion Project, with the Department on Aging contracting with Legal Services of Eastern Michigan as a vendor for legal services; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves acceptance of the Michigan Health Endowment Fund grant award in the amount of \$500,000 for the Bay County Department on Aging to administer the Bay County Guardianship Diversion Project from January 1, 2026, through December 31, 2027; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute all required grant documents, agreements necessary to retain legal services as defined under the grant, and any required budget adjustments following Corporation Counsel review and approval; Be It Further
- RESOLVED** The Department on Aging Director will serve as the grant administrator, working in partnership with the Honorable Judge Miner, the Bay County Probate Court, and Legal Services of Eastern Michigan to fulfill the requirements of the grant; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County;

furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Department on Aging – Acceptance of Michigan Health Endowment Fund Grant Award for the Bay County Guardianship Diversion Project –2026-2027

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

## RECREATION & FACILITIES

**CRISTEN GIGNAC, DIRECTOR**

[gignacc@baycountymi.gov](mailto:gignacc@baycountymi.gov)

**Jon Morse, Buildings & Grounds Supervisor**

[morsej@baycountymi.gov](mailto:morsej@baycountymi.gov)

**Brad Moses, Civic Arena Manager**

[mosesb@baycountymi.gov](mailto:mosesb@baycountymi.gov)

**Daniel Neering, Recreation Manager**

[neeringd@baycountymi.gov](mailto:neeringd@baycountymi.gov)

**Juliet Nicholls, Community Center Manager**

[nichollsj@baycountymi.gov](mailto:nichollsj@baycountymi.gov)

**Dan Tomczak, Pinconning Park Manager**

[tomczakd@baycountymi.gov](mailto:tomczakd@baycountymi.gov)



## BAY COUNTY

**JAMES A. BARCIA**

County Executive

Tel: (989) 895-4132

Fax: (989) 895-2094

To: Jerry Crete, Chairman of the Committee of the Whole  
From: Cristen Gignac, Director of Recreation & Facilities  
Date: December 1, 2025  
Subject: Food Supplies at the Civic Arena

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**Request:** To gain approval from the Board of Commissioners for a budget adjustment at the Bay County Civic Arena for Food Supplies.

**Background:** The Bay County Civic Arena's concession stand is a popular place for snacks. So popular, the Civic Arena is in need of approval for appropriate budget adjustments to allow the concession stand to remain stocked for customers. As the concession stand turns a nice profit on food sold, it is requested that the budget adjustment increase for food supplies be equal to the increase in budgeted revenue for food sales, taxable and non-taxable.

**Economics:** Budget adjustment is required. The budget adjustment will be an equal increase in food supplies and food sales. No net change to the bottom line.

**Recommendation:** It is recommended the Board approve a budget adjustment for the 2025 and 2026 budget years to increase, when necessary, the food supplies expense and raise budgeted revenue at the same amount.

Cc: Community Center, Corporation Counsel, Finance, Jim Barcia



## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS,** The Bay County Civic Arena's concession stand continues to be a highly frequented spot for patrons. Due to increased demand, approval is needed for the appropriate budget adjustments to ensure the stand remains adequately stocked; and
- WHEREAS,** Because the concession stand generates a solid profit from its food sales, it is requested that the budget for food supplies be increased by an amount equal to the corresponding increase in budgeted revenue for both taxable and non-taxable food sales; and
- WHEREAS,** Although there is no net change to the overall bottom line, budget adjustments are required in the amount of \$15,000 for the 2025 budget year and \$25,000 for the 2026 budget year, to be appropriated from the General Fund, Fund Balance; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves budget adjustments in the amount of \$15,000 for the 2025 Civic Arena Budget and \$25,000 for the 2026 Civic Arena Budget for the purchase of concession items for the Bay County Civic Arena Concession Stand with funds to come from the General Fund, Fund Balance; Be It Further
- RESOLVED** The related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Civic Arena Food Supplies Budget Adjustment 2025-2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



## **BAY COUNTY FINANCE/INFORMATION SYSTEMS**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole Putt**  
Purchasing/Housing Rehab  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

**TO:** Jerome Crete, Chairperson  
Committee of the Whole

**FROM:** Michael Losey, Environmental Affairs and Community Development Director  
Joshua Vanderlaan, GIS Transportation and Planning Coordinator  
Julie O'Malley, Information Systems Manager

**DATE:** November 13, 2025

**RE:** ESRI Small Municipal and County Government Enterprise Agreement (SGEA)

**REQUEST:**

After review by Corporation Counsel authorize the Board Chair to sign any documents with ESRI for the ESRI Small Municipal and County Government Enterprise Agreement (SGEA).

