

**BAY COUNTY BOARD OF COMMISSIONERS**

**AGENDA**

**TUESDAY, JULY 15, 2025**

**4:00 P.M.**

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

**PAGE NO.**

- I. CALL TO ORDER (CHAIRMAN BANASZAK)**
- II. ROLL CALL**
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE**
- 98-107 V. MINUTES (6/17/2025)**
- VI. AGENDA APPROVAL**
- VII. CITIZEN INPUT**
- VIII. PETITIONS AND COMMUNICATIONS**
  - A. (4:00 p.m.)**
    - 1. Presentation of the 2024 Bay County Audit – Rehmann Robson (Receive)**
    - 2. Bay Medical Care Facility Update – Kyle Weidman, CEO (Receive)**
  - 1 B. Resolution No. 2025-128 - Honoring Luke LaCourse, 2025 Mr. Baseball Recipient**
  - 2-6 C. Resolution No. 2025-129 - Bay County’s Opposition to the MDHHS Behavioral Health Procurement Plan (Bay Arenac Behavioral Health Authority)**
  - 7-9 D. Golden Horizons - FY2026 Funding Application to Region VII, Area Agency on Aging (Receive submission. Discuss if the Board would like to submit comments to Region VII, Area Agency on Aging Board of Directors regarding application)**
  - E. City of Bay City:**
    - 10-11 1. Application for an Obsolete Property Rehabilitation Exemption District for 201 S. Linn Street, Bay City, MI (Receive)**

12-13                    2.    Application for an Obsolete Property Rehabilitation Exemption Certificate for 201 S. Linn Street, Bay City, MI (Receive)

14-15                    3.    Application for Industrial Facilities Tax Exemption District and Certificate for Straits Wood Treating, Inc., located at 4804 E. Wilder Rd. (Receive)

**IX.        REPORTS/RESOLUTIONS OF COMMITTEES**

**A.    COMMITTEE OF THE WHOLE – July 1, 2025 (Jerome Crete, Chair; Kathy Niemiec, Vice Chair)  
Meeting canceled (*items referred directly to Full Board with approval from Committee Chair*)**

**B.    COMMITTEE OF THE WHOLE – July 8, 2025 (Jerome Crete, Chair; Kathy Niemiec, Vice Chair)  
Meeting canceled (*items referred directly to Full Board with approval from Committee Chair*)**

**C.    BOARD OF COMMISSIONERS (Tim Banaszak, Chair; Vaughn J. Begick, Vice Chair)**

16-31                    1.    No. 2025-130 - Resolution to Authorize the Issuance of Not to Exceed \$15,280,000 Principal Amount of Bay County Water Supply System Bonds (Limited Tax General Obligation), Series 2025 (Bay County Department of Water and Sewer)

32-49                    2.    No. 2025-131 - Annual Implementation Plan (AIP) for FY 2026 (Region VII, Area Agency on Aging)

50-60                    3.    No. 2025-132 - DFA26-09003 Agreement - Home Aide Position (Family Support Specialist) 2025-2026 (Michigan Department of Health and Human Services)

61                        4.    No. 2025-133 - Resolution to Authorize Post-Retirement Court Testimony Compensation for Eligible Former Employees (Board of Commissioners)

62                        5.    No. 2025-134 - Uniform Policy for Commissioners and Commission Staff (Board of Commissioners)

63-64                    6.    No. 2025-135 - ARPA Clarification for Staff Wages and Fringe Benefits (Recreation & Facilities)

65-66                    7.    No. 2025-136 - CPBC Agreement FY 2025-2026 (Health Department)

67-68                    8.    No. 2025-137 - Agreement with mySidewalk, Inc. for Community Health Assessment (Health Department)

69-70                    9.    No. 2025-138 - Agreement with Certified Diabetes Educator 2025 (Health Department)

71-73                    10. No. 2025-139 - Amendment to Resolution No. 2025-74: Authorization of Budget Adjustment for 2025 GIS Orthoimagery Project (Environmental Affairs/GIS)



- a. Bay County Building Authority (Two, 6-year terms expiring: C. Lutz, T. Brady)

**3. December**

- a. Department on Aging Advisory Committee (Four, 2-year terms expiring: Districts 1,3,5 & 7)
- b. Bay County Veteran Affairs Committee (Two, 4-year term: V. Begick, T. Stewart)

**XVII. CLOSED SESSION**

- A. Corporation Counsel requests the Board go into closed session to consult with its attorney regarding trial or settlement strategy in connection with the Ware vs. Bay County et al matter in accordance with MCL 15.268(1)(e).
- B. Personnel Director requests to enter into closed session pursuant to MCL 15.268(1)(c), for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing.
- C. Pursuant to MCL 15.268(1)(e) the Treasurer requests a closed session regarding the 2013-2020 excess claims proceeds process connected to MCL 211.78t related to the ongoing litigation settlement discussions in Fox v. Isabella County, et al.

**XVIII. RECESS/ADJOURNMENT**

**PLEASE NOTE THE CHANGE: The Board Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.**

**Participants planning to attend via Zoom must contact Nick Paige before the meeting at [paigen@baycountymi.gov](mailto:paigen@baycountymi.gov).**

#### Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator  
Corporation Counsel  
515 Center Avenue  
Fourth Floor, Bay County Building  
Bay City, MI 48708  
989-895-4130

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)

WHEREAS, Luke LaCourse, a 2025 graduate of Bay City Western High School, was named Mr. Baseball by the Michigan High School Baseball Coaches Association—one of the highest honors in Michigan high school sports; and

WHEREAS, With a remarkable record of 31–7, 1.67 ERA, and 340 strikeouts over four varsity seasons, along with multiple All-State and Dream Team selections, he has demonstrated exceptional talent, leadership, and commitment; and

WHEREAS, Luke’s contributions helped lead Bay City Western to a 35–8 season, an SVL Championship, and consecutive Division 1 Final Four appearances; and

WHEREAS, A commitment to Michigan State University and an invitation to the MLB Draft Combine title reflect his continued athletic and academic success; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners congratulates Luke LaCourse on being named 2025 Mr. Baseball and commends him for bringing great pride to Bay County.

TIM BANASZAK, CHAIR  
AND BOARD

Board of Commissioners - Honoring Luke LaCourse, 2025 Mr. Baseball Recipient

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)
- WHEREAS,** Bay County was one of the first counties in Michigan to establish a partnership with the state for public mental health services under the Community Mental Health Centers Act in 1963 and has overseen a community mental health services program (CMHSP) provider system in this area for more than 62 years; and
- WHEREAS,** Bay-Arenac Behavioral Health Authority was subsequently created by the Bay and Arenac County Boards of Commissioners in 2001 to continue this service mission as duly authorized under the Michigan Mental Health Code, Public Act 258 of 1974; and
- WHEREAS,** The Michigan Mental Health Code (MHC), Public Act 258 of 1974, includes the following Michigan Complied Laws (MCL) governing the state and county relationship for public behavioral health services:
- MCL 330.1116 requires the state “...to promote and maintain an adequate and appropriate system of CMHSPs” and “shift primary responsibility for the direct delivery of public mental health services from the state to CMHSPs”
  - MCL 330.1202 requires the state to “financially support, in accordance with chapter 3, CMHSPs that have been established and that are administered according to the provisions of this chapter.”
  - MCL 330.1206 and 1208 requires CMHSPs to “provide a 24/7 comprehensive array of services and supports” to residents of the counties with the “most severe forms of mental illness, intellectual/developmental disabilities, and serious emotional disturbances”
  - MCL 330.1240 stipulates that “All expenditures by a CMHSP necessary to execute the program shall be eligible for state financial support”, which by definition includes both Medicaid and general funds received either directly or indirectly from MDHHS.
- WHEREAS,** Over 5,000 Bay and Arenac County residents and their families depend on the public mental health system and its community partners for both acute and long term supports and services for persons with serious mental illness, intellectual/developmental disabilities, addictive disorders, and children with severe emotional disturbances; and
- WHEREAS,** The Michigan Department of Health and Human Services (MDHHS) has announced its intention to use a procurement process to upend 63 years of state policy and strip all county CMHSPs from any role in the governance, administration and funding for public mental health services and transfer these responsibilities to commercial entities with no accountability to our communities; and
- WHEREAS,** The MDHHS procurement process may redirect nearly all current Bay-Arenac Behavioral Health Medicaid funding to central commercial organizations in a 44 county region and leave the county CMHSP and its providers as a statutory shell with no sustainable funding to meet the minimum requirements of state law; and

- WHEREAS,** All unmet public behavioral health issues will still ultimately land on the responsibility of the county government in its role as the first and/or last responder for the community via the sheriff department, county jail, local court system, juvenile justice system, health department, or community hospital; and
- WHEREAS,** Unelected commercial interests far removed from Bay and Arenac Counties will NOT be better advocates for the citizens of Bay City, Pinconning, and Standish than the elected local representatives that are directly accountable to their neighbors; and
- WHEREAS,** Bay County supports a CMHSP safety net that remains locally accountable in governance, administration, funding, and service delivery, and believes that residents and families should have direct access to their board member representatives in the community through participation in local constituent processes and public board meetings under the Open Meetings Act; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners strongly opposes any MDHHS Procurement Plan that will compromise the state and county partnership for public mental health services, reduce the role of county based CMHSPs in the governance, administration, funding, and delivery of services to our most vulnerable residents, and are contrary to the inherent American principles of local governance, oversight and accountability to the community; Be It Further
- RESOLVED** That Bay County encourages the administration and the legislature to continue to support the carve out of specialty behavioral health services to the CMHSP system as permitted in existing federal and state laws, and policies that improve healthcare integration directly at the point of consumer contact, produce more sustainable outcomes, and ensure that resource and care decisions reflect the interests of all public stakeholders; Be It Finally
- RESOLVED** That copies of this resolution be provided to Governor Gretchen Whitmer, Senator Michelle Hoitenga, Representative Timothy Beson, Representative Mike Hoadley, MDHHS Director Elizabeth Hertel, the Michigan Association of Counties, and all 83 of Michigan’s county governments.

**TIM BANASZAK, CHAIR  
AND BOARD**

**BABHA- Opposition to the MDHHS Behavioral Health Procurement Plan and in Support of Local Governance of Community Mental Health Services**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



# Michigan Prepaid Inpatient Health Plan Regions

Note: These designations are subject to change. It will be the bidder's responsibility to review all components of MDHHS' Prepaid Inpatient Health Plan Request for Proposal (RFP) upon its release.

## Anticipated contract requirements for PIHP procurement

As part of the Department's commitment to transparency and effective planning, we are releasing the anticipated contractor requirements that will guide contractor eligibility and evaluation for the upcoming RFP. Sharing these criteria in advance is intended to support prospective bidders in understanding the foundational requirements for participation, as well as the key priorities that will inform the Department's selection process. This early visibility is critical to ensuring thoughtful preparation, alignment with program goals, and strong, regionally coordinated proposals ahead of the formal RFP release.

Please note that the requirements criteria included here reflect key priorities but do not represent the full set of evaluation criteria that will be included in the final RFP. Additional details and requirements will be released with the formal RFP.

### 1. Operate exclusively as a payor entity, fully independent from providers. Including:

- Contractors are expected to provide managed care functions to enrollees. Managed care functions include, but are not limited to, eligibility and coverage verification, utilization management, network development, contracted network provider training, claims processing, activities to improve health care quality, and fraud prevention activities. Contractors may not directly provide or deliver health care services beyond these managed care functions;
- Contractors may not delegate managed care functions to contracted provider entities;
- Contractors must establish and maintain governance for the payor entity that is fully independent of and distinct from any providers with which they contract for Medicaid-covered services, as well as from any owners holding direct or indirect interests in those providers. This governance responsibility includes, but is not limited to, overseeing daily operations, implementing quality protocols, and managing consumer complaints, in accordance with the conflict-of-interest safeguards and ownership disclosure requirements under 42 CFR § 455 Subpart B; and,
- Contractors must have a separate and distinct board structure that is not shared with any contracted provider entity. The board must prioritize meaningful representation from persons served, recognizing their unique insights and lived experience as vital to guiding governance and ensuring decisions reflect the needs and perspectives of those the payor entity serves.

### 2. Have a non-profit organizing structure. Contractors must be considered a nonprofit organization<sup>1</sup>. Additionally, to support public value and encourage collaborative governance, this RFP will grant additional consideration to proposals submitted by:

- **Public Entities** (e.g., municipal agencies, public universities)
- **Public-Private Partnerships (PPPs)** that demonstrate clear governance, risk-sharing, and public benefit.

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<sup>1</sup> Additional guidance on the definition of a non-profit is forthcoming

3. **Have National Committee for Quality Assurance (NCQA) accreditation.** Contractors with accreditation must provide proof of accreditation status. Contractors that are not currently accredited must provide a detailed plan to obtain NCQA accreditation by October 1, 2027.
4. **Submit a Regional Proposal.** Bidders must submit proposals by region as defined in the RFP, not by individual counties. Bidders may bid on more than one region; however, only one proposal submission is required when bidding on more than one region. Bidders must demonstrate the ability to be fully operational across the entire geographic area of the region for which they are submitting a proposal. Bidders that cannot provide services throughout the entire region will not be considered.



**GOLDEN HORIZONS**  
**Adult Day Care Center**

**1001 Marsac Street – Bay City, Michigan 48708 – (989) 892-6644**

June 16, 2025

Tim Banaszak, Chairman of the Board  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

Dear Mr. Banaszak and Fellow Commissioners,

As required by Region VII Area Agency on Aging (R7AAA), included is this brief narrative and the budget for the programs we are requesting FY26 funding. The R7AAA allocation for Adult Day Care is \$105,372 and Caregiver Training is \$16,724 for a total of \$122,096. We received an increase for Adult Day Care and had a small decrease for Caregiver Training. The increased funding enables us to provide additional services to families caring for a member with a dementia disorder. We project to provide 10,644 hours of adult day care services to 38 families and 516 hours of training to 83 family caregivers. While R7AAA is our primary source of funding assistance, we also receive funds from the United Way of Bay County and have a contract with the Veteran's Administration to assist caregivers in paying for services.

Golden Horizons Adult Day Care Center is the senior component of the Bay County Child & Senior Citizen Centers, Inc., a private, non-profit agency that operates two day care centers. Located in the inter-generational Fremont Center, Golden Horizons has specialized in providing an array of supportive services to individuals with Alzheimer's disease and related dementia disorders, and their families since opening in 1988-over 36 years. The program operates from 9:00 a.m. to 5:00 p.m. Monday through Friday.

The majority of care for older adults is provided by families in their homes with their own financial resources with many lacking the knowledge and understanding of dementia disorders. Initially a person with Alzheimer's disease starts with memory loss, however, eventually they need assistance with bathing, dressing, eating, walking, toileting, getting in and out of bed or a chair, and become unable to perform the simplest of tasks. Besides requiring help for routine tasks they may become restless, uncooperative, combative, belligerent, paranoid, delusional, verbally or physically abusive, experience hallucinations, have personality changes, become incontinent of bowel and bladder, wander and require 24-hour supervision for safety.

Using an adult day care program can help reduce the tremendous physical and emotional distress caregivers experience when caring for a family member with Alzheimer's or other dementia disorders. The caregiver can continue working, perform household tasks, participate in leisure activities, or just have a break from their caretaking responsibilities. The person with Alzheimer's/dementia benefits from the variety of activities, socialization, nutrition, and health monitoring, in a supervised setting during the day and returns to the comfort and familiar surroundings of their home at night.

Caregiving takes a toll on families especially when there is a lack of resources. Research indicates that

the availability and utilization of affordable community-based services enhances the physical and mental health of the caregiver and their ability to provide care at home. The cost of adult day care is nominal in comparison to costly assisted living and nursing home care. The R7AAA adult day care funding enables us to offer financial assistance to families, thereby extending their resources, and helping them to access care services and delay the placement of their loved one in a care facility. Those receiving financial assistance are given the opportunity to share in the cost of services based on a sliding fee scale ranging from \$1.50 per hour up to \$10.50 per hour for families above 185% of the federal poverty level. Those below the poverty level utilizing the adult day program are provided the opportunity to make a contribution. The majority of families receive some funding assistance.

The Caregiver Training funds are utilized for providing dementia education classes, daily support for caregivers using the adult day program, providing information, referral and linkage with community services, and counseling. The morning session offers free adult day services by reservation. The dementia care topics include Overview of Alzheimer's, The Other Dementias, Communicating Effectively, Understanding Difficult Behaviors, Stress & You, Pain & Dementia and Dementia and Diabetes. Additional topics are offered or developed, based on demand. The funding also supports the staff costs associated with providing a monthly Alzheimer's/dementia caregiver support group and individual and family counseling for family caregivers. When caregivers learn how to take care of themselves they become more effective in managing their daily responsibilities. Additional benefits of training include increased knowledge of the disease process, effective communication skills, successful management of challenging behaviors, increased awareness and use of community services, a decrease in stress, guilt and anger, and overall improvement in coping skills. All Caregiver Training activities are provided at no cost to participants.

Professional staffing for the program includes a full-time Program Coordinator, a Licensed Clinical Social Worker with 49 years of geriatric experience and also facilitates the caregiver support group. The Inservice Director has a bachelor's degree with experience in a variety of health care settings and is responsible for the caregiver training classes. Support staff includes one part-time Office Assistant, three full-time and one part-time adult day care Program Assistants. The program annually serves approximately 40 families with a daily capacity of fifteen program participants.

Golden Horizons maintains collaborative relationships with numerous human service agencies throughout Bay County and especially with the Bay County Department on Aging and Region VII Area Agency on Aging. We will continue efforts of outreach and marketing to Region VII AAA's target groups; individuals who have cognitive impairment; need assistance with three or more activities of daily living; are a minority; are a low income minority; and those in greatest economic and social need. The Region VII Area Agency on Aging funding enables us to continue providing these essential services to families in Bay County.

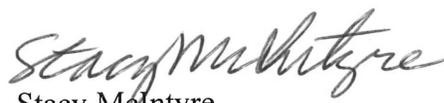
Please contact Stacy McIntyre, LMSW, Program Coordinator at (989) 892-6644 if you have any questions.

Regards,

  
Peggy Condon Watson

Executive Director

Bay County Child & Senior Citizen Centers, Inc.



Stacy McIntyre

Program Coordinator

Golden Horizons Adult Day Care Center

PLANNED EXPENDITURES  
 SERVICE CATEGORIES

LINE ITEMS	1 Program Name	2 ADC	3 CGT	4	5	6	7	8 TOTAL	9 Admin
Salaries		100,558	15,808					116,366	24,800
Fringe Benefits		10,508	1,651					12,159	
Personal Svc. Contracts									
Travel/Conferences									
Supplies		1,000	275					1,275	600
Equipment									
Occupancy		17,180	325					17,505	
Communications		1,000	200					1,200	1,200
Other		1,834	348					2,182	2,182
<b>TOTAL</b>		<b>132,080</b>	<b>18,507</b>					<b>150,687</b>	<b>28,782</b>
Program Income (minus)		15,000	25					15,025	
<b>NET COSTS</b>		<b>117,080</b>	<b>18,582</b>					<b>135,662</b>	<b>28,782</b>
<b>FUNDING SOURCES</b>									
Area Agency Funds (90%)		105,372	16,724					122,096	
Local Match (10%)		11,708	1,858					13,566	
Cash									
In-Kind		11,708	1,858					13,566	
Other Resources									
<b>TOTAL FUNDS</b>		<b>117,080</b>	<b>18,582</b>					<b>135,662</b>	

Adm %  
19.10%

CERTIFICATION:  
*Peggy Condon Watson*  
 SIGNATURE OF AGENCY DIRECTOR

*6/16/25*  
 DATE



June 18, 2025

Chairman  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

**RE: Application for an Obsolete Property Rehabilitation Exemption District**

On June 4, 2025, Yusef Harrold, on behalf of Hawthorne Realty, LLC, submitted an application to amend the Obsolete Property Rehabilitation Exemption District for 201 S. Linn Street, Bay City, MI, filed under State of Michigan P.A. 146 of 2000. The amendment adds an additional parcel, and the parcels have been combined.

In accordance with the Act, you are hereby notified that the certificate was filed for rehabilitation in the estimated amount of \$2,725,000.

A response is requested by Thursday, July 3, 2025. A public hearing on the district will be held by the City Commission at their June 7, 2025, meeting. The meeting will be held at 6:00 PM at City Hall, 301 Washington Avenue.