**BACKGROUND:**

The County uses ESRI application and mapping licensing for the County's Geographical Information System (GIS) mapping and applications. Over the last number of years, the need for mapping applications and usage of various departments and divisions in the County has increased. Any mapping data or maps produced by the County derive from the use of ESRI. Over the last quarter, GIS and ISD have been meeting and working with our Account team at ESRI, departments who require mapping licensing and needs, Bay County Department of Water & Sewer, and Bay County Road Commission. The new license agreement will provide a County-wide system that can encompass the data and mapping application for all County departments/divisions as well as Bay County Department of Water & Sewer, Bay County Road Commission under one umbrella. Equalization, Drain Commission, Mosquito Control, Forest Sustainability and Geographical Information Systems will benefit and increase functionality, work product and collaboration between departments. After meeting with ESRI Account Team the below list is a summary of the capabilities and adaptation of the new licensing model and agreement.

- Modernize GIS Technology
  - Upgrade ArcGIS Enterprise to the latest supported version to ensure reliability, security, and access to new features.

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515 Center Avenue, Suite 701, Bay City, Michigan 48708  
Tel: (989) 895-4030 | Fax: (989) 895-4039  
Web: [www.baycountymi.gov](http://www.baycountymi.gov)



- Transition user licensing to ArcGIS user types, enhancing security and simplifying system access management.
- Provide unlimited Viewer licenses for all staff to encourage widespread GIS adoption.
- Deploy Targeted Solutions
  - Implement department-specific, configurable ArcGIS Solutions to address unique operational needs.
  - Launch a modern parcel management system to improve the accuracy of property ownership boundaries.
- Strengthen Data Governance and Collaboration
  - Establish county-wide data governance policies to ensure consistency, accuracy, and authoritative data across departments.
  - Increase communication and collaboration between departments, GIS staff, and IT to maximize technology investments.
- Enhance Community Engagement
  - Improve community outreach through tools such as ArcGIS Survey123, ArcGIS Hub, and ArcGIS Story Maps, making GIS data initiatives more accessible to the public.
- Coordinate Capital Projects
  - Deploy a Capital Project Coordination Solution to streamline planning, execution, and tracking of County projects.

#### **ECONOMICS:**

The budgeted annual cost of the agreement is \$60,300. This amount will be budgeted each year for three years. There are currently funds available within the Geographical Information Systems and Information Systems Division budget to cover the initial cost and no additional funds are requested. Each department/division that uses ESRI licensing will have an allocated amount billed to their budget to cover all the features and uses of the system. Environmental Affairs and ISD have been working closely to develop an adequate pricing model for Bay County Department of Water & Sewer and Bay County Road Commission.

#### **RECOMMENDATION:**

Authorize the Board Chairman to sign any and all documents related with ESRI regarding the Enterprise Agreement and sign agreements between Bay County Department Water & Sewer and Bay County Road Commission for each component unit's usage and cost of the Enterprise Agreement to be billed annually.

cc: James A. Barcia Scott Trepkowski Kim Priessnitz Amber Davis-Johnson

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS,** Bay County uses ESRI application and mapping licensing for Bay County's Geographical Information System (GIS) mapping and applications; and
- WHEREAS,** Over the last number of years, the need for mapping applications and usage of various departments and divisions in Bay County has increased. Any mapping data or maps produced by Bay County derive from the use of ESRI; and
- WHEREAS,** Over the last quarter GIS and the Information Systems Division have met regularly with Bay County's ESRI account team, departments with mapping needs, the Bay County Department of Water and Sewer, and the Bay County Road Commission. The proposed license agreement will establish a County-wide system that supports data and mapping applications for all County departments and divisions, as well as Water and Sewer and the Road Commission, under one unified structure. This system will enhance functionality, improve work products, and strengthen collaboration for departments including Equalization, the Drain Commission, Mosquito Control, Forest Sustainability, and Geographical Information Systems; and
- WHEREAS,** The budgeted annual cost of the agreement is \$60,300. This amount will be budgeted each year for three years. There are currently funds available within the Geographical Information Systems and Information Systems Division budget to cover the initial cost and no additional funds are requested. Each department/division that uses ESRI licensing will have an allocated amount billed to their budget to cover all the features and uses of the system. Environmental Affairs and ISD have been working closely to develop an adequate pricing model for Bay County Department of Water & Sewer and Bay County Road Commission; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the ESRI Small Municipal and County Government Enterprise Agreement with Bay County (Environmental Affairs and Community Development) for a period of three (3) years and authorizes the Board Chair to sign all documents related to ESRI for the Enterprise Agreement, and to execute agreements between the Bay County Department of Water and Sewer and the Bay County Road Commission outlining each component unit's usage and annual cost under the Enterprise Agreement; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Environmental Affairs & Community Development – ESRI Small Municipal and County Government Enterprise Agreement 2026-2028

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



## **BAY COUNTY PERSONNEL & EMPLOYEE RELATIONS**

**James A. Barcia**  
County Executive

**Tiffany Jerry**  
Director  
jerryt@baycountymi.gov

To: Jerome Crete, Committee of the Whole

From: Rebecca Marsters, Payroll & Benefits Supervisor

Date: December 2, 2025

RE: Committee of the Whole agenda  
Flexible Administrators HSA Admin Agreement

Please consider the following for the agenda of your committee meeting scheduled for December 9, 2025.

**Request:**

Upon review of Corporation Counsel, please approve the agreement with Flex Administrators, Inc for Health Savings Account.

**Background:**

Currently the County offers a single PPO plan to employees. Beginning in 2026 employees have a choice to decide between a PPO plan or a High-Deductible Health Plan. Employees that select the HDHP will have a Health Savings Account opened for them, which they can use to pay out of pocket medical expenses. In 2026 the County will be funding a portion of the eligible employees' HSAs in January pursuant to collective bargaining agreements. Employees may also choose to take advantage of tax savings and deposit additional amounts into their HSA via payroll deduction up to the limit set by the IRS.

Flex Administrators, Inc, are the current administrator of the County's flexible spending accounts and will also be administering our HSA accounts beginning in 2026. There is a \$1.95 administrative fee per employee with an HSA account, and the County will be paying the fee on behalf of the employees while they are active employees with a HDHP with an HSA.

**Finance/Economics:**

Funds are budgeted in the 2026 budget; no additional funds are necessary.

**Recommendation:**

Please refer to the full board for approval (upon review of Corporation Counsel).

cc: Jim Barcia  
Amber Johnson  
Rebecca Marsters  
Scott Trepkowski  
Kim Priessnitz  
Tiffany Jerry

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

WHEREAS, Bay County currently offers a single PPO plan to employees, and beginning in 2026, will offer employees the option between a PPO plan or a High-Deductible Health Plan (HDHP); and

WHEREAS, Employees who select the High Deductible Health Plan will have a Health Savings Account established for payment of eligible out-of-pocket medical expenses, and the County will fund a portion of these accounts in January 2026 pursuant to applicable collective bargaining agreements; and

WHEREAS, Employees may also choose to take advantage of tax savings and deposit additional amounts into their HSA via payroll deduction up to the limit set by the IRS; and

WHEREAS, Flex Administrators, Inc., is the current administrator of Bay County's flexible spending accounts and will also be administering HSA accounts beginning in 2026; and

WHEREAS, There is a \$1.95 administrative fee per employee with an HSA account, and Bay County will be paying the fee on behalf of the employees while they are active employees with a HDHP with an HSA; and

WHEREAS, Funds are budgeted in the 2026 Budget, and no additional funds are necessary; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the FY 2026 Agreement with Flex Administrators, Inc. for the administration of Health Savings Accounts and authorizes the Board Chair to execute said Agreement on behalf of Bay County (Personnel) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Personnel - Flexible Administrators HSA Agreement 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



**BAY COUNTY  
PERSONNEL & EMPLOYEE RELATIONS**

**James A. Barcia**  
County Executive

**Tiffany Jerry**  
Director  
jerryt@baycountymi.gov

To: Jerome Crete, Committee of the Whole

From: Rebecca Marsters, Payroll & Benefits Supervisor

Date: December 2, 2025

RE: Committee of the Whole agenda  
BCBS Schedule A

Please consider the following for the agenda of your committee meeting scheduled for December 9, 2025.

**Request:**

Upon review of Corporation Counsel, please approve the contract with BCBS for health insurance coverage for January 1, 2026, through December 31, 2026.

**Background:**

BCBS is the third-party administrator for Bay County's self-insured healthcare plan. Our stop loss coverage was increased to \$300,000 with a fee increase of 52.8% from 2025. The high increase is due in large part to the high utilization of the coverage for the past 7-8 years along with prescription drug coverage now being covered under it. The administrative fee decreased by 28%, going from \$79.61 in 2025 to \$57.30 in 2026. The overall increase in fixed contract costs is estimated to be around \$850k annually.

**Finance/Economics:**

Funds are budgeted in the 2026 budget, no additional funds are necessary.

**Recommendation:**

Please refer to the full board for approval (upon review of Corporation Counsel).

cc: Jim Barcia  
Amber Johnson  
Rebecca Marsters  
Scott Trepkowski  
Kim Priessnitz  
Tiffany Jerry



## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

WHEREAS, Blue Cross Blue Shield (BCBS) is the third-party administrator for Bay County's self-insured healthcare plan; and

WHEREAS, Bay County's stop loss coverage increased to \$300,000 with a fee increase of 52.8% from 2025. The high increase is due in large part to the high utilization of the coverage for the past 7-8 years, along with prescription drug coverage now being covered under it; and

WHEREAS, The administrative fee decreased by 28%, going from \$79.61 in 2025 to \$57.30 in 2026. The overall increase in fixed contract costs is estimated to be around \$850k annually; and

WHEREAS, Funds are budgeted in the 2026 budget, no additional funds are necessary; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Blue Cross Blue Shield of Michigan Contract for health insurance coverage (effective January 1, 2026, through December 31, 2026), and authorizes the Chairman of the Board to execute said Contract and all required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Personnel - BCBS Schedule A - 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