CITY OF BAY CITY

Tema J. Lucero  
City Clerk

Application for Establishment  
of an  
Obsolete Property Rehabilitation District

Date: May 27, 2025

Applicant (must be the owner of the facility): Hawthorne Realty Group, LLC

Address of Applicant: 7285 Nichols Rd., Flushing MI 48433

Telephone: (248) 805-3559

Email: yharrold22@yahoo.com

Location of obsolete facility (no. and street): 201 S Linn

1. Explain proposed rehabilitation of the obsolete property (attach additional pages if needed):

See attached

2. Total dollars to be invested into project: \$2.725 Million

3. Number of code enforcement issues being resolved: N/A

4. Is property on the National Register? Yes  No

5. Number of permanent, full-time equivalent jobs created due to project: 50

6. Months/years work will begin/end: 18 months - April 2026 - October 2027

7. Any planned façade improvements to the property: Yes  No

8. Number of housing units created after project completion? \_\_\_\_\_

9. Legal descriptions of all properties involved: All of lot 3 and also W 53 FT of Lots 1 & 2 BLK 15

10. Permanent parcel numbers: 09-160- 020-431-014-00

Lake City

11. Names and address of all property owners within proposed district:

12. Current District SEV: 76,700 District Taxable Value: 76,700

13. Current zoning of proposed district: C-3

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Note: No tax abatement will be considered for any projects commencing prior to the establishment of the district.

Please submit completed form to the City Clerk, City of Bay City, 301 Washington Avenue, Bay City, MI 48708



June 18, 2025

Chairman  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

**RE: Application for an Obsolete Property Rehabilitation Exemption Certificate**

On June 4, 2025, Yusef Harrold, on behalf of Hawthorne Realty Group, LLC, submitted an application for an Obsolete Property Rehabilitation Exemption Certificate for 201 S. Linn Street, Bay City, MI, filed under State of Michigan P.A. 146 of 2000.

In accordance with the Act, you are hereby notified that the certificate was filed for rehabilitation in the estimated amount of \$3,000,000.

A response is requested by Thursday, July 3, 2025. A public hearing on the certificate will be held by the City Commission at their July 7, 2025, meeting. The meeting will be held at 6:00 PM at City Hall, 301 Washington Avenue.

Thank you,

Tema J. Lucero  
City Clerk

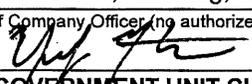
Enc.

# Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

**INSTRUCTIONS:** File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) <b>Hawthorne Realty Group, LLC</b>		
Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) <b>7285 Nichols Rd., Flushing MI 48433</b>		
Location of obsolete facility (Number and Street, City, State, ZIP Code) <b>201 S Linn, Bay City MI 48706</b>		
City, Township, Village (indicate which) <b>City</b>	County <b>Bay</b>	
Date of Commencement of Rehabilitation (mm/dd/yyyy) <b>April, 2026</b>	Planned date of Completion of Rehabilitation (mm/dd/yyyy) <b>October, 2027</b>	School District where facility is located (include school code) <b>Bay City 09010</b>
Estimated Cost of Rehabilitation <b>\$3,000,000.00</b>	Number of years exemption requested <b>12</b>	
Attach legal description of obsolete property on separate sheet.		
Expected Project Outcomes (Check all that apply)		
<input checked="" type="checkbox"/> Increase commercial activity	<input type="checkbox"/> Retain employment	<input type="checkbox"/> Revitalize urban areas
<input checked="" type="checkbox"/> Create employment	<input type="checkbox"/> Prevent a loss of employment	<input type="checkbox"/> Increase number of residents in the community in which the facility is situated
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. _____		
<input checked="" type="checkbox"/> Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.		
<b>APPLICANT CERTIFICATION</b>		
The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.		
<b>The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.</b>		
It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.		
Name of Company Officer (No authorized agents) <b>Yusef Harrold</b>	Telephone Number <b>(248) 805-3559</b>	Fax Number
Mailing Address <b>7285 Nichols Rd., Flushing, MI 48433</b>	E-mail Address <b>yharrold22@yahoo.com</b>	
Signature of Company Officer (No authorized agents) 	Title <b>Owner</b>	
<b>LOCAL GOVERNMENT UNIT CLERK CERTIFICATION</b>		
The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.		
Signature	Date Application Received	
<b>FOR STATE TAX COMMISSION USE</b>		
Application Number	Date Received	LUCI Code



June 18, 2025

Chairman  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

**RE: Application for Industrial Facilities Tax Exemption District and Certificate**

Straits Wood Treating, Inc., Bay City, Michigan, submitted an application for an Industrial Facilities Tax Exemption Certificate located at 4804 E. Wilder Road and filed under State of Michigan Act 198, Plant Rehabilitation and Industrial Development District Law of 1974, as amended.

In accordance with Section 5(2) of the Act, you are hereby notified that the application was filed in the amount of \$300,000.

A response is requested by Thursday, July 3, 2025. A public hearing on the application will be held by the City Commission at their July 7, 2025, meeting scheduled at 6:00 PM at City Hall, 301 Washington Avenue.

Questions pertaining to the Act or the application may be directed to the Community Development Office, at (989) 894-8159.

CITY OF BAY CITY

A handwritten signature in black ink that reads "T. Lucero".

Tema J. Lucero  
City Clerk

# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the completed application and the required attachments with the clerk of the local government unit. If you have any questions regarding the completion of this form, call 517-335-7491.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date Received by Local Unit
STC Use Only	
▶ Application Number	▶ Date Received by STC

**APPLICANT INFORMATION**  
All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) <b>Straits Wood Treating, Inc.</b>	▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) <b>Industrial</b>	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) <b>4804 E. Wilder Rd. Bay City, MI 48706</b>	▶ 1d. City/Township/Village (indicate which) <b>Bay City</b>	▶ 1e. County <b>Bay</b>
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment	▶ 3a. School District where facility is located <b>Bay City</b>	▶ 3b. School Code
▶ 4. Amount of years requested for exemption (1-12 Years)		
5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.  <b>Covered storage building to keep our wood inventory dry and away from the elements</b>		
6a. Cost of land and building improvements (excluding cost of land)..... * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ <u>275000</u> Real Property Costs	
6b. Cost of machinery, equipment, furniture and fixtures..... * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ <u>0</u> Personal Property Costs	
6c. Total Project Costs ..... * Round Costs to Nearest Dollar	▶ <u>275000</u> Total of Real & Personal Costs	
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.		
Real Property Improvements ▶	Begin Date (M/D/Y) <u>03/17/2025</u>	End Date (M/D/Y) <u>05/30/2025</u> ▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	_____	_____ ▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input type="checkbox"/> No		
▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. <b>17</b>	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. <b>6</b>	
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.		
a. TV of Real Property (excluding land) .....		
b. TV of Personal Property (excluding inventory) .....		
c. Total TV .....		
▶ 12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District		
▶ 12b. Date district was established by local government unit (contact local unit) <b>11/20/2023</b>	▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

RE: RESOLUTION TO AUTHORIZE THE ISSUANCE OF NOT TO EXCEED \$15,280,000 PRINCIPAL AMOUNT OF BAY COUNTY WATER SUPPLY SYSTEM BONDS (LIMITED TAX GENERAL OBLIGATION), SERIES 2025

WHEREAS, the Board of Commissioners of the County of Bay (the “County”) previously determined that it is necessary to acquire, construct and finance improvements to the Bay County Water Supply System (the “System”), consisting without limitation of the acquisition and construction of water storage tanks at the Bay Area Water Treatment Plant, as well as all work necessary and incidental to these improvements, including without limitation the restoration of property, streets, rights-of-way, and easements affected by the improvements, in order to promote the health and welfare of the residents served by the System (collectively, the “Project”), through the issuance of bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”); and

WHEREAS, notice of the issuance of the bonds as required by Section 517 of Act 34 was published in *The Bay City Times* on December 24, 2024; and

WHEREAS, the total cost of the Project is estimated to be \$15,280,000; and

WHEREAS, the Board of Commissioners has determined to issue bonds and to use the proceeds of the sale of such bonds to finance all or part of the cost of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BAY:

1. AUTHORIZATION OF BONDS - PURPOSE. Bonds of the County aggregating the principal sum of not to exceed Fifteen Million Two Hundred Eighty Thousand Dollars (\$15,280,000) shall be issued and sold in one or more series for the purpose of defraying all or part of the cost of the Project.

2. BOND DETAILS. Each series of bonds shall be designated “Bay County Water Supply System Bonds (Limited Tax General Obligation), Series 2025” with such other title or with

such additional series designations as may be determined by the Chairman of the Board of Commissioners of the County (the “Authorized Officer”) at the time of sale of the bonds, *provided that*, if any series of said bonds are not issued in calendar year 2025, the Authorized Officer may re-designate such series of bonds to reflect the year in which such series of bonds are issued; shall be dated as of the date approved by the Authorized Officer; shall be issued in such aggregate principal amount as determined by the Authorized Officer; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 6.00% per annum as shall be determined by the Authorized Officer; shall be used to pay for such portion of the Project as determined by the Authorized Officer; shall be payable as to interest on such dates as shall be determined by the Authorized Officer; and shall be serial bonds and/or term bonds and mature in such amounts and on such dates and in such years as shall be determined by the Authorized Officer; provided, however, that the final maturity of any series of bonds shall not be later than 21 years after its date of issuance. If requested by the original purchaser of the bonds and determined by the Authorized Officer, the bonds may be issued in the form of a single bond with an exhibit containing the principal maturity amounts and applicable interest rates and due dates.

3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature or otherwise as determined by the Authorized Officer. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the fifteenth day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by wire transfer or by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address or otherwise as determined by the Authorized Officer.

4. PRIOR REDEMPTION. The bonds shall be subject to redemption prior to maturity, if so determined by the Authorized Officer at the time of sale, upon such terms and conditions as may be determined by the Authorized Officer.

5. BOND REGISTRAR AND PAYING AGENT. U.S. Bank Trust Company, National Association, Detroit, Michigan is hereby appointed bond registrar and paying agent for the Bonds,

and the Authorized Officer may enter into an agreement with such bond registrar and paying agent. The Authorized Officer from time to time may designate, and may enter into an agreement with, a new bond registrar and paying agent for the Bonds, which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan.

6. BOOK-ENTRY SYSTEM. Initially, one fully-registered Bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company (“DTC”) for the benefit of other parties (the “Participants”) in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of certificates evidencing the bonds. In such event, the bond registrar and paying agent shall deliver, transfer and exchange such certificates as requested by DTC and any Participant or “beneficial owner” in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver certificates evidencing the bonds in accordance with the procedures established by this Bond Resolution. In the event such certificates are issued, the provisions of this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds certified to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between the County and DTC. The Authorized Officer is authorized to sign such other documents with DTC on behalf of the County, in such form as the Authorized Officer deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Bond Resolution. Notwithstanding any other provision of this Bond Resolution to the contrary, if the Authorized Officer deems it to be in the best interests of the County, the bonds or any series thereof shall not initially be issued through the book-entry-only transfer system of DTC.

7. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the County by the facsimile signatures of the Chairman of the Board of Commissioners and the County Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer or the Authorized Officer to the original purchaser upon receipt of the purchase price. Additional bonds bearing the facsimile signatures of the Chairman of the Board of Commissioners and the County Clerk may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of the bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.

8. EXCHANGE AND TRANSFER OF BONDS. Any bond, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: “Payment of interest on this bond is in default. The last date to which interest has been paid is \_\_\_\_\_.”

The County and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the County as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 3 of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of bonds, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange Bonds or portions of bonds which have been selected for redemption.

9. FORM OF BONDS. The bonds shall be in substantially the following form:

[Remainder of page intentionally left blank]

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF BAY  
BAY COUNTY WATER SUPPLY SYSTEM BONDS  
(LIMITED TAX GENERAL OBLIGATION), SERIES 2025

INTEREST RATE      MATURITY DATE      DATE OF ORIGINAL ISSUE      CUSIP

Registered Owner

Principal Amount

The County of Bay, State of Michigan (the "County") acknowledges itself indebted to, and for value received hereby promises to pay to, the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolutions, and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by wire transfer or by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount from \_\_\_\_\_, 20\_\_ or such later date through which interest has been paid until the County's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first days of \_\_\_\_\_ and \_\_\_\_\_ in each year, commencing on \_\_\_\_\_, 20\_\_. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of \_\_\_\_\_ Thousand Dollars (\$\_\_\_\_\_) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of 2001, as amended) and a resolution adopted by the Board of Commissioners of the County and an order executed by the Chairman of the Board of Commissioners of the County (collectively, the "Resolutions") for the purpose of defraying part of the cost of acquiring and constructing improvements to the Bay County Water Supply System (the "System") to serve the users of the System in the County.

The County has authorized the revenues of the System to be used to pay the principal of and interest on the bonds when due. In addition, the County has irrevocably pledged its full faith and credit for the prompt payment of the principal of and interest on the bonds as the same become due. The principal of and interest on the bonds are payable as a first budget obligation of the County from its general funds. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds, together with taxes levied for the same year, shall not exceed the limit authorized by law.

This bond is transferable, as provided in the Resolutions, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolutions, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

[MANDATORY PRIOR REDEMPTION

Bonds maturing in the year \_\_\_\_\_ are subject to mandatory prior redemption at par and accrued interest as follows:

<u>Redemption Date</u>	<u>Principal Amount of Bonds to be Redeemed</u>
------------------------	---

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.]

OPTIONAL PRIOR REDEMPTION

Bonds maturing prior to \_\_\_\_\_ 1, 20\_\_, are not subject to optional redemption prior to maturity. Bonds maturing on and after \_\_\_\_\_ 1, 20\_\_, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any one or more dates on and after \_\_\_\_\_ 1, 20\_\_. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or

portion of the bond called to be redeemed plus interest to the date fixed for redemption without premium.

Not less than thirty days but not more than sixty days' notice of redemption shall be given to the registered owners of bonds called to be redeemed by mail to each registered owner at the registered address. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of said County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Bay, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by facsimile signatures of the Chairman of the Board of Commissioners and the County Clerk. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

COUNTY OF BAY

By: \_\_\_\_\_  
County Clerk

By: \_\_\_\_\_  
Chairman,  
Board of Commissioners

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolutions.

\_\_\_\_\_  
Bond Registrar and Paying  
Agent

By: \_\_\_\_\_  
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ (please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed: \_\_\_\_\_

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

End of Bond Form

10. SECURITY. It is expected that the principal of and interest on the bonds will be paid from revenues of the System, and such revenues are hereby authorized to be used for such purpose. In addition, the full faith and credit of the County are pledged hereby to the payment of the principal of and interest on the bonds authorized by this Bond Resolution. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds, together with the taxes levied for the same year, shall not exceed the limit authorized by law. To the extent that the revenues of the System are insufficient to pay the principal of and interest on the bonds, the proceeds of such taxes (both current and delinquent) shall be deposited as collected into the principal and interest fund established in Section 12 hereof, and until the principal of and the interest on the bonds are paid in full, such proceeds shall be used only for payment of such principal and interest.

11. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the bonds, or any portion thereof, shall have been deposited in trust, this Bond Resolution shall be defeased with respect to such bonds or portion thereof and the owners of such bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of, premium, if any, and interest on such bonds or portion thereof from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

12. PRINCIPAL AND INTEREST FUND. There is hereby established for the bonds a Principal and Interest Fund. From the proceeds of the sale of the bonds there shall be set aside in the Principal and Interest Fund any premium as determined by the Authorized Officer and any accrued interest received from the purchaser of the bonds at the time of delivery of the same. Funds of the County to be used to pay the principal of and interest on the bonds when due shall be placed in the Principal and Interest Fund and so long as the principal of or interest on the bonds shall remain unpaid, no moneys shall be withdrawn from such Principal and Interest Fund except to pay principal

of and interest on the bonds.

13. CONSTRUCTION FUND. The remainder of the proceeds of the sale of the Bonds shall be set aside in a Construction Fund for the Project and used solely to defray all or part of the cost of the Project. Any unexpended balance of the proceeds of the sale of the bonds remaining in the Construction Fund after completion of the Project shall be deposited in the Principal and Interest Fund established in Section 12 hereof.

14. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimated period of usefulness of the Project is hereby determined to be not less than twenty (20) years and upwards, and the plans for and the estimated cost of the Project in the amount of \$15,280,000 are hereby approved.

15. APPROVAL OF DEPARTMENT OF TREASURY. The issuance and sale of the bonds shall be subject to permission being granted therefor by the Department of Treasury of the State of Michigan pursuant to Act 34, and the Authorized Officer is authorized and directed, if necessary, to make application to the Department of Treasury for permission to issue and sell the bonds as provided by the terms of this Bond Resolution.

16. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The bonds shall be sold at a competitive sale as hereinafter provided. The Authorized Officer is hereby authorized to approve an Official Notice of Sale for the bonds and publish the same in accordance with law in *The Bond Buyer* at least seven days before the date set for the sale of the bonds. Sealed bids for the purchase of the bonds shall be received up to such time as shall hereafter be determined by the Authorized Officer. Following the receipt of bids for the bonds, the bonds shall be awarded to the successful bidder therefor pursuant to an order to be executed by the Authorized Officer at the time of sale of the bonds, which order shall set forth, with respect to the bonds, the principal amount, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, and purchase price to be paid by the successful bidder, as well as such other terms and provisions as the Authorized Officer determines to be necessary or appropriate in connection with the sale of the bonds. The Authorized Officer is hereby authorized, in consultation with bond counsel and the County's municipal advisor, to waive any nonconformities to the Official Notice of Sale, if determined by the Authorized Officer to be in the best interest of the County and provided that the bid with any such nonconformities otherwise

conforms to the parameters set forth in this Bond Resolution.

The Authorized Officer and other appropriate County officials are authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the bonds in accordance with the provisions of this Bond Resolution. In making determinations in the order awarding the bonds with respect to principal maturities and dates, interest rates, purchase price of the bonds, the Authorized Officer shall be limited as follows:

- (a) The interest rate on any bond shall not exceed 6.00% per annum.
- (b) The purchase price of the bonds shall not be less than 99% of the principal amount thereof.
- (c) The final maturity date of the bonds shall not be later than 21 years after the date of issuance of the bonds.

17. REPLACEMENT OF BONDS. Upon receipt by the Authorized Officer of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity which complies with applicable law and is satisfactory to the Authorized Officer, the Authorized Officer may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the Authorized Officer may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 17 in lieu of any bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

18. TAX COVENANT. The County covenants to comply with all applicable requirements of the Internal Revenue Code of 1986, as amended (the "Code"), necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer and other appropriate County officials are authorized to do all things necessary (including the making of such covenants of the County as shall be

appropriate) to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes.

19. OFFICIAL STATEMENT. The Authorized Officer is authorized to cause the preparation of an official statement or other offering document for the bonds for the purpose of enabling compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the “Rule”), and to do all other things necessary to enable compliance with the Rule. After the award of the bonds, the County will provide copies of a “final official statement” (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidders to enable such successful bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

20. CONTINUING DISCLOSURE. The Authorized Officer or the County Treasurer is hereby authorized, if necessary, to execute and deliver in the name and on behalf of the County (i) one or more certificates of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) of the Rule and (ii) amendments to such certificate(s) from time to time in accordance with the terms of such certificate(s) (the certificate(s) and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

21. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

AYES: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION ADOPTED.



BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)

WHEREAS, Region VII, Area Agency on Aging has submitted its proposed Annual Implementation Plan for FY2026, which outlines how its funds benefit older adults within the planning and service area, said plan is on file in the Board of Commissioners' Office; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby supports the Region VII, Area Agency on Aging Annual Plan for FY2026.

TIM BANASZAK, CHAIR  
AND BOARD

Region VII, AAA Annual Implementation Plan (AIP) for FY 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



# REGION VII AREA AGENCY ON AGING

DARRYL THOMAS, CHAIR

MONICA FREIER, INTERIM EXECUTIVE DIRECTOR

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

June 17, 2025

Tim Banaszak, Chairperson  
Bay County Board of Commissioners  
515 Center Ave. Suite 405  
Bay City, MI 48708

Dear Chair Banaszak:

Enclosed for review and adoption by your County Board of Commissioners is a copy of Region VII Area Agency on Aging's proposed Annual Implementation Plan (AIP) for FY 2026. After review, you are respectfully requested to forward a letter of support or resolution for the Plan to Region VII Area Agency on Aging.

Region VII Area Agency on Aging is respectfully requesting this response by 4:00 p.m. on July 28, 2025. If a response is not received by this date, we will consider the Plan to be passively approved by your Board.

Region VII area Agency on Aging's staff is available to provide an overview of the Annual Plan and how the funds benefit older adults within the planning and service area. If a presentation is requested, please call Connie Garcia, Contract Manager, at 989-893-4506 or by email at [garciaac@region7aaa.org](mailto:garciaac@region7aaa.org).

This plan is also available for review online at: [www.region7aaa.org](http://www.region7aaa.org).