2025
Fund
Journal
Number
Balance
\$11,643,821
\$606,485
\$3,296,139
<u>\$15,546,445</u>
<u>(\$3,296,139)</u>

Description  
 Audited Unassigned Fund Balance or (Deficit) 12/31/2024  
 Previous years Assigned Fund Balance for P.O.'s  
 Assigned Fund Balance for designation to balance 2025 budget  
 Unaudited Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2024  
 2025 Budgeted Surplus / (Deficit)

## BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH NOVEMBER 2025

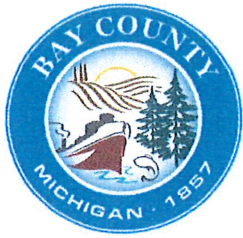
Budget for open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-03-111	-451,861
Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-03-290	-121,742
Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-05-230	-32,882
Budget for General Fund to pay back the 2013- 2020 foreclosure's excess proceeds to the claimant. BOC approved per Resolution 2025-112.	25-05-231	-470,058
Budget for increase in court appointed public guardian & conservation services contract with Catholic Family Services. BOC approved per Resolution 2024-208.	25-08-147	-110,004
Budget for 2025 Child Care Fund Tuency Court Program. BOC approved per Resolution 2024-126.	25-09-66	-24,875
To correct 2025 Budget to record the budget for GASB 87 & 96 capital leases & subscriptions for software. BOC approved per Resolution 2024-180 parq. 11C.	25-09-125	-47,400
Budget for an increase in Juvenile Division of Circuit Court for child placement costs for the 2025-2026 fiscal year. BOC approved per Resolution 2025-174.	25-09-270	-650,000
Budget for boiler repairs at Law Enforcement Center. BOC approved per Resolution 2025-179.	25-09-273	-20,000
Increase budget for Sheriff Department transport van. BOC approved per Resolution 2025-166.	25-09-274	-60,000
Incr. Equalization Dept budget for a restructuring of staff to now have two equal positions at all times for public coverage. BOC approved per Resolution 2025-49.	25-10-282	-5,715
Budget for General Fund to pay back the 2013-2020 foreclosure's excess proceeds to the claimant. BOC approved per Resolution 2025-112. Additional Claimant added	25-11-017	-14,918
Increase Equalization Dept contractual services budget due to a contract increase for the Equalization Director. BOC approved per Resolution 2025-12.	25-11-097	-4,000
Removing the Courts Virtual Backlog grant due to the grant being concluded. BOC approved per Resolution 2024-180 paragraph 11-C.	25-11-140	-5,733
Increase the Drain Office and Soil Erosion budgets for reclassification of the Civil Engineer position from PB09 to PB10. BOC approved per Resolution 2025-184.	25-11-212	-1,420
Increase Environmental Affairs budget due to retirement pay out of sick/vacation time. BOC approved per Resolution 2024-180 paragraph 11-C.	25-11-252	-10,366

DECEMBER 2, 2025

<u>-2,030,974</u>
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Unaudited Estimated Unassigned Fund Balance or (Deficit) 12/02/2025

<u>\$10,219,332</u>
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**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole Putt**  
Purchasing  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

TO: Jerome Crete, Chairperson  
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer *ST*

DATE: December 2, 2025

RE: Executive Directive #2007-011

**REQUEST:**

Please place this memo on December 9, 2025, Committee of the Whole Agenda for your committee's information.

**BACKGROUND:**

On November 17, 2025, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

**ECONOMICS:**

As of the date of this communication, the following are the updates to the previous correspondence:

- A. Some of the federal/state grantor agencies have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2025 and/or 2026 grants are being approved.
- B. Due to the Federal Government reopening on Thursday, November 12, 2025, some of the grants are not finalized for the fiscal year 2026 budget, which began October 1, 2025. This has caused delays in approving some grants and the issuance of our funds for the new grant period. But we did receive the following notification from the Bay County Circuit Court:



	<b>Org.</b>	<b>2024/2025 Budget Amount</b>	<b>2025/2026 Grant Award</b>	<b>Amount of Reduction</b>
74 <sup>th</sup> District Court—DWI Sobriety Court	10128731	\$59,000	\$28,863	\$30,137
18 <sup>th</sup> Circuit Court—Adult Drug Court	10128331	\$95,000	\$75,000	\$20,000
18 <sup>th</sup> Circuit Court—Family Treatment Court	29266400	\$29,392	\$20,467	\$8,925
18 <sup>th</sup> Circuit Court—Swift & Sure Sanctions Probation Program	10128301	\$89,000	\$38,424	\$50,576

A Bay County Court representative will attend Committee of the Whole Meeting.

**RECOMMENDATION:**

To receive.

cc: Jim Barcia, County Executive  
Kim Priessnitz, Assistant Finance Officer



## **BAY COUNTY FINANCE/INFORMATION SYSTEMS**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole Putt**  
Purchasing/Housing Rehab  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

**TO:** Jerome Crete, Chairperson  
Committee of the Whole

**FROM:** Julie O'Malley, Information Systems Manager

**DATE:** November 21, 2025

**RE:** Fiber Internet Service New Health Center

**REQUEST:**

After review by Corporation Counsel authorize the Board Chair to sign any documents with 123.NET for fiber Internet service for the new Health Center at 4150 Wilder Road.