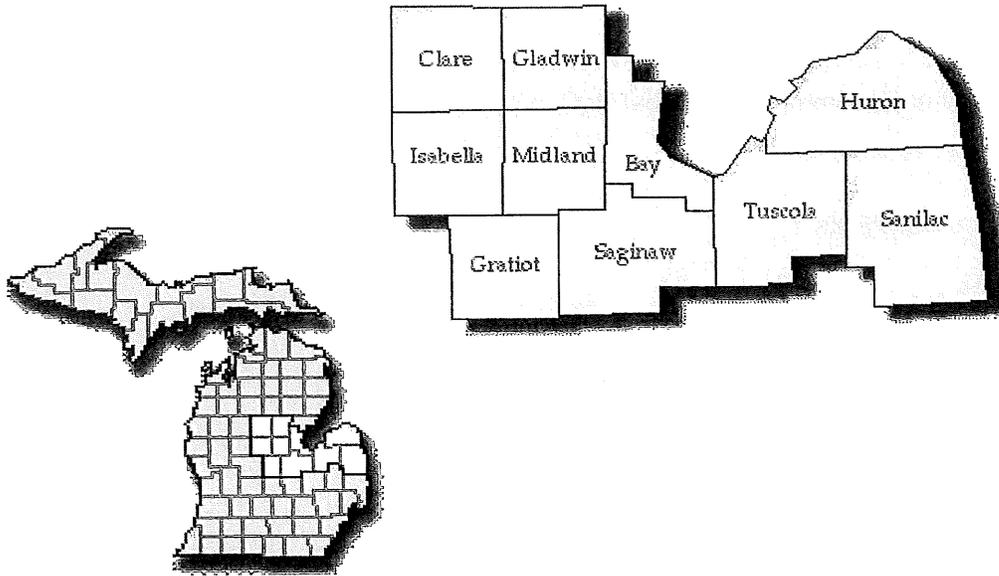
Sincerely,

DocuSigned by:  
*Monica Freier*  
75D8FD617655440...  
Monica Freier  
Interim Executive Director

MF/cg

Enclosure

2023—2026 Multi Year Plan  
**FY 2026 ANNUAL IMPLEMENTATION PLAN**  
REGION VII AREA AGENCY ON AGING 7



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**Planning and Service Area**

Bay, Clare, Gladwin, Gratiot, Huron,  
Isabella, Midland, Saginaw, Sanilac, Tuscola

**Region VII Area Agency on Aging**

1615 S. Euclid Avenue

Bay City, MI 48706

989-893-4506 (phone)

800-858-1637 (toll-free)

989-893-3770 (fax)

Monica Freier, Interim Executive Director

[www.region7aaa.org](http://www.region7aaa.org)

**Regional Aging Representative**

**Candice Dubbs**

[dubbsc@michigan.gov](mailto:dubbsc@michigan.gov)

517-230-8784

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Michigan Department of Health & Human Services  
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**Executive Summary**

**Instructions**

Please include in the Executive Summary a brief description of the following (\*note - if you need additional space, you may upload a Word document via the *Budget and Other Documents* tab):

A. Any substantive changes in priorities, plans, or objectives set by the Area Agency on Aging (AAA) for the use of federal and state funding during FY 2026. If none, indicate, "no" to the question: *"Have there been any substantive changes since the previous year?"*

B. How the AAA educates the public, its partners, and service providers on the Administration for Community Living (ACL) and the ACLS Bureau expectations regarding targeting older adults in the greatest social and/or economic need.

C. Progress made through advocacy efforts to date and focus of advocacy efforts in FY 2026.

D. AAA's successes over the past year, highlights of new services or other topics, as well as any anticipated challenges.

E. Ways in which your agency will support the Veteran population and a description of any partnerships and/or collaborations with Veteran service organizations within your region.

F. Please provide, in the spaces below, information on counties served, Federally Recognized Tribes in your Planning and Service Area (PSA), and accreditations awarded to your AAA.

Please provide demographic data in the chart below for your PSA (using the most currently available data from the American Community Survey (ACS), the Decennial Census Survey, and NAPIS--see chart entitled: *FY 26 AIP Demographic Data* in the Document Library).

Upload the required supplemental document entitled: *Contingency Planning, addressing a contingency plan for lack of funding or in the event of a government shutdown/continuing resolution, in the Budget and Other Documents* section

Have there been substantive changes since the previous year? (If yes, please describe below.)  Yes  No

Region VII Area Agency on Aging (AAA) was established in 1974 following an amendment to the Older Americans Act (OAA). The agency's mission is to provide effective and innovative care to improve the well-being of community residents in Bay, Clare, Gladwin, Gratiot, Huron, Isabella, Midland, Saginaw, Sanilac, and Tuscola counties using OAA funds, the Medicaid MI Choice home and community-based waiver, grants and local monies to meet the needs of vulnerable older adults and persons with disabilities.

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McLaren Bay continue to operate utilizing a mix of senior funding and local funds. Operations at McLaren Central Michigan are ongoing utilizing a grant from the Michigan Health Endowment Fund. The program continues to provide services to 15-20 aging clients each week to ensure needs are met and risk of hospital readmission is reduced. Care Transition (CT) supports include intake, assessment, development of service(s) plan, person-centered planning, arrangement of services, primary care follow up, medical transportation coordination, red flag warning education, medication review and weekly follow up. Future expansions are hopeful as hospital mergers would allow for more programs to serve a larger population.

**CHALLENGES GOING INTO FY 2026**

The services that are provided by Region VII AAA has been said to be the “best kept secret” to many of the aging population. In an effort to make this “secret” known, Region VII AAA will continue to make it's presence known through the advocacy and outreach efforts in the 10-county planning and service area. Staffing and caregiver shortages have been a challenge for many of Region VII AAA service providers .

DCW Premium Pay is distributed to the Region VII service providers to encourage the Direct Care Workers to maintain employment. Region VII AAA will build/strengthen partnerships with new and existing Region VII AAA providers to obtain/maintain adequate caregivers to provide services. Referrals to Region VII AAA's programs are essential to maintaining/building programming censuses. With the advocacy and outreach efforts, Region VII AAA envisions the success of all programs.

Uncertainty of State and/or Federal funding has been a challenge for both Region VII AAA and the Region VII providers. Region VII AAA has been transparent with the Region VII AAA providers and staff about the possibility of financial changes. Region VII AAA has a contingency plan in place in the event of any State and/or Federal funding changes or pauses. Region VII AAA will continue to communicate any changes in funding to the contracted providers that would deliver the services to the seniors.

**SUPPORT FOR VETERANS**

Region VII AAA is working with the Veterans Administration to help serve the individuals within the 10 county PSA. Based on the current census, veteran numbers are as follows: Bay County- 6,566; Clare County- 2,397; Gladwin County- 1,893; Gratiot County- 1,792; Huron County- 1,762; Isabella County- 3,042; Midland County- 4,520; Saginaw County-9,825; Sanilac County- 248; and Tuscola County- 3,080. This is a total count of 37,359 veterans that reside within the 10 county PSA. Region VII AAA has a Veterans Administration Representative on the Advisory Council. He is working with Region VII AAA's MI Choice Waiver program to send referrals to connect veterans with services who may qualify . There is also collaboration between Region VII AAA and the VA to share resources. In meeting with the VA representatives, the VA continues sending referrals to the Region VII AAA's Senior Community Service Employment Program (SCSEP) that assists seniors over 55 years of age with learning new job skills to potentially gain employment. Region VII AAA meets with the VA Representative to share updates and new information. This enables Region VII AAA to make more targeted efforts to spread the word that services are available. Staff have also engaged with Arielle Buckley, Older Adult Veteran Liaison at MDHHS to participate in a training for Veterans. This was a military cultural competency training that was held on January 23, 2025 via zoom.

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**County/Local Unit of Government and Tribal Review**

The Michigan Department of Health and Human Services (MDHHS) recognizes the importance of local collaboration including consultation of the complete AIP for each AAA with their county/local unit of government to encourage and foster collaboration between Older Americans Act (OAA) programming and that provided by other non-OAA resources.

MDHHS also has an established relationship of working directly with the Federally Recognized Sovereign Indian Tribes of Michigan (Tribes). As part of this work, MDHHS recognizes the importance of Tribal notification, including consultation of the complete AIP for each AAA within their PSA to encourage and foster collaboration between Title III and Title VI programming as outlined in the OAA.

The AAA must send a notification of the complete AIP to the chairperson of each County Board of Commissioners, and to any Tribes within the Planning and Service Area (PSA) for notification and consultation. Notification can be sent via U.S. Mail or by electronic means, with delivery and signature confirmation, no later than June 20, 2025. For a PSA comprised of a single county or portion of the county, notification of the AIP is to be sent to each local unit of government. AAAs are encouraged to provide a copy of their official press release for public hearing to their county/local unit of government and Tribes within the PSA as well. The AAA may use electronic communication, including e-mail and website-based documents, as an option for local government notification and consultation of the AIP. To employ this option, the AAA must do the following:

- Send a letter through the U.S. Mail, with delivery and signature confirmation, or an email requiring a response confirming receipt to the chief elected official of each appropriate local government advising them of the availability of the final draft AIP on the AAA's website.
- Offer to provide a printed copy of the AIP via U.S. Mail, or an electronic copy via e-mail, if requested.
- Be available to discuss the AIP with local government officials, if requested.
- Request e-mail notification from the local unit of government of their feedback of the AIP or concerns.

**Instructions**

Describe the AAA's efforts, including use of electronic communication, to distribute the AIP to the appropriate county and/or local units of government, and Tribes for notification and consultation, to gain support.

Describe any current and future collaborative efforts with Tribe(s) within your PSA including any anticipated outreach efforts. AAAs, note whether your Policy and Advisory Boards have representation from the Tribe(s) and/or elders within your PSA. If not, describe the AAAs efforts to build and foster relationships with the Tribe(s) to encourage potential representation on these respective boards.

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**Public Hearings**

At least one public hearing on the FY 2026 AIP must be held in the PSA. Hearing(s) must be made accessible to all. Persons need not be present at the hearing(s) to provide testimony. E-mail and written testimony must be accepted for at least a 30-day period beginning when the summary of the AIP is made available.

The AAA must post a notice of the public hearing(s) in a manner that can reasonably be expected to inform the public about the hearing(s). Acceptable posting methods include but are not limited to paid notice in at least one newspaper or newsletter with broad circulation throughout the PSA; press releases and public service announcements; and a notice to AAA partners, service provider agencies, older adult organizations, and local units of government. See Operating Standards for AAAs, Section B-2 #3. The public hearing notice should be available at least 30 days in advance of the scheduled hearing. This notice must indicate the availability of a summary of the AIP at least 14 days prior to the hearing, along with information on how to obtain the summary. All components of the AIP should be available for the public hearing(s).

**Instructions**

Complete the chart below regarding your public hearing(s). Include the date, time, number of attendees and the location city and accessibility of each public hearing. Please scan any written testimony (including emails received) as a PDF and upload under the Budget and Other Documents tab.

The AAA should upload a copy of your official notice and/or press release(s) for a public hearing. Please describe the strategy/approach employed to encourage public attendance and testimony on the AIP. Describe all methods used to gain public input and any impacts on the AIP. Describe how the AAA factored the accessibility issues of the service population and others in choosing the format of the meeting.

AAAs are also required to upload document entitled: *Newspaper and Media Outlets Notification List*.

For FY 2026, AAAs please describe how the agency involved the Policy and Advisory Boards with encouraging and promoting participation at the public hearings(s). Did a representative from either the Policy and/or Advisory Board attend the hearing(s).

Date	City	Time	Barrier Free?	No. of Attendees
05/15/2025	Bay City	02:00 PM	Yes	8
05/15/2025	virtual	02:00 PM	Yes	8
05/19/2025	virtual	02:00 PM	Yes	6
05/19/2025	Bay City	02:00 PM	Yes	5

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**Regional Service Definitions**

If the AAA is proposing to fund a new (not previously approved in this multi-year planning cycle) regional service that is not included in the Operating Standards for Service Programs, provide rationale as to why activities cannot be funded under an existing service definition, and information about the proposed service in this section.

**Instructions**

Enter the new regional service name, fund source(s), unit of service, and minimum standards.

**Service Name/Definition**

Rationale (Explain why activities cannot be funded under an existing service definition.)

Service Category	Fund Source		Unit of Service
Access	Title III PartB	Title III PartD	
In-Home	Title III PartE	Title VII	
Community	State Alternative Care	State Access	
Nutrition	State In-home	State Respite	
Caregivers of Older Adults	Other		
Older Relative (Kinship) Caregiver			

**Minimum Standards**

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professionals. On-site provider monitoring by trained staff and annual peer review processes reinforces the commitment to quality care.

*Actual Outcome:* Support Coordinators have access to a resource guide that is on Region VII AAA's local server and also can ask Region VII AAA's I&A department for additional resources. Supports Coordinators also communicate with providers regarding the care of participants via Vendor View and telephone. There is communication with caregivers when completing an in-home visit or when the participant requests assistance making calls. Peer review is completed annually. Provider monitoring are scheduled to ensure that they are in compliance. Providers are also required to attend annual training to review any new guidance and review requirements to ensure that any new staff will have the information that is needed.

**Goal 3. Enhance the agency's Quality Management Plan.**

Expected Outcome: Region VII AAA Support Coordinators, along with the agency's Quality Assurance Department, will ensure that program participants receive optimal person-centered, high-quality care that meets or exceeds the established standards of care set forth by the Michigan Department of Health and Human Services, Bureau of Aging, Community Living, and Supports (ACLS Bureau).

*Actual Outcome:* The Quality Assurance Department reviews charts periodically to ensure that services are provided according to the ACLS Bureau and MDHHS guidelines. These reviews are shared with the managers and Support Coordinators. Educational trainings are provided to increase knowledge and meet the standards set forth.

**Goal 4. Continue attendance at Care Management meetings sponsored by ACLS Bureau.**

Expected Outcome: Maintain on-going communication with ACLS Bureau's staff regarding Care Management policies, procedures, and practices.

*Actual Outcome:* Staff participate in on-going meetings in person and/or virtual to review Care Management policies, procedures, and practices. Attendance is recorded for any meetings.

**Goal 5. Participate in training opportunities related to Person-Centered Planning**

Expected Outcome: Staff will participate in training opportunities related to Person-Centered Planning.

*Actual Outcome:* Staff have received education on Person-Centered Planning. The training includes honoring the choices/preferences of the individual based on their assessment needs and objectives, and assisting the participant to be as independent as possible.

**Information and Assistance**

<u>Starting Date</u>	10/01/2025	<u>Ending Date</u>	09/30/2026
<u>Total of Federal Dollars</u>	\$0.00	<u>Total of State Dollars</u>	\$61,627.00

Geographic area to be served

All 10 Counties

**Specify the planned goals and activities that will be undertaken to provide the service.**

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community.

**Transportation**

<u>Starting Date</u>	10/01/2025	<u>Ending Date</u>	09/30/2026
<u>Total of Federal Dollars</u>	\$9,765.00	<u>Total of State Dollars</u>	\$0.00

Geographic area to be served

All 10 counties

**Specify the planned goals and activities that will be undertaken to provide the service.**

Region VII AAA will ensure that all older adults and persons with disabilities within the Region VII AAA PSA are provided transportation based on their individual needs that are not otherwise being met.

Activities:

1. Region VII AAA will assist clients in finding affordable transportation from both private and public entities prior to providing transportation to clients.
2. Region VII AAA will verify that any transportation source used meets or exceeds the standards of Region VII AAA's own transportation system.
3. Region VII AAA will work with community-based programs to find suitable solutions for those that need transportation and will only be a short notice, ride-of-last resort transportation program.
4. Region VII AAA will work with community-based programs to find suitable solutions for those that need transportation and continue to expand Region VII AAA's short notice, ride-of-last resort program.

**Care Transition Coordination and Support**

<u>Starting Date</u>	10/01/2025	<u>Ending Date</u>	09/30/2026
<u>Total of Federal Dollars</u>	\$11,369.00	<u>Total of State Dollars</u>	\$45,536.00

Geographic area to be served

all 10 Counties

**Specify the planned goals and activities that will be undertaken to provide the service.**

Region VII AAA's Care Transitions team will continue to meet with participants that are transitioning from hospital to home in order to minimize the risk of readmission. The Community Health Worker (CHW) or other health care professional will provide proactive discharge planning, extensive coaching, and post discharge supports. This coaching is intended to support adults age 60 or older discharging from a medical care institution to the place they consider to be home and prevent re-institutionalization. Care Transition is currently serving MyMichigan Saginaw, McLaren Central Michigan and McLaren Bay Region facilities. Care Transition supports include intake, assessment, a development of service(s) plan, person centered planning, service arranging, primary care follow-up, medical transportation coordination, red flag warning education, and medication review. The CHWs conduct weekly calls for 1 month, then monthly calls for 3 months to ask how the client is doing and answer any questions they may have.

The Care Transition program is expecting to see 15-20 participants per week. Future expansions are hopeful as hospital mergers would allow for more programs to serve a larger population of clientele.

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The program employs a licensed Pharmacist who supervises program staff and is available to staff when they are in a client's home or making telephone reminder calls. The program shall employ program staff who are appropriately licensed, certified, trained, oriented, and supervised.

The supervising Pharmacist shall review and evaluate the medication management care plan and the complete medication regimen, including prescription and OTC medications, dietary supplements and herbal remedies, with each client and appropriate caregiver. Each program shall implement a procedure for notifying the client's physician(s) of all medications being managed.

The program shall be operated within the five basic levels of service as follows:

Level 1: Telephone reminder call/cueing with maintenance of appropriate documentation. Program staff performing this level of service shall be delegated by the supervising Pharmacist.

Level 2: In-home monitoring visit/cueing with maintenance of appropriate documentation.

Level 3: In-home medication set up, instructions, and passing and /or assistance with medications (e.g., putting in eye drops, giving pills and injections). Program staff performing level 3 services shall be delegated by the supervising Pharmacist.

Level 4: The program shall maintain an individual medication log for each client that contains the following information:

- a. Each medication being taken.
- b. The dosage for each medication.
- c. Label instructions for use for each medication.
- d. Level of service provided and initials of person providing service.
- e. Date and time for each time services are provided.

Level 5: The program shall report any change in a client's condition to the client's physician (s) immediately.

**Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).**

**(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.**

**(B) Such services are directly related to the Area Agency's administrative functions.**

**(C) Such services can be provided more economically and with comparable quality by the Area Agency.**

(A) Provision of the Medication Management by Region VII AAA is necessary to assure an adequate supply of assistance with healthcare.

(B) Healthcare services provided by the Pharmacist are directly related to Region VII AAA's Administrative functions and will be coordinated with other services to assure optimal health and wellbeing of persons served.

(C) Region VII AAA has been providing Medication Management services under a contract with a local hospitals.

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allow one person at Region VII AAA to provide the service to all 10 counties. Region VII AAA, as a service provider, is locally based and not restricted by county actions. Region VII AAA is able to still check on clients when county services are closed due to weather, emergencies, or disasters. The regular calls assure that any possible changes in the client's health are identified and recorded, helps reduce isolation, and allows clients to feel more connected to the community by enabling them to remain independent in their own homes.

**Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).**

Presented the slides that included all information about Friendly Reassurance. Discussed the process Region VII AAA uses to provide this service. No questions were asked.

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**Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.**

Region VII AAA was able to replace dry wells for safe drinking water when the floods hit Gladwin, Midland, and Saginaw. Staff assisted in meal delivery when programs were shut down, and Region VII AAA provided Personal Protective Equipment (PPE) for those in need during the COVID-19 pandemic. Region VII AAA is requesting funding to cover the cost of proposed expenditures to fill the gap of services not necessarily provided during a food crisis, pandemic, weather-related emergency, or other emergency needs. Region VII AAA has shown that we have the resources and staff available to handle such emergencies if the funding is granted.

Region VII AAA's Support Coordinators document services not currently available to meet the needs of the participants in and around our 10-county Planning and Service Area (PSA). This is analyzed to determine the need for gap-filling funds or services to those that are most vulnerable.

In FY24, Region VII AAA had joint meetings with community partners to identify the needs of the community. Participation was low in the kinship program, so Region VII AAA formed a work group to evaluate how to increase the overall participation. The group discussed what group activity (respite activity) for the family/caregivers would they enjoy and locations for the activities. The group also discussed some needs of the children in the caregivers' care.

Region VII AAA has also provided things such as smoke detectors and carbon monoxide detectors to several participants. Region VII AAA also was able to assist with some funding when the Nutritional Service Incentive Program (NSIP) funds were cut in 2024 so that the counties would not have to absorb the loss. In FY25, Region VII AAA learned that a contracted meal provider in one of the rural counties was no longer going to provide meals to the seniors. Region VII AAA quickly collaborated with the affected county's commissioner, potential meal providers, and other interested partners to get services set up and work toward getting a new contracted provider in place to serve the seniors so that there was little to no interruption in services.

**Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).**

Public hearings were held May 15, 2025 and May 19, 2025. No questions were asked.

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Activities

In FY 2025, the following trainings were provided to staff:

- Compliance Training
- Why Emergency Preparedness Matters
- Reducing Stress- Techniques to Relax
- Team Working Excellence
- Unconscious Bias
- OSHA and Right-to Know Laws
- Infection Prevention and Control
- HIPAA Privacy and Security Basics
- Abuse and Elder Justice
- Communicating Effectively
- Cyber security- How to Stay Safe Online
- Teams and Ethics
- Sexual Harassment Prevention
- Preparing for an Active Shooter Situation
- Preventing Workplace Discrimination and Harassment
- Health and Safety in the Workplace
- PPE Awareness
- Mental Health Awareness

Direct Care Workers received Premium Pay in addition to their regular wages as a means to retain workers . In FY 2026, staff and providers will be mandated to participate in additional trainings to maintain a well-trained workforce.

Expected Outcome

Staff and direct care workers will be well trained, qualified, and supported through collaboration by elevating the workforce, improving retention, promoting its collective value, and supporting opportunities to increase wages.

**B. Partner with local agencies to service seniors within the ten (10) county planning and service area who will be able to meet the needs of the seniors.**

State Goal Match: 3

Narrative

Region VII AAA continues to partner with all agencies that will meet the needs of the participants . Region VII AAA contracts with large and small providers based on the needs of our seniors throughout the 10 county PSA. Region VII AAA is mindful of the seniors' preferences and income levels so that everyone may have the choice to feel at home with the care that they are receiving.

Objectives

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**Region VII Area Agency On Aging**

FY 2026

Activities

On several occasions, Region VII AAA has reached out to V.O.I.C.E. - Valley Organization for Improved Communications and Equality for the Deaf and Hard of Hearing. The State Health Insurance Program (SHIP) had a client who was deaf and needed a sign language interpreter. This agency came to the Region VII AAA office to translate for her appointments. V.O.I.C.E. also has interpreters for other languages such as Spanish and Mandarin. Region VII AAA has the ability to use the V.O.I.C.E. services as needed.

MMAP has also requested Medicare and You 2025 books in English, Spanish, and Braille.

Region VII AAA received a grant to translate the agency brochure in Spanish. These brochures have been shared throughout the PSA to spread the awareness that services are available for all people of the community. Region VII AAA staff, Board, and Advisory Council members are distributing them in all 10 counties.

Staff are trained to be culturally sensitive and recognize body language and ask if the person requesting / needing services would like to have a representative or other support to be with them to attend a meeting. If a translator is needed, Region VII AAA would be able to accommodate this request.

Expected Outcome

Seniors will be provided translation services, via communication services and/or printed materials.

STATE OF MICHIGAN  
 Michigan Department of Health & Human Services  
**BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS**  
 FY2023-2026 Multi Year Plan

Region VII Area Agency On Aging

FY 2026

	<p><b>Community</b></p> <ul style="list-style-type: none"> <li>• Senior Center Staffing *</li> </ul> <p><b>Nutrition Services</b></p> <ul style="list-style-type: none"> <li>• Carry Out Meals *</li> <li>• Congregate Meals</li> <li>• Home Delivered Meals</li> </ul> <p><b>Caregivers of Older Adults Services</b></p> <ul style="list-style-type: none"> <li>• Adult Day Services *</li> <li>• Caregiver Case Management *</li> <li>• Caregiver Education</li> <li>• Caregiver Supplemental Services</li> <li>• Caregiver Support Groups</li> <li>• Caregiver Training</li> <li>• Respite Care</li> </ul> <p><b>Older Relative (Kinship) Caregiver Services</b></p> <ul style="list-style-type: none"> <li>• Kinship Caregiver Supplemental Services</li> </ul>
<p><b>Local Millage Funded</b></p>	<p><b>Access</b></p> <ul style="list-style-type: none"> <li>• Care Management *</li> <li>• Care Transition Coordination and Support</li> <li>• Outreach *</li> <li>• Transportation *</li> </ul> <p><b>In-Home</b></p> <ul style="list-style-type: none"> <li>• Chore *</li> <li>• Homemaking *</li> </ul> <p><b>Community</b></p> <ul style="list-style-type: none"> <li>• Home Repair *</li> <li>• Legal Assistance *</li> <li>• Senior Center Operations *</li> <li>• Senior Center Staffing *</li> </ul> <p><b>Nutrition Services</b></p> <ul style="list-style-type: none"> <li>• Congregate Meals *</li> <li>• Home Delivered Meals *</li> </ul> <p><b>Caregivers of Older Adults Services</b></p> <ul style="list-style-type: none"> <li>• Caregiver Education *</li> <li>• Caregiver Supplemental Services *</li> </ul>

Rev No: 1  
9/30/2026

Date: 4/3/2025  
Budget Period: 10/1/2025 to 9/30/2026

Region VII Area Agency On Aging  
7

FY 2026 AREA PLAN BUDGET

Access Services Expenditures by Fund Source

Service	Cash Match	In-Kind Match	Program Income	State Access Services	State Aging Network Services	State Care Management	State In-Home Services	Targeted Case Management	Title III-B Supportive Services	Grand Total
Access Services	\$ 35,975	\$ 93,259	\$ 126,723	\$ 55,412	\$ 67,547	\$ 431,825	\$ 45,536	\$ 2,800	\$ 562,759	\$ 1,421,330
Care Management	-	\$ 52,244	\$ 1,139	\$ 15,279	\$ 39,454	\$ 415,469	-	\$ 2,800	-	\$ 526,385
Care Transition Coordination & Support	\$ 18,720	\$ 20,014	\$ 92,838	\$ 5,855	\$ 744	\$ 16,356	\$ 45,536	-	\$ 11,369	\$ 63,227
Case Coordination & Support	-	-	-	-	-	-	-	-	\$ 325,654	\$ 480,181
Information & Assistance	\$ 5,118	\$ 7,826	\$ 2,330	-	\$ 27,349	-	-	-	\$ 116,497	\$ 131,771
Outreach	\$ 12,137	-	\$ 29,916	-	-	-	-	-	\$ 109,239	\$ 151,292
Transportation	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	<b>\$ 35,975</b>	<b>\$ 93,259</b>	<b>\$ 126,723</b>	<b>\$ 55,412</b>	<b>\$ 67,547</b>	<b>\$ 431,825</b>	<b>\$ 45,536</b>	<b>\$ 2,800</b>	<b>\$ 562,759</b>	<b>\$ 1,421,330</b>

In-Home Services Expenditures by Fund Source

Row Labels	Cash Match	In-Kind Match	Program Income	State Aging Network Services	State Alternative Care	State In-Home Services	State In-Home Services (Direct Care Worker Pay)	Title III-B Supportive Services	Grand Total
In-Home Services	\$ 55,242	\$ 63,621	\$ 422,188	\$ 18,863	\$ 159,368	\$ 811,628	\$ 301,626	\$ 79,925	\$ 1,912,461
Chore Services	\$ 1,828	\$ 1,630	\$ 15,566	-	-	-	-	\$ 31,130	\$ 50,154
Friendly Reassurance	-	-	-	-	-	-	-	\$ 15,257	\$ 16,952
Homemaker	\$ 34,690	\$ 20,000	\$ 245,558	\$ 1,444	\$ 113,204	\$ 364,771	\$ 188,966	\$ 12,797	\$ 981,430
Medication Management	-	-	-	-	\$ 47,505	-	-	-	\$ 52,561
Personal Care	\$ 18,724	\$ 35,040	\$ 161,064	\$ 17,419	\$ 46,164	\$ 399,552	\$ 112,660	\$ 20,741	\$ 811,364
<b>Grand Total</b>	<b>\$ 55,242</b>	<b>\$ 63,621</b>	<b>\$ 422,188</b>	<b>\$ 18,863</b>	<b>\$ 159,368</b>	<b>\$ 811,628</b>	<b>\$ 301,626</b>	<b>\$ 79,925</b>	<b>\$ 1,912,461</b>

Community Services Expenditures by Fund Source

Sum of Amount	Cash Match	In-Kind Match	Michigan State Ombudsman	Program Income	State Alternative Care	State In-Home Services	State Nursing Home Ombudsman	Title III-B Supportive Services	Title III-D Preventive Health	Title VII CAP Elder Abuse Prevention	Title VII-A Ombudsman	Grand Total
Community Regional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gap Filling/Special Needs (RSD)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Services	\$ 11,784	\$ 65,842	\$ 265,595	\$ 20,017	\$ -	\$ -	\$ 42,677	\$ 329,144	\$ 61,252	\$ 12,161	\$ 15,707	\$ 824,179
Assistance to Hearing Impaired & Deaf Community	-	-	-	-	-	-	-	-	-	-	-	-
Disease Prevention/Health Promotion	-	-	-	-	-	-	-	-	-	-	-	-
Elder Abuse Prevention	-	-	-	-	-	-	-	-	-	-	-	-
Home Repair	-	-	-	-	-	-	-	-	-	-	-	-
Legal Assistance	-	-	-	-	-	-	-	-	-	-	-	-
Ombudsman	-	-	-	-	-	-	-	-	-	-	-	-
Senior Center Operations	-	-	-	-	-	-	-	-	-	-	-	-
Senior Center Staffing	-	-	-	-	-	-	-	-	-	-	-	-
Vision Services	-	-	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	<b>\$ 11,784</b>	<b>\$ 65,842</b>	<b>\$ 265,595</b>	<b>\$ 20,017</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 42,677</b>	<b>\$ 329,144</b>	<b>\$ 61,252</b>	<b>\$ 12,161</b>	<b>\$ 15,707</b>	<b>\$ 825,290</b>

# FY 2026 AREA PLAN BUDGET

Region VII Area Agency On Aging

Date: 4/3/2025

Rev No: 1

7

Budget Period: 10/1/2025

to 9/30/2026

## Method of Service Provision

	77.66%	8.57%	13.77%	100.00%
Services	Contracted Services	Direct Services	Purchased Services	Grand Total
<b>Access Services</b>	\$ 1,011,354	\$ 409,976	\$ -	\$ 1,421,330
<b>Access Services</b>	\$ 1,011,354	\$ 409,976	\$ -	\$ 1,421,330
Care Management	\$ 279,821	\$ 246,564	\$ -	\$ 526,385
Care Transition Coordination & Support	\$ -	\$ 63,227	\$ -	\$ 63,227
Case Coordination & Support	\$ 480,181	\$ -	\$ -	\$ 480,181
Information & Assistance	\$ -	\$ 68,474	\$ -	\$ 68,474
Outreach	\$ 122,882	\$ 8,889	\$ -	\$ 131,771
Transportation	\$ 128,470	\$ 22,822	\$ -	\$ 151,292
<b>Caregivers of Older Adults Services</b>	\$ 1,097,417	\$ -	\$ 385,476	\$ 1,482,893
<b>Access Assistance</b>	\$ 100,652	\$ -	\$ -	\$ 100,652
Caregiver Case Management	\$ 100,652	\$ -	\$ -	\$ 100,652
<b>Counseling/Support Groups/Training</b>	\$ 201,795	\$ -	\$ -	\$ 201,795
Caregiver Training	\$ 201,795	\$ -	\$ -	\$ 201,795
<b>Respite Services</b>	\$ 794,970	\$ -	\$ 309,117	\$ 1,104,087
Adult Day Services	\$ 485,854	\$ -	\$ -	\$ 485,854
Respite Care – In-Home Respite	\$ 95,350	\$ -	\$ 95,351	\$ 190,701
Respite Care – Out-of-Home Respite (Day)	\$ 106,883	\$ -	\$ 106,883	\$ 213,766
Respite Care – Out-of-Home Respite (Overnight)	\$ 106,883	\$ -	\$ 106,883	\$ 213,766
<b>Supplemental Services</b>	\$ -	\$ -	\$ 76,359	\$ 76,359
Caregiver Supplemental - Assistive Devices & Technologies	\$ -	\$ -	\$ 73,287	\$ 73,287
Caregiver Supplemental - Transportation	\$ -	\$ -	\$ 3,072	\$ 3,072
<b>Community Services</b>	\$ 390,916	\$ 385,873	\$ 48,501	\$ 825,290
<b>Community Regional Services</b>	\$ -	\$ -	\$ 1,111	\$ 1,111
Gap Filling/Special Needs(RSD)	\$ -	\$ -	\$ 1,111	\$ 1,111
<b>Community Services</b>	\$ 390,916	\$ 385,873	\$ 47,390	\$ 824,179
Assistance to Hearing Impaired & Deaf Community	\$ -	\$ -	\$ 47,390	\$ 47,390
Disease Prevention/Health Promotion	\$ 74,995	\$ -	\$ -	\$ 74,995
Elder Abuse Prevention	\$ 12,161	\$ -	\$ -	\$ 12,161
Home Repair	\$ 54,560	\$ -	\$ -	\$ 54,560
Legal Assistance	\$ 96,470	\$ -	\$ -	\$ 96,470
Ombudsman	\$ -	\$ 376,040	\$ -	\$ 376,040
Senior Center Operations	\$ 14,658	\$ -	\$ -	\$ 14,658
Senior Center Staffing	\$ 138,072	\$ -	\$ -	\$ 138,072
Vision Services	\$ -	\$ 9,833	\$ -	\$ 9,833
<b>In-Home Services</b>	\$ 921,474	\$ 69,513	\$ 921,474	\$ 1,912,461
<b>In-Home Services</b>	\$ 921,474	\$ 69,513	\$ 921,474	\$ 1,912,461
Chore Services	\$ 25,077	\$ -	\$ 25,077	\$ 50,154
Friendly Reassurance	\$ -	\$ 16,952	\$ -	\$ 16,952
Homemaker	\$ 490,715	\$ -	\$ 490,715	\$ 981,430
Medication Management	\$ -	\$ 52,561	\$ -	\$ 52,561
Personal Care	\$ 405,682	\$ -	\$ 405,682	\$ 811,364
<b>Nutrition Services</b>	\$ 4,419,188	\$ -	\$ -	\$ 4,419,188
<b>Nutrition Services</b>	\$ 4,419,188	\$ -	\$ -	\$ 4,419,188
Congregate Meals	\$ 870,873	\$ -	\$ -	\$ 870,873
Home-Delivered Meals	\$ 3,548,315	\$ -	\$ -	\$ 3,548,315
<b>Older Relative (Kinship) Caregiver Services</b>	\$ -	\$ -	\$ 34,894	\$ 34,894
<b>Information Services</b>	\$ -	\$ -	\$ 34,894	\$ 34,894
Kinship Caregiver Education (use for Kinship Caregiver Outreach)	\$ -	\$ -	\$ 34,894	\$ 34,894
<b>Grand Total</b>	\$ 7,840,349	\$ 865,362	\$ 1,390,345	\$ 10,096,056



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**DFA25-09003**

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**From** Kerr Carpenter, Kathy (DHHS) <KerrCarpenterK1@michigan.gov>

**Date** Wed 5/28/2025 10:43 AM

**To** Lindsey Arsenault <ArsenaultL@baycountymi.gov>

Good morning!

I am contacting you about your current agreement with MDHHS, DFA25-09003, that will expire on 9/30/25.

The cost of the agreement for FY 26 (10/1/25 – 9/30/26) is \$58,950 with payments of \$14,737.50 due 1/1/26, \$14,737.50 due 4/1/26, and \$29,475.00 due 7/1/26.

Please let me know if you would like to renew this agreement for the upcoming contract year, FY 26. Also, if you are interested in renewing, please verify the below information, and let me know if it is correct or if there are any changes. **It is very important that the below data be correct as it will be utilized exactly as is for the agreement.**

**Agency's Legal Name: County of Bay, Board of Commissioners**

**Federal ID #: 38-6004837**

**Mail Code: 045**

**County(ies) Served: Bay**

**Organization Type: Public**

**Faith Based: No**

**Agency Address: 515 Center Ave., Ste. 405, Bay City, MI 48708-5941**

**Primary Contact: Lindsey Arsenault**

**Contact Email: [arsenaultl@baycountymi.gov](mailto:arsenaultl@baycountymi.gov)**

**Contact Phone: 989-895-4121**

**Accounts Payable Contact: Julie LaPrairie**

**Accounts Payable Email: [laprairiej@baycountymi.gov](mailto:laprairiej@baycountymi.gov)**

**Accounts Payable Phone: 989-895-4041**

**#/type(s) of worker(s) assigned: One Home Aide**

**Worker's Name: Brandi Meisner**

**Full time/part time: Full-time**

**Work Location of MDHHS employee: Hybrid – MDHHS Bay County, 1399 W. Center Rd., Essexville, MI 48732**

**#/type(s) of worker(s) assigned: One Home Aide**

**Agreement Signer Name: Vaughn Begick & Lindsey Arsenault**

**Agreement Signer Email Address: [begickv@baycountymi.gov](mailto:begickv@baycountymi.gov) , [arsenaultl@baycountymi.gov](mailto:arsenaultl@baycountymi.gov)**

If you choose to renew, the new agreement number for FY 26 will be DFA26-09003.

Please let me know by close of business on **Friday, June 13<sup>th</sup>**.

Thank you!

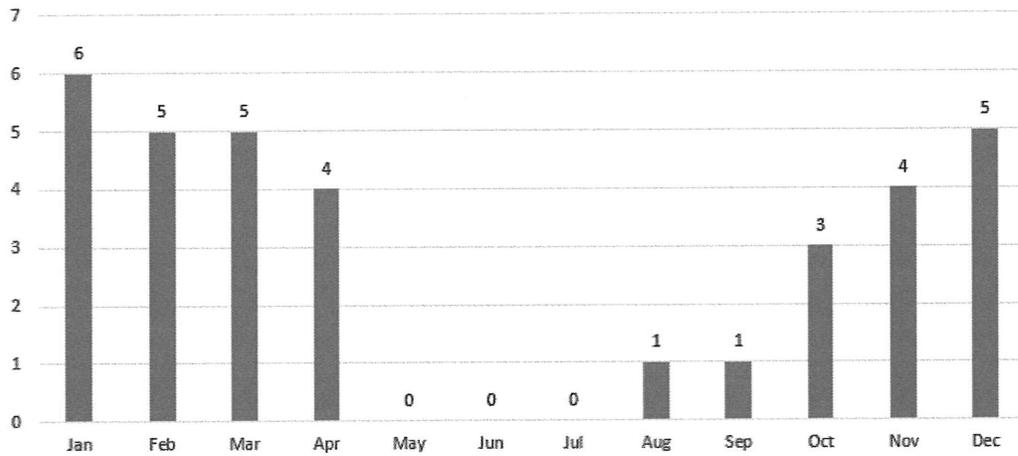
Kathy Kerr-Carpenter

Departmental Analyst – MDHHS BSC 2  
231-357-3858  
[kerrcarpenterk1@michigan.gov](mailto:kerrcarpenterk1@michigan.gov)

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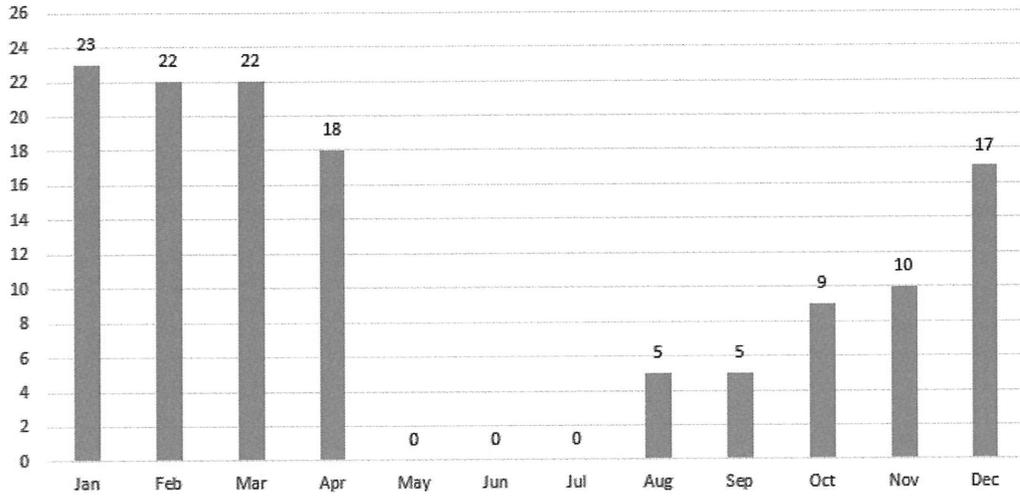
2024 Demographics	
Total # of Cases	12
Total # of Children Involved	41
Average # of Children per Family	3.42
Average # of Days Open	168.42

Number of Families Involved in Services by Month (2024)