### **BACKGROUND:**

The County currently uses 123.NET for data and phone services for the County building and facilities. 123.NET provides a service agreement that allows for no upfront cost. The new Health Center will have 500 Mb/s fiber service to allow for speed and bandwidth to support Internet activity and allow for the new Health Center to be the backup Emergency Operational Center for the County. Further, if there is a major infrastructure or utility issue at the main County building, the Health Center can accommodate staff and allow for remote work in the new facility. There is the possibility to use the new Health Center as the backup data center in the event there is an issue with the County's IT infrastructure.

### **ECONOMICS:**

The cost for a 60 month term for fiber Internet service for the new Health Center is \$1,289 per month for 500Mb/s service including dedicated IP addresses. The Health Department will pay a large portion of the monthly cost and Information Systems Division will pay a percentage to cover the cost of using the building as a backup location for the County IT data center.

### **RECOMMENDATION:**

Authorize the Board Chairman to sign any and all documents related with 123.NET regarding the service order and agreements for fiber Internet service.

cc: James A. Barcia Scott Trepkowski Kim Priessnitz Amber Davis-Johnson

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

- BY: COMMITTEE OF THE WHOLE (12/9/2025)
- WHEREAS, Bay County currently uses 123.NET for data and phone services for the County building and its facilities; and
- WHEREAS, The new Bay County Health Center, located at 4150 Wilder Road, requires 500 Mb/s fiber Internet service to support expanded bandwidth, connectivity demands, continuity of operations, and remote work capabilities; and
- WHEREAS, The new Health Center infrastructure will enable the facility to function as a backup Emergency Operations Center and provide space for staff relocation in the event of a major infrastructure or utility disruption at the main County building; and
- WHEREAS, The facility may additionally serve as a backup data center location if a critical failure impacts Bay County's IT infrastructure; and
- WHEREAS, The cost for a 60-month term for fiber Internet service at the new Health Center is \$1,289 per month for 500 Mb/s service, including dedicated IP addresses; and
- WHEREAS, Bay County does not yet have an exact timeframe for when service will begin due to an issue involving conduit and water infiltration at the site, which will be addressed as soon as a project manager is assigned to coordinate the necessary corrective work, and while the precise start date cannot be confirmed at this time, current expectations indicate that service will likely begin around February; and
- WHEREAS, The Health Department will pay 70% of the monthly cost, and the ISD will pay 30% to cover the cost of using the building as a backup location for the County IT data center. Funds are available in the ISD 2026 approved budget; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Agreement between 123.Net and Bay County (Information Systems Division) for fiber Internet service at the Bay County Health Center located at 4150 Wilder Road, for a sixty-month term; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute said Agreement and any related documents on behalf of Bay County, following review and approval by Corporation Counsel; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Finance/ISD - 123.NET Fiber Internet Service for the New Bay County Health Center

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



**BAY COUNTY  
FINANCE/INFORMATION SYSTEMS**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycounty.net](mailto:priessnitzk@baycounty.net)

**Nicole Putt**  
Purchasing  
[moorefa@baycounty.net](mailto:moorefa@baycounty.net)

**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

To: Jerome Crete, Chairperson  
Committee of the Whole

From: Nicole Putt  
Purchasing Agent

Date: November 18, 2025

Subject: RFQu 2025-09 Jail Feasibility study/ Building Assessment Consultant

**Request:**

Receive the notification of intent to award the above-mentioned bid to Abonmarche and authorize the Board Chair to sign all documents relating to this award after review by Corporation Counsel

**Background:**

This bid was released on July 30, 2025, on BidNet and the County website.

The vendor responses were opened on September 12, 2025. We received six (6) responses from Abonmarche, DLZ, Plante Moran, Partners in Architecture, Goldberg Group, and Elevatus. All vendors were deemed responsive.

During the review of the bid submission both the Finance Officer and the Sheriff's Office determined the best value to be Abonmarche based on the technical scores and overall cost value. Their detailed evaluation, assessment, and improvement approach best fits the needs of the facility.



**Finance/Economics:**

The pricing breakdown is as follows:

Jail Feasibility Study/ Building Assessment: \$39,400.00  
Estimated reimbursable amount: \$3,500.00

**Recommendation:**

Receive the award of this RFQu and authorize the Board Chair to sign all documents relating to the award of this bid after review by Corporation Counsel and to approve all future budget adjustments relating to this award.

cc: Jim Barcia, Amber Davis-Johnson, Scott Trepkowski, Ryan Gale.



## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (12/9/2025)

**WHEREAS,** On July 30, 2025, RFQu 2025-09 Jail Feasibility study and Building Assessment Consultant was released on BidNet and the Bay County website;

**WHEREAS,** The vendor responses were opened on September 12, 2025, with Bay County receiving six (6) responses from Abonmarche, DLZ, Plante Moran, Partners in Architecture, Goldberg Group, and Elevatus, all of which were deemed responsive; and

**WHEREAS,** During the review of the bid submission, both the Bay County Finance Officer and the Sheriff's Office determined the best value to be Abonmarche based on the technical scores and overall cost value. Their detailed evaluation, assessment, and improvement approach best fits the needs of the facility; and

**WHEREAS,** The pricing breakdown is as follows:  
 Jail Feasibility Study and Building Assessment: \$39,400.00  
 Estimated reimbursable amount: \$3,500.00; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners receives the notification of intent to award the Request for Qualification (RFQu) 2025-09 Jail Feasibility Study and Building Assessment Consultant to Abonmarche and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Finance/Purchasing - RFQu 2025-09 Jail Feasibility study and Building Assessment Consultant

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 16, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (12/9/2025)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

## ACCOUNTS PAYABLE:

11/5/2025	\$779,580.91
11/13/2025	\$451,400.12
11/19/2025	\$1,766,680.32
11/25/2025	\$16,325.25
12/3/2025	\$1,045,420.46

JEROME CRETE, CHAIR  
AND COMMITTEE

## Payables

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

# OFFICE OF ASSIGNED COUNSEL MONTHLY REPORT OCTOBER, 2025

					Oct. 2023	Oct. 2024	Oct. 2025
Total Number of Arraignments: .....					270	286	328
C.C. FEL/VOP/PPO	23	Felony	81	Traffic	79		
C.C. VOB/FTA/OSC	9	Misdemeanors	69				
Arraign. Only	26	Arraign. in DC by Retained	4	Arraign. in DC by Assign. Atty.	4		
D.C. VOB/FTA/OSC/FTP	32	Arraign. in DC IPP	1				
Total Number of Referrals: .....					207	208	263
C.C. FEL/VOP/PPO	22	Misd.	74				
Felony	85	Traffic	82				
Total Number of Assignments: .....					204	206	257
C.C. FEL/VOP/PPO	22	Misd.	70				
Felony	84	Traffic	81				
Total Number of Defendants denied Court Appointed Counsel: .....					3	2	6
C.C. FEL/VOP/PPO	0	Misd.	4				
Felony	1	Traffic	1				

## ARRAIGNMENTS

### JEFF MARTIN

					Oct. 2023	Oct. 2024	Oct. 2025
Total Arraignments: .....					147	96	118
Felonies	35						
Misd.	30						
Traffic	30						
Arraign. Only	15	Settled at Arraignment	5				
VOB/FTA/OSC/FTP	8						

### GARSKE/HEWITT

					Oct. 2023	Oct. 2024	Oct. 2025
Total Arraignments: .....					87	157	168
Felonies	46						
Misd.	39						
Traffic	49						
Arraign. Only	11	Settled at Arraignment	0				
VOB/FTA/OSC/FTP	23						

### CIRCUIT COURT

					Oct. 2023	Oct. 2024	Oct. 2025
Total Arraignments: .....					25	23	32
		Arraigned by Assigned Attorney	Arraigned by Retained Attorney or IPP	Assigned without an Arraignment			
C.C. FEL/VOP/PPO	23	21	2	1			
C.C. VOB/FTA/OSC	9	9	0				

## ASSIGNMENTS

There were a total of 257 defendants assigned

### ANDREA LABEAN

Assignments:

		Arraigned by LaBean/POLTORAK
C.C. FEL/VOP/PPO	3	2
Felonies	3	
Misd.	0	
Traffic	0	

Arraigned by LaBean on VOB/FTA/OSC

Assigned without an Arraignment
1

Oct. 2023	Oct. 2024	Oct. 2025
18	11	6

Settled 1 Case

There were a total of 257 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrea LaBean** was assigned.  
6 or 2% .

### PAUL BUKOWSKI

Assignments:

		Arraigned by Bukowski/POLTORAK
C.C. FEL/VOP/PPO	5	5
Felonies	12	
Misd.	0	
Traffic	1	

Arraigned by POLTORAK on VOB/FTA/OSC
2

Assigned without an Arraignment

C. Johnson		Oct. 2025
Oct. 2023	Oct. 2024	
17	23	18

There were a total of 257 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Ryan Janer** was assigned.  
18 or 7% .

### RYAN JANER

Assignments:

		Arraigned by Janer
C.C. FEL/VOP/PPO	0	
Felonies	0	
Misd.	23	
Traffic	21	

Arraigned by Janer on VOB/FTA/OSC

Assigned without an Arraignment

M. Kanuszewski		Oct. 2025
Oct. 2023	Oct. 2024	
42	55	44

There were a total of 257 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Paul Bukowski** was assigned.  
44 or 17% .

### MICHAEL HUBER

Assignments:

		Arraigned by Assign. Atty/POLTORAK
C.C. FEL/VOP/PPO	5	5
Felonies	12	1
Misd.	1	
Traffic	0	

Arraigned by Huber/POLTORAK on VOB/FTA/OSC
4
1

Assigned without an Arraignment

Oct. 2023	Oct. 2024	Oct. 2025
17	13	18

There were a total of 257 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Michael Huber** was assigned.  
18 or 7% .