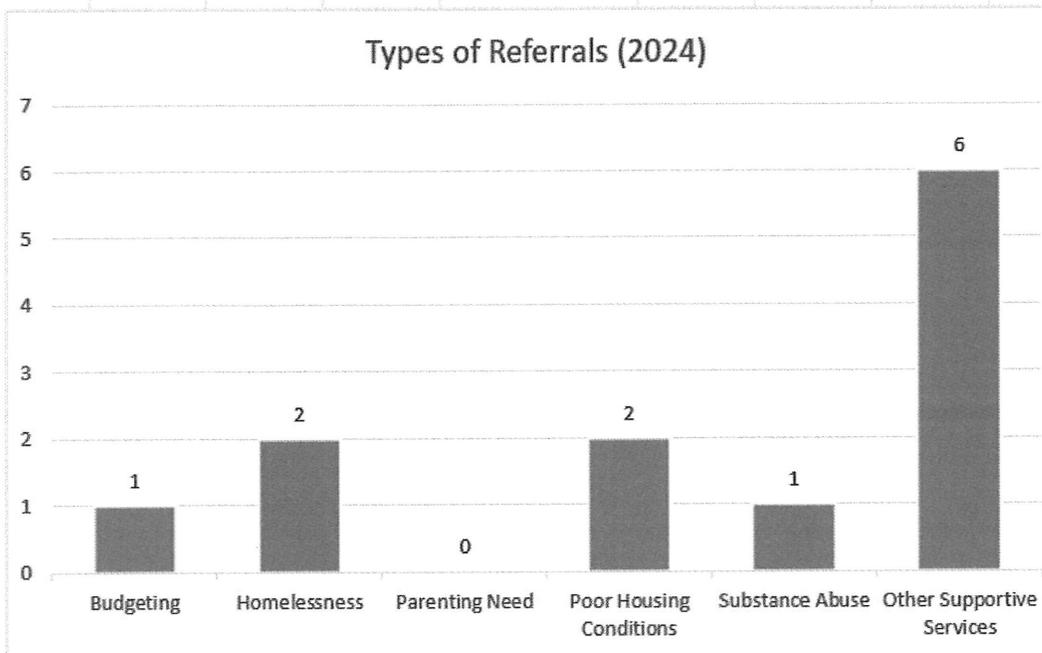


Month (2024)	# of Families
Jan	6
Feb	5
Mar	5
Apr	4
May	0
Jun	0
Jul	0
Aug	1
Sep	1
Oct	3
Nov	4
Dec	5

Number of Children Involved in Services by Month (2024)

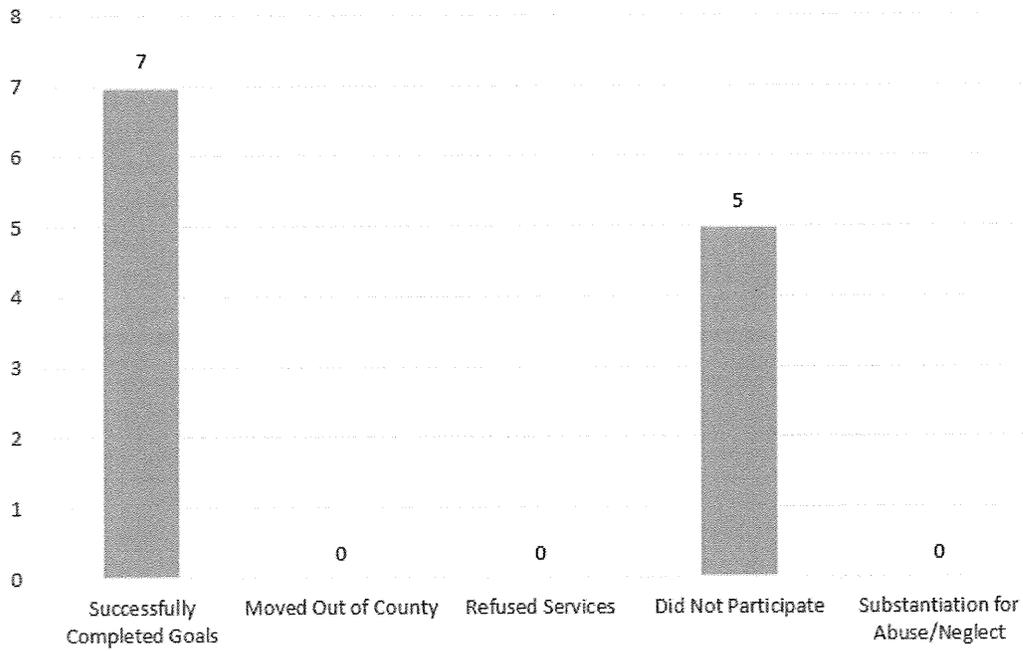


Month (2024)	# of Children
Jan	23
Feb	22
Mar	22
Apr	18
May	0
Jun	0
Jul	0
Aug	5
Sep	5
Oct	9
Nov	10
Dec	17



Type of Referral	# of Cases
Budgeting	1
Homelessness	2
Parenting Need	0
Poor Housing Conditions	2
Substance Abuse	1
Other Supportive Services	6
<b>TOTAL</b>	<b>12</b>

Reason for Case Closure (2024)



Reason for Case Closure	# of Cases
Successfully Completed Goals	7
Moved Out of County	0
Refused Services	0
Did Not Participate	5
Substantiation for Abuse/Neglect	0
TOTAL	12

The Family Support Specialist role (also referred as the Home Aide) had a change as the previous worker who had developed the program for the past eight years changed positions. The position was vacant from 4/30/24 until 8/19/24. A new worker in the position has changed some of the perspectives of the needs in Bay County. The Family Support Specialist role has remained the same to assist families in resource connection, advocating and teaching independences for families. One of the biggest consistent needs that families engaged in the program have is housing. This ranges from learning to manage a housing budget, to locating affordable housing and how to manage housing conditions. Both of the examples provided have housing elements as a need.

- The first case was from the initial Family Support Specialist. The referral came from the school that had been working with a single mother of seven children. Her spouse and her had recently separated and the previous stay at home mother was learning to navigate locating housing, finding employment, and budgeting without any assistance from MDHHS or her spouse. The Family Support Specialist worked with the mother to apply for benefits and assisted to make sure she had access to local food pantries until her expediated food assistance was activated. They then worked on engaging with MiWorks to assist with locating employment and applying for daycare benefits so that the youngest of the children had care while the mother was locating work. During their time, the mother discussed her desire to work in the medical field so she was able to apply and was accepted to begin taking CNA classes at Delta while still being able to obtain cash assistance to meet her needs based on the budget that had been completed. The family successfully closed with the mother attending school, obtaining daycare, having food assistance, having stable housing and the family being aware of resources in the community if a need arises.
- The second case occurred after the new hire of the Family Support Specialist. The referral started very similar to the first case as the school contacted MDHHS about the concerns. The mother was a single mother and had been residing with the maternal grandmother. The mother had six children and her minor child also had an infant. The family had relocated to Bay County the year before but was struggling to obtain housing and resources. The mother was already involved with MDHHS for assistance programs but was engaged in housing programming in Bay County to locate affordable housing. The Family Support Specialist worked with the family to apply for income based housing and found a home that was able to meet the large family's needs. The family was connected to resources to obtain beds, couches, and kitchen items that are often not covered by many programs but needed for every day living. The family successfully closed with the mother engaged in employment,

the family having stable housing including items for their home and being aware of resources if they needed them.

While these cases appear to be similar, each family had differing additional needs and specific resources to connect the families with. As previously stated, many families have found themselves experiencing homelessness or unstable housing. Most of the housing programs have long waiting lists and the shelter is often full. Family Support Specialist role has had to learn to navigate each program which often happens by trying to build and maintain connections with programs to see which program is best to assist the family.

**DFA Home Aid May 2025 information.**

**Contract DFA25-09003 with The County of Bay, Board of Commissioners**

In May 2025, three referrals were received for the Home Aide position. Of those three, one family has did not respond to the multiple attempts to engage. The other two referrals were received after Vanessa went on medical leave. Vanessa is expected to be out for three weeks. MDHHS and the Bay County Court will begin piloting discussions about referrals from their truancy program to see if the Home Aid is able to assist with families struggling to meet their children’s educational needs. The process for the referrals continues to be discussed.

**Information From Previous Years:**

Vanessa Mills started with the state on 8/19/24. Vanessa’s first case was referred on 8/22/24 and opened on 8/29/24. Prior to Vanessa starting, the program had been vacant since 4/30/24.

For comparison, in 2023, the program worked with 16 cases with a total of 36 children to work with families to provide support services assisting in housing, resource connection, home conditions and parenting needs.

For comparison, in 2024, despite the position being vacant for four months, the program worked with 10 cases with a total of 36 children to provide supportive services focusing on resource connection, parenting supports and housing.

Month	Number of open cases (A)	Number of children being served (B)	Number of new cases referred this month (C)	Average days from referral to opening (for new referrals) (D)	Number of new referrals assigned (E)	Number of new referrals not assigned (uncooperative) (F)	Number of cases closed this month (G)	Number of pending cases (H)
October	3	10	4	7.5	2	0	0	2
November '24	4	11	4	14	1	2	0	2
December '24	5	17	3	N/A	1	0	2	4
January '25	4	14	2	N/A	0	1	1	1
February '25	5	18	4	5	2	1	1	1
March '25	5	14	2	N/A	0	1	0	1
April '25	6	15	3	N/A	0	1	2	2

May '25	4	5	3	N/A	0	1	0	2
June '25								
July '25								
August '25								
September '25								

**Summary by Column:**

A – In May 2025, four families were working with the program ranging from January to March referrals.

B – The number of children being served in the program dropped to 5 due to the current families that are engaged only having single or two children. The cases that closed in April had large sibling groups of children.

C – Three cases were referred in May 2025. One was already conferenced and the family did not engage or respond to attempts to engage in the service. Two are still pending and will be conferenced in June.

D – No cases opened in May 2025.

E – No referrals opened in May 2025.

F – One family was attempted to contact and engage but they did not respond to attempts.

G – No cases closed in May 2025. The families have been consistently engaging in services.

H – Two cases remain pending, both of which will be conferenced and contacted in June 2025.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

**BY:** BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)

**WHEREAS,** On August 11, 2015, the Bay County Board of Commissioners adopted Resolution No. 2015-182 approving an Agreement with the Bay County Department of Health and Human Services to establish the position of a Home Aide, also known as a Family Support Specialist; and

**WHEREAS,** Bay County was asked to share half the cost of this position, and those funds were appropriated; and

**WHEREAS,** The Home Aide Position has proven to be very successful for parents who are at risk of substantiated child abuse or neglect; and

**WHEREAS,** Given the proven success resulting from the addition of the position, it is recommended that Agreement Number DFA26-09003 be renewed; and

**WHEREAS,** Bay County’s portion of the cost for the position for the 2025-2026 contract year is \$58,950 paid in 3 installments (an increase over the prior year’s contract of \$550) and those funds will be included in the proposed 2026 Bay County budget; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves Agreement Number DFA26-09003 covering the period October 1, 2025, to September 30, 2026, and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Finance Department and Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related required budget adjustments are approved.

TIM BANASZAK, CHAIR  
AND BOARD

DHHS - Agreement Number DFA26-09003- Home Aide Position (Family Support Specialist) 2025-2026 (Previously known as Eligibility Specialist)

MOVED BY COMM. \_\_\_\_\_  
SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
 VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
 DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_  
 AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

**BY:** BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)  
**WHEREAS,** Bay County recognizes the importance of retired law enforcement personnel in supporting ongoing criminal investigations and legal proceedings; and  
**WHEREAS,** Providing appropriate compensation for their time encourages participation and ensures continuity in prosecutorial and court matters; Therefore, Be It  
**RESOLVED,** That the Bay County Board of Commissioners approve any retired Bay County law enforcement officer who has at least ten (10) years of service, is currently receiving a Bay County pension, and is within two (2) years of retirement, shall be compensated at the current wage of the position from which they retired for time spent testifying in court or participating in case preparation at the request of the Bay County Prosecutor’s Office or law enforcement agency. This shall not apply to any instance in which the retiree is testifying or appearing in relation to criminal charges or civil litigation filed against them personally; Be It Further  
**RESOLVED** That compensation shall be coordinated through the requesting law enforcement agency or the Prosecutor’s Office, as applicable; Be It Finally  
**RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
 AND BOARD

Board of Commissioners - Resolution to Authorize Post-Retirement Court Testimony Compensation for Eligible Former Employees

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)  
 WHEREAS, The Bay County Board of Commissioners and Commission staff regularly engage with the public, attend official events, and represent Bay County in a variety of formal and informal settings; and  
 WHEREAS, Consistent and professional attire enhances public identification of Bay County representatives, promotes a unified image, and reinforces accountability and accessibility; and  
 WHEREAS, The Bay County Board of Commissioners finds it appropriate to implement a uniform policy permitting the discretionary use of designated attire to be worn by Commissioners and Commission staff during regular workdays, community events, and other official functions; Therefore, Be It  
 RESOLVED, That the Bay County Board of Commissioners hereby adopts the uniform policy permitting the discretionary use of designated attire for Commissioners and Commission staff; Be It Further  
 RESOLVED, That uniform items shall be purchased by the Board of Commission Office based on operational needs; Be It Finally  
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
 AND BOARD

Board of Commissioners - Uniform Policy for Commissioners and Commission Staff

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_

## RECREATION & FACILITIES



## BAY COUNTY

**CRISTEN GIGNAC, DIRECTOR**  
gignacc@baycountymi.gov

**Jon Morse, Buildings & Grounds Supervisor**  
morsej@baycountymi.gov

**Brad Moses, Civic Arena Manager**  
mosesb@baycountymi.gov

**Daniel Neering, Recreation Manager**  
neeringd@baycountymi.gov

**Juliet Nicholls, Community Center Manager**  
nichollsj@baycountymi.gov

**Dan Tomczak, Pinconning Park Manager**  
tomczakd@baycountymi.gov

**JAMES A. BARCIA**  
County Executive

Tel: (989) 895-4132  
Fax: (989) 895-2094

To: Jerry Crete, Chairman of the Committee of the Whole  
From: Cristen Gignac, Director of Recreation & Facilities  
Date: June 17, 2025  
Subject: ARPA Clarification for Wages

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**Request:** To expand clarification of Resolution 2024-144 in regards to ARPA capital projects in the Recreation Department.

**Background:** Through the passage of resolution 2024-144, unspent ARPA funds from resolution 2022-139 were reallocated for recreation capital projects and essential recreation equipment. Some of these capital improvements require staff time to complete the project, as an example - the expansion of the parking lot at the golf course requires staff to operate large equipment to prep the ground and spread the gravel. It is requested that the understanding of this resolution for the use of ARPA funds for capital projects in the Recreation Department should include staff wages and fringe benefits for the exact time spent on the project at hand. Therefore, staff time spent on ARPA funded recreational capital projects would not be spread through the indirect cost plan as they would be paid directly.

**Economics:** n/a

**Recommendation:** It is recommended that the Board expand the clarification of resolution 2024-144 to include staff wages and fridge benefits.

Cc: Jim Barcia, Finance, Golf Course, B&G

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)
- WHEREAS,** Through the passage of resolution 2024-144, unspent American Rescue Plan Act (ARPA) funds from resolution 2022-139 were reallocated to support recreation capital projects and the purchase of essential recreation equipment; and
- WHEREAS,** Some of these capital improvements require staff time to complete the project. For example, the expansion of the Bay County Golf Course parking lot requires staff to operate large equipment to prep the ground and spread gravel; and
- WHEREAS,** It is requested that the intent of this resolution include authorization for the use of ARPA funds to cover staff wages and fringe benefits for the actual time worked on specific capital projects within the Bay County Recreation and Facilities Department; and
- WHEREAS,** As this use of ARPA funds would result in staff time being charged directly to the project, rather than being allocated through the indirect cost plan; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the use of allocated ARPA funds to cover staff wages and fringe benefits directly associated with ARPA capital projects in the Bay County Recreation and Facilities Department; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND BOARD

Recreation & Facilities – ARPA Clarification for Staff Wages and Fringe Benefits

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



1200 Washington Avenue Bay City, Michigan 48708  
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049  
[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

**James A. Barcia**  
Bay County Executive

**Joel R. Strasz**  
Public Health Officer

**TO:** Jerome Crete, Chair – Committee of the Whole  
**FROM:** Joel R. Strasz, Health Officer  
**DATE:** June 24, 2025  
**CC:** James Barcia, Amber Johnson, Scott Trepkowski, Amy Yakich  
**RE:** MASTER AGREEMENT: FUNDING ALLOCATIONS FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES RELATED TO FISCAL YEAR 2025-26

### **BACKGROUND**

The purpose of the FY 2025-26 CPBC Agreement between Bay County and the Michigan Department of Health & Human Services is to set forth a joint and cooperative Contractor/Department relationship and basis for facilitating the delivery of public health services to the citizens of Bay County, as described in the Agreement's Output Measures and Annual Budget, established Minimum Program Requirements, and all other applicable Federal, State and Local laws and regulations pertaining to the Contractor and the Department. Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement. This Agreement covers services from October 1, 2025 and continues through September 30, 2026.

### **FINANCIAL CONSIDERATIONS**

In accordance with the Funding/Reimbursement Matrix, the total proposed State budget and anticipated amount committed for this period for the program elements covered by this Agreement is presently enumerated at \$2,663,156. With the enactment of the FY 26 Michigan Department of Health and Human Services Appropriation Bill, this appropriation may change, but the definitive amount has not been finalized yet. As is current practice, allocation changes have been and will be made in amendments.

### **RECOMMENDATION**

Upon favorable review by Corporation Counsel, the Health Department recommends this agreement and all subsequent Amendments be approved and signed by the Board Chair and seeks Board approval for any necessary budget adjustments relating to these Amendments.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)

WHEREAS, The purpose of the FY 2025-26 CPBC Agreement between Bay County and the Michigan Department of Health & Human Services is to set forth a joint and cooperative Contractor/Department relationship; and

WHEREAS, The CPBC Agreement also serves as a basis for facilitating the delivery of public health services to the citizens of Bay County, as described in the Agreement’s Output Measures and Annual Budget, established Minimum Program Requirements, and all other applicable Federal, State and Local laws and regulations pertaining to the Contractor and the Department; and

WHEREAS, Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement; and

WHEREAS, The Agreement covers services from October 1, 2025, and continues through September 30, 2026; and

WHEREAS, In accordance with the Funding/Reimbursement Matrix, the total proposed State budget and anticipated amount committed for this period for the program elements covered by this Agreement is presently enumerated at \$2,663,156; and

WHEREAS, With the enactment of the FY 26 Michigan Department of Health and Human Services Appropriation Bill, this appropriation may change, but the definitive amount has not been finalized yet. As is current practice, allocation changes have been and will be made in amendments; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the FY 2025-2026 CPBC Agreement between Bay County and the Michigan Department of Health & Human Services and all subsequent Amendments and authorizes the Chairman of the Board to execute said Agreement and all subsequent Amendments following Corporation Counsel review and approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; Be It Finally

RESOLVED That related Agreement and Amendment budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND BOARD

Health Dept – CPBC Agreement FY 2025-2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



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[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

**James A. Barcia**  
Bay County Executive

**Joel R. Strasz**  
Public Health Officer

**TO:** Jerome Crete, Chairperson, Committee of the Whole  
**FROM:** Joel R. Strasz, Health Officer  
**DATE:** July 1, 2025  
**CC:** James Barcia, Amber Johnson, Kim Priessnitz, Amy Yakich, Melissa Opheim  
**RE:** EXPANSION OF AGREEMENTS WITH MYSIDEWALK, INC. FOR COMMUNITY HEALTH ASSESSMENT

**BACKGROUND:** Late in 2024, the Bay County Health Department began undertaking a comprehensive Community Health Assessment and entered into an agreement with mySidewalk, Inc. which is a data platform that incorporates thousands of data sources (morbidity, mortality, demographics, economics, education) with AI. Utilizing mySidewalk for the community health assessment has cut the time to produce the reports from months to weeks and provided the county and its partners with an easy to access point of data for program development, grant seeking and other endeavors. Funding for the subscription came from an initial Cross Jurisdictional Sharing (CJS) agreement with the state which totaled \$30,000. Another CJS agreement with the state totaling \$20,000 will not be spent in its entirety and subsequent communications with the State has allowed for the remainder of these funds to be spent to expand the number of licenses with MySidewalk and to provide them with other community partners (United Way, Bay Area Community Foundation, Saginaw County Health Department) under an umbrella agreement.

**FINANCIAL CONSIDERATIONS:** The cost for an expanded twelve month subscription with multiple licenses under an umbrella agreement is \$38,000. Funding for the agreement will be accessed through the remainder of the funding sources from MDHHS listed above and from unused community health assessment funds.

**RECOMMENDATIONS:** Upon favorable review by Corporation Counsel, the Health Department recommends this Agreement be approved and signed by the Board Chair and seeks Board approval for any necessary budget adjustments relating to this Agreement(s).

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

**BY:** BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)

**WHEREAS,** In late 2024, the Bay County Health Department began a comprehensive Community Health Assessment and entered into an agreement with mySidewalk, Inc., a data platform that incorporates thousands of data sources (morbidity, mortality, demographics, economics, education) by AI; and

**WHEREAS,** Using mySidewalk for the community health assessment has significantly reduced report production from months to weeks, while providing the County and its partners with an easy to access point of data for program development, grant seeking, and other initiatives; and

**WHEREAS,** Funding for the subscription came through an a Cross Jurisdictional Sharing (CJS) agreement with the State, which totaled \$30,000. An additional CJS agreement with the state totaling \$20,000 will not be fully expended, and subsequent communication with the State has approved using the remaining funds to expand the number of licenses and extend access to other community partners (United Way, Bay Area Community Foundation, and Saginaw County Health Department) under an umbrella agreement; and

**WHEREAS,** The cost for a 12-month expanded subscription with multiple licenses under the umbrella agreement is \$38,000, which will be covered through remaining MDHHS funds and unspent Community Health Assessment resources; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the Agreement with mySidewalk, Inc., and Bay County and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County (Health Department) following Finance and Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR

AND BOARD

Health Department – Agreement with mySidewalk, Inc. for Community Health Assessment

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



1200 Washington Avenue Bay City, Michigan 48708  
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049  
[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

---

James A. Barcia  
Bay County Executive

Joel R. Strasz  
Public Health Officer

**TO:** Jerome Crete, Chairperson, Committee of the Whole  
**FROM:** Joel R. Strasz, Health Officer  
**DATE:** June 24, 2025  
**CC:** James Barcia, Amber Johnson, Scott Trepkowski, Amy Yakich  
**RE:** Authorization to Enter into Agreement with Certified Diabetes Educator

**BACKGROUND:** In 2024, McLaren Bay Region, discontinued their diabetic education program for budgetary reasons and no similar program currently exists in Bay County. Representatives from the Michigan Department of Health and Human Services Chronic Disease Division approached the Health Department in late 2024 to provide initial funding to start up a replacement program, with the intention of making it sustainable within two years. With the number of Type 2 diabetics in Bay County, this is a badly needed service. In order to facilitate the creation of a program, diabetic education services must be provided or offered via a professional who is certified by CMS, which the former educator at McLaren, Linda Houthoofd, RD has. The Health Department wishes to obtain the authorization to enter into an agreement with Ms. Houthoofd, or another qualified individual for services deemed necessary.

**FINANCE AND ECONOMICS:** All costs associated with this program (up to \$30,000 through 2026) and the agreement for the Diabetes Educator is included in the current and upcoming amendment(s) to the CPBC agreement between the State of Michigan and the Bay County Health Department. No general funds are necessary.

**RECOMMENDATION:** As is necessary, and upon favorable review by Corporation Counsel, the Health Department recommends these Agreements be approved and signed by the Board Chair and seeks Board approval for any necessary budget adjustments relating to these Agreements.

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

**BY:** BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)

**WHEREAS,** In 2024, McLaren Bay Region discontinued its diabetic education program due to budgetary constraints, leaving Bay County without a similar program; and

**WHEREAS,** Representatives from the Michigan Department of Health and Human Services (MDHHS), Chronic Disease Division, approached the Bay County Health Department to provide initial funding to start up a replacement program, with the goal of achieving sustainability within two years; and

**WHEREAS,** With the number of Type 2 diabetics in Bay County, this is a critical service; and

**WHEREAS,** In order to facilitate the creation of a program, diabetic education services must be provided or offered through a professional certified by CMS, and the former educator at McLaren Bay Region, Linda Houthoofd, RD, meets these qualifications; and

**WHEREAS,** The Health Department wishes to obtain authorization to enter into an agreement with Ms. Houthoofd, or another qualified individual, for services deemed necessary; and

**WHEREAS,** All costs associated with this program (up to \$30,000 through 2026) and the agreement for the Diabetes Educator is included in the current and upcoming amendment(s) to the Comprehensive Planning, Budgeting, and Contracting (CPBC) agreement between the State of Michigan and the Bay County Health Department. No general funds are necessary; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves an agreement between Linda Houthoofd, RD, or another qualified individual, as a certified diabetes educator and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County (Health Department) following Corporation Counsel review and approval; Be It Further

**RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND BOARD

Health Department – Certified Diabetes Educator Agreement 2025

MOVED BY COMM. \_\_\_\_\_  
SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

**VOTE TOTALS:**  
**ROLL CALL:** YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
**VOICE:** YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_  
**DISPOSITION:** ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_  
 AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

**BAY COUNTY TRANSPORTATION  
PLANNING PROGRAM**

515 Center Avenue, Suite 501  
Bay City, Michigan 48708

**JOSHUA VANDERLAAN,**  
**TRANSPORTATION PLANNER/ GIS TECH**  
vanderlaanj@baycountymi.gov

Phone 989-895-4243  
Fax 989-895-4068  
TDD 989-895-4049  
<http://www.baycounty-mi.gov>



**JAMES A. BARCIA**  
County Executive

**MICHAEL LOSEY, DIRECTOR**  
loseym@baycountymi.gov

Community Initiatives  
Forest Sustainability Program  
Geographic Information Systems  
Saginaw Bay Restoration  
Transportation Planning

**MEMORANDUM**

**To:** Tim Banaszak, Board Chair  
Bay County Board of Commissioners

**From:** Joshua VanderLaan, Transportation Planner/GIS Technician  
Environmental Affairs & Community Development

**Date:** July 8, 2025

**Subject:** Bay County GIS Aerial Photography/Orthoimagery Budget Increase

**Request:** At its April 16, 2025 Full Board meeting, the Bay County Board of Commissioners approved Resolution No. 2025-74. As outlined in the resolution, Bay County's estimated share of the GIS orthoimagery project is \$32,076.96. This amount did not include an additional \$142.20 cost for obtaining data in a specific .ECW format, or an additional \$5,000 that the County will initially pay and later be reimbursed from the Transportation Planning federal grant.

**Background:** Resolution No. 2025-74 authorized Bay County to update its aerial photography (orthoimagery) in 2025, as part of a five-year cycle, with the last update completed in 2020. To minimize costs and secure image quality, the County will participate in the State of Michigan's coordinated orthoimagery program. This partnership lowers Bay County's costs from more than \$52,000 to \$37,219.16. Project funding will be shared among several local stakeholders, including Dow Chemical Corporation, Bay City, 911/Emergency Services, and the Bay County Road Commission.

**Finance/Economics:** A budget adjustment of \$5,142.20 is requested. Although this amount will be temporarily expended by the County, it will be reimbursed fully by the Transportation Planning grant and the primary users of the ECW formatted data. The total cost is \$37,219.16.

**Recommendation:** Approval of an amendment to Resolution No. 2025-74 is recommended to authorize a \$5,142.20 budget adjustment for the reimbursable grant-funded expense and requested format of data. Additionally, recommend authorization to make related budget adjustments in cooperation with Finance.

cc: James Barcia, Amber Davis-Johnson, Mike Losey, Scott Trepkowski, Kim Priessnitz

## 2025 Sanborn/MiSail Aerial Imagery Cost Estimate

AOI	# TILES	SQ MILES	COST/UNIT	TOTAL COST
<b>Bay County</b>				
12-inch Resolution		531	\$26.77	\$14,214.87
6-inch Resolution		531	\$56.48	\$29,990.88
.ecw files (format)	2370		\$0.06	\$142.20
<b>TOTAL</b>				<b>\$44,347.95</b>

AOI	# TILES	SQ MILES	COST/SQ MILE	TOTAL COST
<b>Bay City</b>				
3-inch Resolution	72	16	\$442.88	\$7,086.08
<b>TOTAL</b>				<b>\$7,086.08</b>

**Total Project Cost (Before  
MiSail Reduction) \$51,434.03**

**MiSAIL Reduction \$14,214.87**

**Cost to Bay County \$37,219.16**  
*BCATS Cost \$5,000.00*

**Subtotal \$32,219.16**

Bay City \$5,369.86  
 Bay County Emergency \$5,369.86  
 BCRC \$5,369.86  
 Mosquito Control \$5,369.86  
 Forest Sustainability \$5,369.86  
 Drain Office \$5,369.86

**With Dow Chemical  
Commitment of \$10,000**

**Cost to Bay County \$37,219.16**  
*BCATS Cost \$5,000.00*  
*Dow Chemical Commitment \$10,000.00*  
**Subtotal \$22,219.16**

Bay City \$3,703.19  
 Bay County Emergency Response \$3,703.19  
 BCRC \$3,703.19  
 Mosquito Control \$3,703.19  
 Forest Sustainability \$3,703.19  
 Drain Office \$3,703.19

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)
- WHEREAS,** At its Full Board meeting on April 16, 2025, the Bay County Board of Commissioners approved Resolution No. 2025-74, authorizing participation in the 2025 GIS orthoimagery project; and
- WHEREAS,** Bay County’s estimated cost share was \$32,076.96; however, this estimate did not include an additional \$142.20 for delivery of data in ECW format, or an initial \$5,000 payment to be reimbursed through a federal Transportation Planning grant; and
- WHEREAS,** Resolution No. 2025-74 authorized Bay County to update its aerial photography (orthoimagery) in 2025, as part of a five-year cycle. The previous updating occurred in 2020; and
- WHEREAS,** To minimize costs and secure image quality, Bay County will participate in the State of Michigan’s coordinated orthoimagery program. This partnership lowers Bay County’s costs from more than \$52,000 to \$37,219.16; and
- WHEREAS,** Project funding will be shared among several local stakeholders, including Dow Chemical Corporation, Bay City, 911/Emergency Services, and the Bay County Road Commission; and
- WHEREAS,** A budget adjustment of \$5,142.20 is required to cover the reimbursable expenditures for the ECW-format data delivery and the Transportation Planning grant prepayment, with full reimbursement expected from grant funding and stakeholder contributions; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves an amendment to Bay County Board of Commissioners Resolution No. 2025-74, and authorizes increasing the total budget adjustment for the 2025 GIS Orthoimagery Project to \$37,219.16 for the reimbursable, grant-funded expense and the additional data format request; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND BOARD

Environmental Affairs/GIS - Amendment to Resolution No. 2025-74: Authorization of Budget Adjustment for 2025 GIS Orthoimagery Project

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**BAY COUNTY  
PERSONNEL & EMPLOYEE RELATIONS**

**James A. Barcia**  
County Executive

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**Tiffany Jerry**  
Director  
[jerryt@baycountymi.gov](mailto:jerryt@baycountymi.gov)

To: Tim Banaszak, Chair, Board of Commissioners  
From: Tiffany Jerry, Director of Personnel and Employee Relations  
Date: July 8, 2025  
RE: BOC – Ratification of Collective Bargaining Agreements

Please consider the following for the agenda.

**Background**

The County has 12 active bargaining units and the request to open negotiations was sent by the employer to each unit at the beginning of May.

The following units have ratified their agreement in the previous 30 days in accordance with the template agreements reviewed in closed session with the Board:

POLICE OFFICERS ASSOCIATION OF MICHIGAN – BAY COUNTY SHERIFFS DEPUTIES  
POLICE OFFICERS LABOR COUNCIL – BAY COUNTY SHERIFFS DEPUTIES SUPERVISORY  
GOVERNMENT EMPLOYEES LABOR COUNCIL – CIRCUIT COURT

Additionally, this request includes approval of the employer offer to be effective for non-represented employees as offered to the labor organizations and approved in closed session.

**Recommendation**

Please authorize the Board Chairperson to sign the agreements and approve budget adjustments necessary for implementation of the ratified collective bargaining agreements and non-represented employees.

Thank you for your consideration.

cc: Jim Barcia  
Amber Davis-Johnson  
Scott Trepkowski  
Troy Cunningham  
Judge Sheeran  
Amanda Shores

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

**BY:** BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)  
**WHEREAS,** Bay County has twelve (12) active bargaining units; and  
**WHEREAS,** In early May 2025, the employer submitted formal requests to each of these bargaining units to open contract negotiations; and  
**WHEREAS,** The following units have ratified their agreement in the previous 30 days in accordance with the template agreements reviewed in closed session with the Bay County Board of Commissioners:

- POLICE OFFICERS ASSOCIATION OF MICHIGAN – BAY COUNTY SHERIFF’S DEPUTIES
- POLICE OFFICERS LABOR COUNCIL – BAY COUNTY SHERIFF’S DEPUTIES SUPERVISORY
- GOVERNMENT EMPLOYEES LABOR COUNCIL – CIRCUIT COURT

**RESOLVED** That the Bay County Board of Commissioners approves the Collective Bargaining Agreements listed above and authorizes the Chairman of the Board to execute said Collective Bargaining Agreements and to approve all necessary budget adjustments required for implementation; Be It Finally

**RESOLVED** That all related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
 AND BOARD

Personnel – Ratified Collective Bargaining Agreements 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

6/12/2025	\$779,855.26
6/17/2025	\$262,905.52
6/25/2025	\$458,767.58
7/1/2025	\$546,710.56
7/9/2025	\$818,927.03

TIM BANASZAK, CHAIR  
AND BOARD

Payables

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

1. Employment Status Report – June 2025

TIM BANASZAK, CHAIR  
AND BOARD

County Executive – Status Reports

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

Page 1 of 3  
 CHANGES IN EMPLOYMENT STATUS  
 JUNE 2025

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<b><u>NEW HIRES (Regular Status):</u></b>		
Christine Granger Screening Tech WIC	Health Dept – WIC	6/23/2025
<b><u>NEW HIRE (On-call/temporary):</u></b>		
Natalie Marinik Temp PT Deputy Register	Probate Court	6/02/2025
Nichole Andrews On-Call Cook	Dept. on Aging	6/10/2025
<b><u>MOSQUITO CONTROL:</u></b>		
Gehrig Sayers	Day Technician	6/16/2025
Mariah Hatfield	Day Technician	6/16/2025
Frank III	Day Technician	6/16/2025
Charles Warren	Day Technician	6/2/2025
<b><u>Summer Recreation:</u></b>		
Madilyn Leija	Youth Counselor	6/9/2025
Sienna Szczygiel	Youth Counselor	6/5/2025
Shelby Taylor	Youth Counselor	6/5/2025
Sarah Riker	Program Supervisor	6/5/2025
Ashtyn Pero	Youth Counselor	6/5/2025
Karys O'Brien	Youth Counselor	6/5/2025

Robert Beckett Mangas

6/5/2025

Paige Knapp

Youth Counselor

6/5/2025

Trace Johnson

Youth Counselor

6/5/2025

Avery Johson

Youth Counselor

6/5/2025

Jade Hoppa

Youth Counselor

6/5/2025

Brenden Dore

Youth Counselor

6/5/2025

Thalia Arocha

Youth Counselor

6/5/2025

Carson Arnold

Youth Counselor

6/5/2025

**TRANSFER:**

Mariah Choyce  
 From: PT Cook  
 To: Typist Clerk III/Outreach  
 Worker

From: Dept on Aging  
 To: Health Dept WIC

6/30/2025

Heather Kilvington  
 From: PT Case Manager  
 To: Case Management MIDC

From: District Court  
 To: Criminal  
 Defense

6/18/2025

Joshua Vanderlaan  
 From: Temp Transportation  
 Planner/GIS Tech  
 To: Full-time Permanent  
 Transportation Planner/  
 GIS Tech

Env Affairs & Comm Dev

6/6/2025

Nikki Baldwin  
 From; Full-time Dispatch  
 Supervisor  
 To: Temp PT Dispatch  
 Supervisor

Central Dispatch

6/5/2025

Crystal Deary  
 From: Outreach Worker WIC  
 To; Typist clerk III

From: Heath Dept – WIC  
 To: Health Dept Admin/  
 Comm Disease

6/2/2025

**RETURN:**

Denise Williams  
 Temp PT Dispatch Supervisor

Central Dispatch

6/18/2025

Haila Ackley Seasonal Tech Days	Mosquito Control	6/16/2025
Jaclyn Villaire Seasonal Tech Nights	Mosquito Control	6/11/2025
Ashli Heim Records Specialist	Sheriff's Office	6/2/2025

**SUMMER REC (RETURNING)**

Teagan O'Hare Youth Counselor	Summer Rec	6/5/2025
Alaina Backus Program Supervisor	Summer Rec	6/5/2025

**SEPARATIONS:**

Mallori Adams Youth Dev Worker	Juvenile Home	6/13/2025
Michael Dittenber Road Patrol Deputy	Sheriff's Office – Road Patrol	6/12/2025
Whitney Wilder Legal Secretary	Prosecutor's Office	6/5/2025

**RETIREMENT:**



**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole Putt**  
Purchasing  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

**TO:** Jerome Crete  
Committee of the Whole

**FROM:** Nicole Putt  
Purchasing Agent ST

**RE:** Request to Release Bid for Fleet Fuel Card Service

**DATE:** June 27, 2025

**REQUEST:**

Seeking authorization from the Board to issue an Invitation for Bid (IFB) for a fleet fuel card service provider.

**BACKGROUND:**

The contract with MiDeal WEX has expired.

We will be asking for a five-year agreement for the fleet fuel card service contract. The key features we are looking for are the following:

- **Fuel Discounts:** Many fleet fuel cards offer discounts on fuel purchases, helping businesses save money.
- **Expense Tracking:** Cards provide detailed reports on fuel usage and expenses, allowing them to monitor and control fuel cost effectively.
- **Control and Security:** Set spending limits, restrict purchases to fuel to prevent unauthorized use.
- **Convenience:** Drivers can use the cards at a wide network of fuel stations, making it easy to refuel wherever they are.

**ECONOMICS:**

Upon research of the current WEX MiDeal contract for fleet fuel card services, with \$0.06 off unleaded and \$.10 off diesel, there may be an opportunity for significant cost savings elsewhere.

**RECOMMENDATION:**

Authorize the Purchasing Division to draft and issue an Invitation for Bid (IFB) for fleet card services after review by Corporation Counsel.

cc: James A Barcia, Amber Davis-Johnson, Scott Trepkowski, Kim Priessnitz

BAY COUNTY BOARD OF COMMISSIONERS

JULY 15, 2025

RESOLUTION

**BY:** BAY COUNTY BOARD OF COMMISSIONERS (7/15/25)

**WHEREAS,** Bay County's current agreement with MiDeal WEX for fleet fuel card service has expired; and

**WHEREAS,** Upon reviewing the current WEX MiDeal agreement, there may be an opportunity for significant cost savings elsewhere. Therefore, an Invitation for Bid (IFB) is requested for a fleet fuel card service provider; and

**WHEREAS,** The desired agreement will be for a five-year term and will prioritize the following features:

- **Fuel Discounts:** Many fleet fuel cards offer discounts on fuel purchases, helping businesses save money.
- **Expense Tracking:** Cards provide detailed reports on fuel usage and expenses, allowing them to monitor and control fuel cost effectively.
- **Control and Security:** Set spending limits, restrict purchases to fuel to prevent unauthorized use.
- **Convenience:** Drivers can use the cards at a wide network of fuel stations, making it easy to refuel wherever they are.

**RESOLVED** That the Bay County Board of Commissioners approves the release of an Invitation for Bid (IFB) for Fleet Fuel Card Service Provider, in accordance with Bay County's Purchasing Policy.

TIM BANASZAK, CHAIR  
AND BOARD

Finance/Purchasing - Invitation for Bid (IFB) for Fleet Fuel Card Service Provider

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

2025 Fund Balance	Journal Number
\$10,870,979	
\$606,485	
\$3,296,139	
<u>\$14,773,603</u>	
(\$3,296,139)	

Description  
 Unaudited Estimated Unassigned Fund Balance or (Deficit) 12/31/2024  
 Previous years Assigned Fund Balance for P.O.'s\*  
 Assigned Fund Balance for designation to balance 2025 budget  
 Unaudited Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2024  
 2025 Budgeted Surplus / (Deficit)

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH JUNE 2025  
 Budget for open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.\*  
 Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.\*  
 Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.\*  
 Budget for General Fund to pay back the foreclosure's excess proceeds to the claimant. BOC approved per Resolution 2025-112

25-03-111	-451,861
25-03-290	-121,742
25-05-230	-32,882
25-05-231	-470,058

JUNE 24, 2025

<u>-1,076,543</u>
<u>\$10,400,921</u>

Unaudited Estimated Unassigned Fund Balance or (Deficit) 06/24/2025



**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole Putt**  
Purchasing  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

TO: Jerome Crete, Chairperson  
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer **ST**

DATE: June 24, 2025

RE: Executive Directive #2007-011

**REQUEST:**

Please place this memo on July 1, 2025, Committee of the Whole Agenda for your committee's information.

**BACKGROUND:**

On June 11, 2025, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

**ECONOMICS:**

As of the date of this communication, the following are the updates to the previous correspondence:

- A. The federal/state grantor agencies that have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2024 and/or 2025 appear to have no changes.