**AARON HETHERINGTON**

Oct. 2023

Oct. 2024

Oct. 2025

Assignments:

12

9

16

		Arraigned by Hetherington
C.C. FEL/VOP/PPO	2	2
Felonies	13	
Misd.	0	
Traffic	1	

		Arraigned by POLTORAK on VOB/FTA/OSC
		1

		Assigned without an Arraignment

There were a total of 257 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Aaron Hetherington** was assigned 16 or 6%.

**ANDREW BONNELL**

Oct. 2023

Oct. 2024

Oct. 2025

Assignments:

31

44

47

		Arraigned by Bonnell
C.C. FEL/VOP/PPO	0	
Felonies	0	
Misd.	27	
Traffic	20	

		Arraigned by BONNELL on VOB/FTA/OSC

		Assigned without an Arraignment
		2

There were a total of 257 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrew Bonnell** was assigned 47 or 18%.

**ROSTER ATTORNEYS**

Oct. 2023

Oct. 2024

Oct. 2025

Assignments:

67

51

108

		Arraigned by POLTORAK/ Assigned Attorney
C.C. FEL/VOP/PPO	7	7
Felonies	44	2
Misd.	19	1
Traffic	38	

		Arraigned by POLTORAK on VOB/FTA/OSC
		2

		Assigned without an Arraignment

There were a total of 257 assignments on felonies, misdemeanors, traffic & violations of probation, which the **Roster Attorneys** were assigned 108 or 42%.

**RETAINED ATTYS.****IPP****DENIED****ASSIGNED W/OUT ARRAIGN**

C.C. FEL/VOP/PPO	2
C.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
Felonies	1
Misd.	4
Traffic	1
Total Denied	6

Assigned w/o Arraign. C.C.	1
Assigned w/o Arraign. D.C.	2

Felonies	4
Misd.	
Traffic	
D.C. VOB/FTA/OSC	

Felonies	
Misd.	
Traffic	1
D.C. VOB/FTA/OSC	

WILL HIRE AFTER ARRAIGNMENT	
FELONIES	2

WAIVED ATTORNEY	0
WILL HIRE AFTER ARRAIGN	8

Total Arraignments In Dist. Ct. By Retained	4
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Total Arraignments In Dist. Court IPP	1
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CC SETTLED @ ARRAIGN.	1
DC SETTLED @ ARRAIGN.	5



# **COMMITTEE OF THE WHOLE MINUTES**

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, NOVEMBER 4, 2025, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

## **MOTION NO.**

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KATHY NIEMIEC, V. CHAIR	P	M/Y	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	Y	M/Y	Y	Y	Y	Y	S/Y
LARRY BESON	E												
CHRISTOPHER T. RUPP	P	Y	Y	S/Y	Y	S/Y	Y	S/Y	S/Y	Y	Y	M/Y	Y
JESSE DOCKETT	P	Y	S/Y	M/Y	S/Y	Y	M/Y	Y	M/Y	Y	S/Y	S/Y	Y
TIM BANASZAK, EX OFFICIO	P	S/Y	M/Y	Y	M/Y	M/Y	S/Y	Y	Y	M/Y	M/Y	Y	M/Y

## **MOTION NO.**

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
JEROME CRETE, CHAIR		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KATHY NIEMIEC, V. CHAIR		Y	Y	S/Y	Y	Y	S/Y	Y	Y	S/Y	Y	Y	Y
VAUGHN J. BEGICK		Y	Y	M/Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y
LARRY BESON													
CHRISTOPHER T. RUPP		S/Y	Y	Y	S/Y	M/Y	Y	Y	Y	M/Y	Y	Y	Y
JESSE DOCKETT		M/Y	S/Y	Y	M/Y	S/Y	Y	Y	S/Y	Y	S/Y	S/Y	M/Y
TIM BANASZAK, EX OFFICIO		Y	M/Y	Y	Y	Y	M/Y	M/Y	M/Y	Y	M/Y	M/Y	S/Y

## **MOTION NO.**

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
JEROME CRETE, CHAIR		Y	Y	Y	Y	Y	Y						
KATHY NIEMIEC, V. CHAIR		Y	Y	Y	Y	S/Y	Y						
VAUGHN J. BEGICK		Y	M/Y	Y	S/Y	Y	Y						
LARRY BESON													
CHRISTOPHER T. RUPP		Y	S/Y	Y	Y	Y	S/Y						
JESSE DOCKETT		S/Y	Y	S/Y	M/Y	M/Y	M/Y						
TIM BANASZAK, EX OFFICIO		M/Y	Y	M/Y	Y	Y	Y						

OTHERS PRESENT: C. Gignac, M. Beaver, S. Trepkowski, L. Arsenault, A. Poirier, A. Davis-Johnson, T. Jerry, J. O'Malley, W. Prince, A. Shores, J. Graham, B. Eurich, R. Manz, J. Strasz, A. Labean, D. Neering

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

COMMITTEE OF THE WHOLE MINUTES  
TUESDAY, NOVEMBER 4, 2025

MOTION NO.