**RECOMMENDATION:**

To receive.

cc: Jim Barcia, County Executive  
Kim Priessnitz, Assistant Finance Officer

**OFFICE OF ASSIGNED COUNSEL  
MONTHLY REPORT  
FEBRUARY, 2025**

				Feb. 2023	Feb. 2024	Feb. 2025
<b>Total Number of Arraignments:</b> .....				<b>252</b>	<b>293</b>	<b>258</b>
C.C. FEL/VOP/PPO	14	Felony	47			
C.C. VOB/FTA/OSC	2	Misdemeanors	64			
Arraign. Only	20	Arraign. in DC by Retained	3			
D.C. VOB/FTA/OSC/FTP	36	Arraign. in DC IPP	3			
<b>Total Number of Referrals:</b> .....				<b>188</b>	<b>213</b>	<b>202</b>
C.C. FEL/VOP/PPO	14	Misd.	67			
Felony	50	Traffic	71			
<b>Total Number of Assignments:</b> .....				<b>188</b>	<b>209</b>	<b>197</b>
C.C. FEL/VOP/PPO	14	Misd.	65			
Felony	50	Traffic	68			
<b>Total Number of Defendants denied Court Appointed Counsel:</b> .....				<b>0</b>	<b>4</b>	<b>5</b>
C.C. FEL/VOP/PPO	0	Misd.	2			
Felony	0	Traffic	3			

**ARRAIGNMENTS**

**JEFF MARTIN**

				Feb. 2023	Feb. 2024	Feb. 2025
<b>Total Arraignments:</b> .....				<b>125</b>	<b>110</b>	<b>122</b>
Felonies	26					
Misd.	32					
Traffic	34					
Arraign. Only	14	Settled at Arraignment	8			
VOB/FTA/OSC/FTP	16					

**GARSKE/HEWITT**

				Feb. 2023	Feb. 2024	Feb. 2025
<b>Total Arraignments:</b> .....				<b>94</b>	<b>145</b>	<b>111</b>
Felonies	21					
Misd.	32					
Traffic	32					
Arraign. Only	6	Settled at Arraignment	1			
VOB/FTA/OSC/FTP	20					

**CIRCUIT COURT**

				Feb. 2023	Feb. 2024	Feb. 2025
<b>Total Arraignments:</b> .....				<b>18</b>	<b>20</b>	<b>16</b>
		<b>Arraigned by Assigned Attorney</b>	<b>Arraigned by Retained Attorney or IPP</b>	<b>Assigned without an Arraignment</b>		
C.C. FEL/VOP/PPO	14	13	1	1		
C.C. VOB/FTA/OSC	2	2	0			

**ASSIGNMENTS**

There were a total of **197** defendants assigned

**ANDREA LABEAN**

Feb. 2023	Feb. 2024	Feb. 2025
15	6	3

Assignments: .....

		Arraigned by LaBean	Arraigned by LaBean on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	1	1		
Felonies	1			
Misd.	0			
Traffic	1			

1 VOP SETTLED @ ARRAIGN.

There were a total of **197** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrea LaBean** was assigned.  
3 or 2% .

**RYAN JANER**

Feb. 2023	Feb. 2024	Feb. 2025
0	19	11

Assignments: .....

		Arraigned by Janer	Arraigned by Janer on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	4			
Traffic	7			

There were a total of **197** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Ryan Janer** was assigned.  
11 or 6% .

**PAUL BUKOWSKI**

Feb. 2023	Feb. 2024	Feb. 2025
57	49	1

Assignments: .....

		Arraigned by Bukowski	Arraigned by Bukowski on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			1
Felonies	1			
Misd.	0			
Traffic	0			

There were a total of **197** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Paul Bukowski** was assigned.  
1 or 1% .

**MICHAEL HUBER**

Feb. 2023	Feb. 2024	Feb. 2025
6	14	15

Assignments: .....

		Arraigned by POLTORAK	Arraigned by Huber on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	2	2		
Felonies	12			
Misd.	0			
Traffic	1			

There were a total of **197** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Michael Huber** was assigned.  
15 or 8% .

**AARON HETHERINGTON**

Feb. 2023      Feb. 2024      Feb. 2025

Assignments: .....

**2**      **18**      **15**

		Arraigned by Hetherington	Arraigned by Hetherington and POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0		2	
Felonies	12			
Misd.	3			
Traffic	0			

There were a total of **197** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Aaron Hetherington** was assigned **15** or **8%** .

**ANDREW BONNELL**

Feb. 2023      Feb. 2024      Feb. 2025

Assignments: .....

**25**      **36**      **42**

		Arraigned by Bonnell	Arraigned by Bonnell on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	29	1		
Traffic	13			

There were a total of **197** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrew Bonnell** was assigned **42** or **21%** .

**ROSTER ATTORNEYS**

Feb. 2023      Feb. 2024      Feb. 2025

Assignments: .....

**83**      **67**      **110**

		Arraigned by Assigned Attorney	Arraigned by Assigned Attorney on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	11	10		1
Felonies	24	2		
Misd.	29			
Traffic	46			2

3 VOP's SETTLED @ ARRAIGN.

There were a total of **197** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Roster Attorneys** were assigned **110** or **56%** .

**RETAINED ATTYS.**

**IPP**

**DENIED**

**ASSIGNED W/OUT ARRAIGN**

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	1
Misd.	2
Traffic	
D.C. VOB/FTA/OSC	
<b>Total Arraignments In Dist. Cr. By Retained</b>	<b>3</b>

C.C. FEL/VOP/PPO	1
C.C. VOB/FTA/OSC	
Felonies	
Misd.	1
Traffic	2
D.C. VOB/FTA/OSC	
<b>Total Arraignments In Dist. Court IPP</b>	<b>3</b>

C.C. FEL/VOP/PPO	
Felonies	
Misd.	2
Traffic	3
<b>Total Denied</b>	<b>5</b>

Assigned w/o Arraign. C.C.	1
Assigned w/o Arraign. D.C.	3
<b>WAIVED ATTORNEY</b>	<b>3</b>

**OFFICE OF ASSIGNED COUNSEL  
MONTHLY REPORT  
MARCH, 2025**

				Mar. 2023	Mar. 2024	Mar. 2025
<b>Total Number of Arraignments:</b> .....				285	296	277
C.C. FEL/VOP/PPO	16	Felony	56			
C.C. VOB/FTA/OSC	4	Misdemeanors	62			
		Traffic	75			
Arraign. Only	14	Arraign. in DC by Retained	4			
D.C. VOB/FTA/OSC/FTP	35	Arraign. in DC IPP	5			
		Arraign. in DC by Assign.	6			
<b>Total Number of Referrals:</b> .....				236	202	223
C.C. FEL/VOP/PPO	18	Misd.	63			
Felony	60	Traffic	82			
<b>Total Number of Assignments:</b> .....				235	198	223
C.C. FEL/VOP/PPO	18	Misd.	63			
Felony	60	Traffic	82			
<b>Total Number of Defendants denied Court Appointed Counsel:</b> .....				1	4	0
C.C. FEL/VOP/PPO	0	Misd.	0			
Felony	0	Traffic	0			

**ARRAIGNMENTS**

**JEFF MARTIN**

				Mar. 2023	Mar. 2024	Mar. 2025
<b>Total Arraignments:</b> .....				92	133	168
Felonies	44					
Misd.	41					
Traffic	43					
Arraign. Only	12	Settled at Arraignment	0			
VOB/FTA/OSC/FTP	28					

**GARSKE/HEWITT**

				Mar. 2023	Mar. 2024	Mar. 2025
<b>Total Arraignments:</b> .....				160	131	73
Felonies	12					
Misd.	21					
Traffic	32					
Arraign. Only	2	Settled at Arraignment	1			
VOB/FTA/OSC/FTP	6					

**CIRCUIT COURT**

				Mar. 2023	Mar. 2024	Mar. 2025
<b>Total Arraignments:</b> .....				22	24	20
		<b>Arraigned by Assigned Attorney</b>				
C.C. FEL/VOP/PPO	16	16	<b>Arraigned by Retained Attorney or IPP</b>	0	<b>Assigned without an Arraignment</b>	2
C.C. VOB/FTA/OSC	4	4	0			

**ASSIGNMENTS**

There were a total of **223** defendants assigned

**ANDREA LABEAN**

Mar. 2023	Mar. 2024	Mar. 2025
3	4	2

Assignments: .....

		Arraigned by LaBean/B. POLTORAK	Arraigned by LaBean on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	1	1		
Felonies	0			
Misd.	0			
Traffic	1	1		

There were a total of **223** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrea LaBean** was assigned.  
2 or 1% .

**RYAN JANER**

Mar. 2023	Mar. 2024	Mar. 2025
20	17	20

Assignments: .....

		Arraigned by Janer	Arraigned by Janer on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	14			
Traffic	6			

There were a total of **223** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Ryan Janer** was assigned.  
20 or 9% .

**PAUL BUKOWSKI**

Mar. 2023	Mar. 2024	Mar. 2025
53	47	14

Assignments: .....

		Arraigned by B. POLTORAK	Arraigned by B. POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	3	2	1	1
Felonies	9			1
Misd.	0			
Traffic	2			

There were a total of **223** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Paul Bukowski** was assigned.  
14 or 6% .

**MICHAEL HUBER**

Mar. 2023	Mar. 2024	Mar. 2025
8	11	16

Assignments: .....

		Arraigned by B. POLTORAK	Arraigned by Huber on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	2	1		1
Felonies	10			
Misd.	3			
Traffic	1			

There were a total of **223** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Michael Huber** was assigned.  
16 or 7% .

**AARON HETHERINGTON**

Mar. 2023	Mar. 2024	Mar. 2025

Assignments: .....

11 24 24

		Arraigned by B. POLTORAK	Arraigned by B. POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	3	3	1	
Felonies	14			
Misd.	5			
Traffic	2			

There were a total of 223 assignments on felonies, misdemeanors, traffic & violations of probation, which the Aaron Hetherington was assigned 24 or 11%.

**ANDREW BONNELL**

Mar. 2023 Mar. 2024 Mar. 2025

Assignments: .....

43 36 45

		Arraigned by Bonnell	Arraigned by Bonnell on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	23			1
Traffic	22	1		

There were a total of 223 assignments on felonies, misdemeanors, traffic & violations of probation, which the Andrew Bonnell was assigned 45 or 20%.

**ROSTER ATTORNEYS**

Mar. 2023 Mar. 2024 Mar. 2025

Assignments: .....

97 59 102

		Arraigned by B. POLTORAK/Assign. Atty.	Arraigned by B. POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	9	9	2	
Felonies	27		1	2
Misd.	18			
Traffic	48	4		

There were a total of 223 assignments on felonies, misdemeanors, traffic & violations of probation, which the Roster Attorneys were assigned 102 or 46%.

**RETAINED ATTYS.**

**IPP**

**DENIED**

**ASSIGNED W/OUT ARRAIGN**

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	3
Misd.	1
Traffic	
D.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	1
Misd.	2
Traffic	2
D.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
Felonies	
Misd.	
Traffic	
<b>Total Denied</b>	<b>0</b>

Assigned w/o Arraign. C.C.	2
Assigned w/o Arraign. D.C.	4
<b>WAIVED ATTORNEY</b>	<b>2</b>

<b>Total Arraignments In Dist. Ct. By Retained</b>	<b>4</b>
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<b>Total Arraignments In Dist. Court IPP</b>	<b>5</b>
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**OFFICE OF ASSIGNED COUNSEL  
MONTHLY REPORT  
APRIL, 2025**

				<u>Apr. 2023</u>	<u>Apr. 2024</u>	<u>Apr. 2025</u>
<b>Total Number of Arraignments:</b> .....				<b>221</b>	<b>294</b>	<b>255</b>
C.C. FEL/VOP/PPO	12	Felony	54			
C.C. VOB/FTA/OSC	8	Misdemeanors	50			
				Traffic 66		
Arraign. Only	9	Arraign. in DC by Retained	9			
D.C. VOB/FTA/OSC/FTP	42	Arraign. in DC IPP	1			
				Arraign. in DC by Assign. Atty. 4		
<b>Total Number of Referrals:</b> .....				<b>170</b>	<b>210</b>	<b>192</b>
C.C. FEL/VOP/PPO	13	Misd.	53			
Felony	54	Traffic	72			
<b>Total Number of Assignments:</b> .....				<b>170</b>	<b>208</b>	<b>190</b>
C.C. FEL/VOP/PPO	13	Misd.	51			
Felony	54	Traffic	72			
<b>Total Number of Defendants denied Court Appointed Counsel:</b> .....				<b>0</b>	<b>2</b>	<b>2</b>
C.C. FEL/VOP/PPO	0	Misd.	2			
Felony	0	Traffic	0			

**ARRAIGNMENTS**

**JEFF MARTIN**

				<u>Apr. 2023</u>	<u>Apr. 2024</u>	<u>Apr. 2025</u>
<b>Total Arraignments:</b> .....				<b>93</b>	<b>144</b>	<b>131</b>
Felonies	37					
Misd.	26					
Traffic	42					
Arraign. Only	5	Settled at Arraignment	0			
VOB/FTA/OSC/FTP	21					

**GARSKE/HEWITT**

				<u>Apr. 2023</u>	<u>Apr. 2024</u>	<u>Apr. 2025</u>
<b>Total Arraignments:</b> .....				<b>99</b>	<b>120</b>	<b>90</b>
Felonies	17					
Misd.	24					
Traffic	24					
Arraign. Only	4	Settled at Arraignment	0			
VOB/FTA/OSC/FTP	21					

**CIRCUIT COURT**

				<u>Apr. 2023</u>	<u>Apr. 2024</u>	<u>Apr. 2025</u>
<b>Total Arraignments:</b> .....				<b>16</b>	<b>18</b>	<b>20</b>
		<b>Arraigned by Assigned Attorney</b>	<b>Arraigned by Retained Attorney or IPP</b>	<b>Assigned without an Arraignment</b>		
C.C. FEL/VOP/PPO	12	12	0	1		
C.C. VOB/FTA/OSC	8	8	0			

**ASSIGNMENTS**

There were a total of **190** defendants assigned

**ANDREA LABEAN**

<u>Apr. 2023</u>	<u>Apr. 2024</u>	<u>Apr. 2025</u>
5	4	8

Assignments: .....

		Arraigned by LaBean/POLTORAK	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	2	2	1	
Felonies	2			
Misd.	0			
Traffic	4			

There were a total of **190** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrea LaBean** was assigned.  
8 or 4%

**PAUL BUKOWSKI**

C. Johnson		
<u>Apr. 2023</u>	<u>Apr. 2024</u>	<u>Apr. 2025</u>
29	16	23

Assignments: .....

		Arraigned by POLTORAK	Arraigned by Bukowski on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	4	4		
Felonies	13			
Misd.	3			
Traffic	3			

There were a total of **190** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Ryan Janer** was assigned.  
23 or 12%

**RYAN JANER**

M. Kanuszewski		
<u>Apr. 2023</u>	<u>Apr. 2024</u>	<u>Apr. 2025</u>
21	46	19

Assignments: .....

		Arraigned by Janer	Arraigned by Janer on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	0			
Felonies	0			
Misd.	7			
Traffic	12			

There were a total of **190** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Paul Bukowski** was assigned.  
19 or 10%

**MICHAEL HUBER**

<u>Apr. 2023</u>	<u>Apr. 2024</u>	<u>Apr. 2025</u>
10	18	17

Assignments: .....

		Arraigned by Huber/POLTORAK	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/OP/PPO	1	1	1	
Felonies	12			
Misd.	1			
Traffic	3	1		

There were a total of **190** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Michael Huber** was assigned.  
17 or 9%

**AARON HETHERINGTON**

Apr. 2023	Apr. 2024	Apr. 2025
4	13	15

Assignments:

		Arraigned by Hetherington	Arraigned by Hetherington & POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0		4	
Felonies	12			
Misd.	3			
Traffic	0			

There were a total of **190** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Aaron Hetherington** was assigned **15** or **8%**.

**ANDREW BONNELL**

Apr. 2023	Apr. 2024	Apr. 2025
36	36	42

Assignments:

		Arraigned by LaBean	Arraigned by Bonnell on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	22			
Traffic	20	1		

There were a total of **190** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrew Bonnell** was assigned **42** or **22%**.

**ROSTER ATTORNEYS**

Apr. 2023	Apr. 2024	Apr. 2025
65	75	66

Assignments:

		Arraigned by POLTORAK/ Assigned Attorney	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	6	5	2	1
Felonies	15			
Misd.	15			
Traffic	30	2		2

1 VOP SETTLED @ ARRAIGN.

There were a total of **190** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Roster Attorneys** were assigned **66** or **35%**.

**RETAINED ATTYS.**

**IPP**

**DENIED**

**ASSIGNED W/OUT ARRAIGN**

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	8
Misd.	1
Traffic	
D.C. VOB/FTA/OSC	
<b>Total Arraignments In</b>	
<b>Dist. Crt. By Retained</b>	9

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	
Misd.	1
Traffic	
D.C. VOB/FTA/OSC	
<b>Total Arraignments In</b>	
<b>Dist. Court IPP</b>	1

C.C. FEL/VOP/PPO	
Felonies	
Misd.	2
Traffic	
<b>Total Denied</b>	2

Assigned w/o Arraign. C.C.	1
Assigned w/o Arraign. D.C.	2
<b>WAIVED ATTORNEY</b>	

**OFFICE OF ASSIGNED COUNSEL  
MONTHLY REPORT  
MAY, 2025**

				<u>May 2023</u>	<u>May 2024</u>	<u>May 2025</u>
<b>Total Number of Arraignments:</b> .....				<b>270</b>	<b>238</b>	<b>249</b>
C.C. FEL/VOP/PPO	13	Felony	48			
C.C. VOB/FTA/OSC	11	Misdemeanors	53			
				Traffic 55		
Arraign. Only	10	Arraign. in DC by Retained	10			
D.C. VOB/FTA/OSC/FTP	44	Arraign. in DC IPP	0			
				Arraign. in DC by Assign. Atty. 5		
<b>Total Number of Referrals:</b> .....				<b>216</b>	<b>169</b>	<b>181</b>
C.C. FEL/VOP/PPO	15	Misd.	56			
Felony	52	Traffic	58			
<b>Total Number of Assignments:</b> .....				<b>215</b>	<b>164</b>	<b>180</b>
C.C. FEL/VOP/PPO	15	Misd.	56			
Felony	52	Traffic	57			
<b>Total Number of Defendants denied Court Appointed Counsel:</b> .....				<b>1</b>	<b>5</b>	<b>1</b>
C.C. FEL/VOP/PPO	0	Misd.	0			
Felony	0	Traffic	1			

**ARRAIGNMENTS**

**JEFF MARTIN**

				<u>May 2023</u>	<u>May 2024</u>	<u>May 2025</u>
<b>Total Arraignments:</b> .....				<b>145</b>	<b>88</b>	<b>104</b>
Felonies	17					
Misd.	32					
Traffic	30					
Arraign. Only	8	Settled at Arraignment	3			
VOB/FTA/OSC/FTP	17					

**GARSKE/HEWITT**

				<u>May 2023</u>	<u>May 2024</u>	<u>May 2025</u>
<b>Total Arraignments:</b> .....				<b>98</b>	<b>114</b>	<b>105</b>
Felonies	31					
Misd.	21					
Traffic	25					
Arraign. Only	2	Settled at Arraignment	0			
VOB/FTA/OSC/FTP	26					

**CIRCUIT COURT**

				<u>May 2023</u>	<u>May 2024</u>	<u>May 2025</u>
<b>Total Arraignments:</b> .....				<b>18</b>	<b>29</b>	<b>24</b>
		<b>Arraigned by Assigned Attorney</b>	<b>Arraigned by Retained Attorney or IPP</b>	<b>Assigned without an Arraignment</b>		
C.C. FEL/VOP/PPO	13	13	0	2		
C.C. VOB/FTA/OSC	11	11	0			

**ASSIGNMENTS**

There were a total of **180** defendants assigned

**ANDREA LABEAN**

<u>May 2023</u>	<u>May 2024</u>	<u>May 2025</u>
16	4	1

Assignments:

		Arraigned by LaBean	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	1		3	1
Felonies	0			
Misd.	0			
Traffic	0			

There were a total of **180** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrea LaBean** was assigned.  
1 or 1%

**PAUL BUKOWSKI**

<b>C. Johnson</b>		
<u>May 2023</u>	<u>May 2024</u>	<u>May 2025</u>
25	17	17

Assignments:

		Arraigned by Bukowski/POLTORAK	Arraigned by Bukowski on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	1	1		
Felonies	11	1		1
Misd.	2	1		
Traffic	3			

There were a total of **180** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Ryan Janer** was assigned.  
17 or 9%

**RYAN JANER**

<b>M. Kanuszewski</b>		
<u>May 2023</u>	<u>May 2024</u>	<u>May 2025</u>
22	35	34

Assignments:

		Arraigned by Janer	Arraigned by Janer on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	17			
Traffic	17			

There were a total of **180** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Paul Bukowski** was assigned.  
34 or 19%

**MICHAEL HUBER**

<u>May 2023</u>	<u>May 2024</u>	<u>May 2025</u>
10	11	13

Assignments:

		Arraigned by Huber	Arraigned by Huber on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	3	2	1	1
Felonies	9			
Misd.	0			
Traffic	1			

There were a total of **180** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Michael Huber** was assigned.  
13 or 7%

**AARON HETHERINGTON**

May 2023 May 2024 May 2025  
8 8 14

Assignments: .....