NOTE: In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, [www.baycountymi.gov/executive/videos](http://www.baycountymi.gov/executive/videos).

1. MOVED, SUPPORTED, AND CARRIED TO EXCUSE COMMISSIONER BESON FROM THE NOVEMBER 4, 2025 COMMITTEE OF THE WHOLE MEETING.
2. MOVED, SUPPORTED, AND CARRIED TO APPROVE THE NOVEMBER 4, 2025, COMMITTEE OF THE WHOLE AGENDA AS PRINTED.
3. MOVED, SUPPORTED, AND CARRIED TO APPROVE OCTOBER 14, 2025, COMMITTEE OF THE WHOLE MINUTES, AS PRINTED.

Public input with no one wishing to address the Committee.

4. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RECOGNIZING NOVEMBER AS VETERANS MONTH IN BAY COUNTY (BOARD OF COMMISSIONERS).
5. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR FY23 HSGP GRANT FOR LED SIGNS FOR SHERIFF'S OFFICE (EMERGENCY MANAGEMENT).
6. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR PROFESSIONAL LIABILITY INSURANCE AGREEMENT WITH ALTA PRO LAWYERS RISK PURCHASING GROUP (CRIMINAL DEFENSE/PUBLIC DEFENDER).
7. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR COURT APPOINTED SPECIAL ADVOCATE (CASA) CONTRACT 2025-2025 (PROBATE COURT).
8. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR 2025-2026 CHILD CARE FUND ANNUAL PLAN AND BUDGET (PROBATE COURT).
9. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR YOUTH ADVOCATE PROGRAM (YAP) CONTRACT 2025-2026 (PROBATE COURT).
10. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR 2026 MARIJUANA OPERATION AND OVERSIGHT GRANT (HEALTH DEPARTMENT).
11. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR CERTIFIED LACTATION CONSULTANT AGREEMENT 2026 (HEALTH DEPARTMENT).
12. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR ACCEPTANCE OF GRANT FUNDING ALLOCATION OF \$10,767 FROM THE DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY (EGLE) (HEALTH DEPARTMENT).

13. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR REQUEST FOR QUALIFICATIONS (RFQ) FOR MEDICAL EXAMINER SERVICES (HEALTH DEPARTMENT).
14. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MY COMMUNITY DENTAL CENTERS (MCDC) AGREEMENT RENEWAL 2025-2026 (HEALTH DEPARTMENT).
15. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MDARD WELFARE GRANT 2025 (ADMINISTRATIVE SERVICES/ANIMAL SERVICES).
16. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MSU VETERINARY COMMUNITY MEDICINE PROGRAM AGREEMENT (ADMINISTRATIVE SERVICES/ANIMAL SERVICES).
17. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR PURCHASE OF SERVICE AGREEMENT WITH REGION VII AREA AGENCY ON AGING 2025-2026 (DEPARTMENT ON AGING).
18. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR WILLIAMS TWP, KAWKAWLIN TWP, & HAMPTON TWP SITE AGREEMENTS 2026 (DEPARTMENT ON AGING).
19. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR AGREEMENT WITH LAMONT CONCESSION AND CATERING FOR OPERATION OF THE GOLF COURSE SNACK SHOP DURING 2026, 2027, AND 2028 SEASONS (RECREATION & FACILITIES/GOLF COURSE).
20. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR 2026 MEDICARE ADVANTAGE CONTRACT RENEWAL (PERSONNEL).
21. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR CONTRACT WITH COVENANT OCCUPATIONAL HEALTH 2025 (PERSONNEL).
22. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR DELTA DENTAL CONTRACT 2026 (PERSONNEL).
23. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR EMPLOYEES' HEALTH CARE CONTRIBUTION RATES 2026 (PERSONNEL).
24. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR LEGALSHIELD AND IDSHIELD CONTRACT (PERSONNEL).
25. MOVED, SUPPORTED, AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2025 (FINANCE).
26. MOVED, SUPPORTED, AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).
27. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).
28. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MMRMA RENEWAL OF PROPERTY AND LIABILITY INSURANCE FOR THE PERIOD OF JANUARY 1, 2026, THROUGH DECEMBER 31, 2026 (CORPORATION COUNSEL).

**29. MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE OFFICE OF ASSIGNED COUNSEL REPORT FOR SEPTEMBER 2025 (CORPORATION COUNSEL).**

**Under Announcements Committee Chair Crete called upon Bay County Treasurer Weston Prince to speak about the start of the Bay County Employee Food Drive in partnership with Recreation and Facilities Director Cristen Gignac.**

**30. MOVED, SUPPORTED, AND CARRIED TO ADJOURN (4:26 P.M.).**

**Submitted By:**

**Lindsey Arsenault  
Board Coordinator**