		Arraigned by POLTORAK	Arraigned by Hetherington on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	3	3	1	
Felonies	10			
Misd.	1			
Traffic	0			

There were a total of **180** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Aaron Hetherington** was assigned 14 or 8% .

**ANDREW BONNELL**

May 2023 May 2024 May 2025  
36 30 28

Assignments: .....

		Arraigned by Bonnell	Arraigned by Bonnell on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	17			
Traffic	11	1		

There were a total of **180** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrew Bonnell** was assigned 28 or 16% .

**ROSTER ATTORNEYS**

May 2023 May 2024 May 2025  
98 59 73

Assignments: .....

		Arraigned by Assigned Attorney	Arraigned by Assigned Attorney on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	7	7	6	
Felonies	22			2
Misd.	19	1		1
Traffic	25	1	1	

1 CC VOP's Settled @ Arraignment

There were a total of **180** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Roster Attorneys** were assigned 73 or 41% .

**RETAINED ATTYs.**

**IPP**

**DENIED**

**ASSIGNED W/OUT ARRAIGN**

C.C. FEL/VOP/PPO	0	C.C. FEL/VOP/PPO	0
C.C. VOB/FTA/OSC	0	C.C. VOB/FTA/OSC	0
Felonies	7	Felonies	0
Misd.	2	Misd.	0
Traffic	1	Traffic	0
D.C. VOB/FTA/OSC	0	D.C. VOB/FTA/OSC	0

C.C. FEL/VOP/PPO	0
Felonies	0
Misd.	0
Traffic	1
<b>Total Denied</b>	<b>1</b>

Assigned w/o Arraign. C.C.	2
Assigned w/o Arraign. D.C.	4
<b>WAIVED ATTORNEY</b>	<b>0</b>

<b>Total Arraignments In Dist. Cr. By Retained</b>	<b>10</b>
<b>Total Arraignments In Dist. Court IPP</b>	<b>0</b>

## **BAY COUNTY BOARD OF COMMISSIONERS**

**JUNE 17, 2025**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, JUNE 17, 2025, FOURTH FLOOR OF THE BAY COUNTY BUILDING, 515 CENTER AVENUE, BAY CITY, MI 48708. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN TIM BANASZAK AT 4:00 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS KATHY NIEMIEC (NOT PRESENT), VAUGHN J. BEGICK, LARRY BESON, CHRISTOPHER T. RUPP, JESSE DOCKETT, JEROME CRETE, AND CHAIRMAN TIM BANASZAK

OTHER MEMBERS: KATHLEEN B. ZANOTTI, BAY COUNTY CLERK  
KAYLA FRIEND, SECRETARY TO THE COUNTY CLERK  
LINDSEY ARSENAULT, BOARD COORDINATOR

ALSO PRESENT: JAMES BARCIA, BAY COUNTY EXECUTIVE  
MATTHEW BEAVER, DIRECTOR OF ADMINISTRATIVE SERVICES  
AND VETERAN'S AFFAIRS  
VARIOUS ELECTED OFFICIALS  
VARIOUS DEPARTMENT HEADS

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, KATHLEEN B. ZANOTTI

PLEDGE OF ALLEGIANCE:

IN ADDITION TO THESE TYPED MINUTES, WHICH ARE NOT VERBATIM BUT AN OVERVIEW OF ACTION TAKEN, THIS MEETING WAS VIDEOTAPED BY BCTV AND THOSE TAPES ARE AVAILABLE FOR REVIEW IN THE ADMINISTRATIVE SERVICES DEPARTMENT OR CAN BE VIEWED ON BAY COUNTY'S WEBSITE.

MOTION 53: COMM. BEGICK MOVED TO EXCUSE COMMISSIONER NIEMIEC FROM THE MEETING. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

### **MINUTES**

MOTION 54: COMM. CRETE MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF MAY 20, 2025, AS PRESENTED. IT WAS SUPPORTED

BY COMM. RUPP AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

### **AGENDA APPROVAL**

MOTION 55: COMM. BESON MOVED TO APPROVE THE AGENDA FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF JUNE 17, 2025. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

### **CITIZENS INPUT**

MS. FINKBEINER: INTRODUCED HERSELF TO THE BOARD. SHE IS AN APPLICANT FOR THE BAY COUNTY LIBRARY BOARD.

MS. ZILKOWSKI: SHE IS WITH AN ORGANIZATION CALLED FACE ADDICTION NOW AND WANTED TO THANK THE COMMISSIONERS FOR PROVIDING THEM WITH AN OPPORTUNITY TO RECEIVE OPIOID SETTLEMENT FUNDS. THE FUNDS WILL BE USED IN BAY COUNTY TO PROVIDE CASE MANAGEMENT FOR PEOPLE WHO ARE IN RECOVERY FROM SUBSTANCE USE DISORDER. BECAUSE THERE IS STILL AN OPIOID EPIDEMIC, THEY WOULD LIKE TO HAVE ANOTHER REQUEST FOR PROPOSAL (RFP) THAT'S LONGER THAN ONE YEAR TO ENSURE STABILITY AND DECREASE PAPERWORK. SHE OFFERED TO PROVIDE NARCAN TO THE COUNTY AND TRAINING IF WE'D LIKE.

### **PETITIONS AND COMMUNICATIONS**

MOTION 56: COMM. RUPP MOVED TO RECEIVE THE PRESENTATION FROM JIM REAUME, PRESIDENT AND CEO OF BAY FUTURE, INC. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

MR. REAUME: THE PURPOSE OF HIS PRESENTATION TODAY IS TO EXPLAIN WHAT BAY FUTURE'S BEEN UP TO AND HOW THEY DO IT. THEIR MISSION IS TO INCREASE THE TAX BASE, WHICH IN TURN INCREASES THE SERVICES MUNICIPALITIES CAN PROVIDE TO CITIZENS. THEY SUPPORT JOB RETENTION, CAREER ADVANCEMENT, AND CONNECT THE WORKFORCE WITH EMPLOYERS IN THE LABOR MARKET. THEIR MISSION IS ACHIEVED BY FOLLOWING FIVE KEY TACTICS IN THEIR STRATEGIC PLAN. THESE TACTICS INCLUDE EXISTING BUSINESS AND ENTREPRENEUR DEVELOPMENT, NEW BUSINESS RECRUITMENT AND JOB GROWTH, WORKFORCE, MARKET AVAILABLE LOCATIONS AND SITES, AND LOCAL AND

REGIONAL COMMUNICATION AND COLLABORATION. THEIR BOARD OF DIRECTORS IS CURRENTLY DEVELOPING A NEW STRATEGIC PLAN THAT WILL GUIDE THEM GOING FORWARD. HE REVIEWED THE KEY TACTICS AND PROVIDED EXAMPLES OF HOW THEY USE THEIR STRATEGIC PLAN AND COLLABORATE WITH OTHER ORGANIZATIONS. HE TALKED ABOUT SOME OF THE PROJECTS THEY ARE WORKING ON, WHICH INCLUDE A \$4.1 MILLION DOLLAR GRANT TO ADD SANITARY SEWER INFRASTRUCTURE IMPROVEMENTS TO THE 3 MILE AND WILDER ROAD AREA, HL MECHATRONICS IN WILLIAMS TOWNSHIP, AND THE RESTORATION OF BAY VALLEY RESORT IN FRANKENLUST TOWNSHIP. HE TALKED ABOUT STRATEGY, WHICH IS NEEDED TO DRIVE GROWTH IN BAY COUNTY, ESPECIALLY WITH THE DECLINE IN POPULATION OVER THE LAST FEW DECADES. HE APPRECIATES THE OPPORTUNITY TO COME DOWN AND SPEAK AND HOPES EVERYONE LEARNED A LITTLE MORE ABOUT BAY FUTURE.

COMM. BEGICK: ON THE SANITARY SEWER PROJECT, I'M SEEING SOME BLACK LINES WHERE IT'S GOING TO COME UNDERNEATH THE SECTION THAT BRANCHES OFF M13 OUT TO WILDER ROAD. DO YOU KNOW IF THE BLACK LINES ARE WHERE IT'S GOING TO BE?

MR. REAUME: THE PICTURE THAT WAS INCLUDED IN THE PACKET IS A SCREENSHOT FROM GIS, THAT'S NOT OFFICIAL. DON SCHERZER FROM SPICER COULD GIVE YOU ALL THE ENGINEERING SPEAK, WHICH I'M NOT QUALIFIED TO DO.

COMM. CRETE: WHAT IS THE STATUS OF THE BAY VALLEY PROJECT?

MR. REAUME: THEY'VE DONE SOME PRE-WORK. THEY'RE JUST WAITING FOR SOME FINAL THINGS FROM THE MEDC FOR THE STATE TO TIE IN WITH THE LOCAL INCENTIVES.

MR. BARCIA: RON CAMPBELL AND I MET WITH MR. NICHOLS YESTERDAY AND THEY'RE STARTING SOME OF THE WORK, ESPECIALLY REGARDING THE POOL. THE GOLFERS ARE EXCITED ABOUT THE UPCOMING IMPROVEMENTS TO THE GOLF COURSE.

MR. TREPKOWSKI: I'M OUT THERE EVERY OTHER WEEK AND YOU COULD SEE PROGRESS EVERY COUPLE OF WEEKS. THEY STARTED TO TRIM BACK THE LANDSCAPE, GOT THE SPRINKLERS OUT, AND THEY'VE HIRED A COUPLE OF RANGERS.

MR. REAUME: THEY HAD AN ESTATE SALE ON SUNDAY WHERE THEY SOLD EVERY OLD PIECE OF ANYTHING THAT WAS IN THE FACILITY.

MS. ZANOTTI: READ RES. 2025-113, HONORING THE LIFE AND LEGACY OF DONALD J. CARLYON, INTO THE RECORD.

RES. 2025-113: COMM. DOCKETT MOVED TO APPROVE RES. 2025-113; THE BAY COUNTY BOARD OF COMMISSIONERS HONORED THE LIFE AND ENDURING LEGACY OF DONALD J. CARLYON- A LEADER, MENTOR, AND CIVIC PIONEER WHO SHAPED NOT JUST AN INSTITUTION, BUT A REGION. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

COMM. CRETE: FOR TRANSPARENCY PURPOSES, MARY CONNLEY IS MY SISTER.

COMM. BEGICK: I'LL JUST POINT OUT THAT OUR LAWYER HAS SAID THAT'S OK AS LONG AS YOU DON'T GET ANY FINANCIAL GAIN OUT OF IT.

MOTION 57: COMM. BEGICK MOVED TO RECEIVE THE APPLICATIONS FOR THE APPOINTMENT TO THE BAY COUNTY LIBRARY BOARD (ONE, 5-YEAR TERM). IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

VOTES WERE CAST AS FOLLOWS (EACH COMMISSIONER VOTED FOR 1 [ONE] CANDIDATE):

BLED SOE: BEGICK, BESON, RUPP, DOCKETT, CRETE, BANASZAK

CONLEY: NO VOTES

FINKBEINER: NO VOTES

MOTION 58: COMM. CRETE MOVED TO APPOINT SHERRY A. BLED SOE TO THE BAY COUNTY LIBRARY BOARD. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

COMM. DOCKETT: THANKED THE OTHER APPLICANTS FOR APPLYING AND ENCOURAGED OTHERS TO APPLY.

COMM. CRETE: ENCOURAGED HIS SISTER TO APPLY FOR THINGS AS THEY COME UP.

## **REPORTS/RESOLUTIONS OF COMMITTEES**

**COMMITTEE OF THE WHOLE – JUNE 3, 2025 (JEROME CRETE, CHAIR; KATHY NIEMIEC, VICE CHAIR)**

- COMM. CRETE: COMM. CRETE MOVED TO WITHDRAW RESOLUTION 2025-114 FROM THE AGENDA. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.
- RES. 2025-115: COMM. CRETE MOVED TO ADOPT RES. 2025-115; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE AGREEMENT BETWEEN BAY COUNTY (DEPARTMENT ON AGING) AND OLIVER PACKAGING AND EQUIPMENT COMPANY FOR THE CONTINUED RENTAL OF THE PACKAGING AND SEALING MACHINE USED IN THE HOME DELIVERED MEALS PROGRAM. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.
- RES. 2025-116: COMM. CRETE MOVED TO ADOPT RES. 2025-116; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP) WORKSITE AGREEMENT BETWEEN REGION VII AREA AGENCY ON AGING AND BAY COUNTY (DEPARTMENT ON AGING AND HEALTH DEPARTMENT). IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.
- RES. 2025-117: COMM. CRETE MOVED TO ADOPT RES. 2025-117; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE AGREEMENT BETWEEN NORTHEAST MICHIGAN COMMUNITY SERVICE AGENCY, INC. (NEMCSA) HEAD START AND BAY COUNTY (HEALTH DEPARTMENT). IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.
- RES. 2025-118: COMM. CRETE MOVED TO ADOPT RES. 2025-118; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE NOTIFICATION OF INTENT TO AWARD THE REQUEST FOR PROPOSAL (RFP) FOR 2025-01 FOR JAIL INMATE PHONE AND VIDEO VISITATION SERVICES TO SMART COMMUNICATIONS. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.
- RES. 2025-119: COMM. CRETE MOVED TO ADOPT RES. 2025-119; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CLAIMS AGAINST THE COUNTY. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

**COMMITTEE OF THE WHOLE – JUNE 10, 2025 (JEROME CRETE, CHAIR; KATHY NIEMIEC, VICE CHAIR) MEETING CANCELLED (ITEMS REFERRED DIRECTLY TO FULL BOARD WITH APPROVAL FROM COMMITTEE CHAIR)**

**BOARD OF COMMISSIONERS (TIM BANASZAK, CHAIR;  
VAUGHN J. BEGICK, VICE CHAIR)**

RES. 2025-120: COMM. BEGICK MOVED TO ADOPT RES. 2025-120; THE BAY COUNTY BOARD OF COMMISSIONERS PLEDGED THE LIMITED TAX FULL FAITH AND CREDIT OF THE COUNTY OF BAY FOR THE PROMPT PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE BONDS TO THE EXTENT OF SPECIAL ASSESSMENTS AGAINST PROPERTY AND PUBLIC CORPORATIONS IN THE COUNTY OF BAY, AND DOES AGREE THAT IN THE EVENT THAT PROPERTY OWNERS OR PUBLIC CORPORATIONS IN THE COUNTY OF BAY SHALL FAIL OR NEGLECT TO ACCOUNT TO THE BAY COUNTY TREASURER FOR THE AMOUNT OF ANY SUCH SPECIAL ASSESSMENT INSTALLMENT AND INTEREST (IN ANTICIPATION OF WHICH THE BONDS ARE ISSUED) WHEN DUE, THEN THE AMOUNT THEREOF SHALL BE IMMEDIATELY ADVANCED FROM COUNTY OF BAY FUNDS, AND THE BAY COUNTY TREASURER IS DIRECTED TO IMMEDIATELY MAKE SUCH ADVANCEMENT TO THE EXTENT NECESSARY. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

MR. RIVARD: THE RESOLUTION IS FOR THE FULL FAITH AND CREDIT OF THE CHEBOYGANING CREEK INTERCOUNTY DRAIN. BAY COUNTY HAS 14 SEPARATE DRAIN DISTRICTS THAT DRAIN INTO THE INTERCOUNTY DRAIN. EACH DISTRICT WAS REMAPPED BY THE ENGINEERS, AND OVER 3,000 LETTERS HAVE BEEN SENT OUT EXPLAINING THIS. A DAY OF REVIEW IS SCHEDULED ON THE 25<sup>TH</sup>, WHERE LANDOWNERS CAN COME IN WITH ANY COMPLAINTS OR QUESTIONS AND WE CAN SHOW THEM WHY THEY'RE BEING ASSESSED. THE PROJECT WAS INITIATED IN 2020 BUT WAS STOPPED AFTER THE PETITIONER FOUND OUT WHAT IT WAS GOING TO COST. HE FOUGHT IT IN COURT FOR TWO YEARS, WHICH POSTPONED THE PROJECT AND RAISED THE COSTS OF EVERYTHING. THE PROJECT HAS NOT BEEN AWARDED BUT HAS BEEN LET FOR \$2.7 MILLION, AND SHOULD BE COMPLETED IN 2027. SAGINAW COUNTY IS PAYING FOR 72% OF THIS PROJECT AND WILL BE ASSESSED IN 7 TO 10 YEARS. BAY COUNTY WILL DO A ONE-YEAR ASSESSMENT, AND IT WON'T COST THE LANDOWNERS THAT MUCH.

- RES. 2025-121: COMM. BEGICK MOVED TO ADOPT RES. 2025-121; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE HIRING OF A QUALIFIED CANDIDATE FOR THE CASE MANAGER POSITION IN THE DEPARTMENT OF THE OFFICE OF CRIMINAL DEFENSE AT THE SECOND-YEAR STEP INSTEAD OF THE ENTRY-LEVEL PAY RATE. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.
- RES. 2025-122: COMM. BEGICK MOVED TO ADOPT RES. 2025-122; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED DEPUTY MARK CHRISTIAN'S ATTENDANCE AT THE HITS 2025 HANDLER INSTRUCTION & TRAINING SEMINAR FROM AUGUST 25-28, 2025, IN DALLAS, TEXAS. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.
- RES. 2025-123: COMM. BEGICK MOVED TO ADOPT RES. 2025-123; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE SUBMITTAL OF THE APPLICATION FOR THE 2026 OPERATION STONEGARDEN GRANT (OPSG) FOR FY 2026 AND APPROVED THE ACCEPTANCE OF THE AWARDED GRANT FUNDING. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.
- RES. 2025-124: COMM. BEGICK MOVED TO ADOPT RES. 2025-124; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE SUBMITTAL OF THE JAG GRANT APPLICATION AND ALL NECESSARY DOCUMENTS RELATED TO THE GRANT AWARD/AGREEMENT ON BEHALF OF BAY COUNTY. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.
- RES. 2025-125: COMM. BEGICK MOVED TO ADOPT RES. 2025-125; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE SUBMITTAL OF THE SRP GRANT APPLICATION FTY 2026, AND THE CHAIRMAN OF THE BOARD TO EXECUTE GRANT APPLICATION DOCUMENTS ON BEHALF OF BAY COUNTY (SHERIFF). IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.
- RES. 2025-126: COMM. BEGICK MOVED TO ADOPT RES. 2025-126; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE AGREEMENT BETWEEN BAY COUNTY, ON BEHALF OF THE BAY COUNTY GOLF COURSE, AND FOREUP PAYMENTS FOR CREDIT CARD PROCESSING AND AUTHORIZED THE CHAIRMAN TO EXECUTE SAID AGREEMENT

AND RELATED DOCUMENTS, INCLUDING ANY REQUIRED DOCUMENTS, TO TERMINATE THE EXISTING AGREEMENT WITH WORLDPAY. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

COMM. CRETE: CAN YOU EXPLAIN THE REASON FOR CHANGING THE PROCESSOR, AND IF IT IS GOING TO SAVE US MONEY?

MS. GIGNAC: THE CURRENT CREDIT CARD PROCESSOR WAS CHOSEN BECAUSE IT SPEAKS TO THE SOFTWARE SYSTEM. WHEN SOMEONE SWIPES A CREDIT CARD, THE SOFTWARE RECOGNIZES IT AND COMPLETES THE SALE. BECAUSE IT'S SO EXPENSIVE, WE'VE BEEN INQUIRING ABOUT OTHER OPTIONS. FOREUP HAS CREATED ITS OWN PAYMENT CREDIT CARD PROCESSING SYSTEM, WHICH SHOULD SAVE A DECENT AMOUNT OF MONEY.

MR. TREPKOWSKI: WE WERE BEING CHARGED A MONTHLY FEE DURING NON-PEAK SEASON BY THE PRIOR. WE'VE BEEN TOLD WE WERE NOT GOING TO BE CHARGED A FEE WITH THIS NEW PROCESSOR.

RES. 2025-127: COMM. BEGICK MOVED TO ADOPT RES. 2025-127; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE EMPLOYMENT STATUS REPORT FOR MAY 2025. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

## **REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

### **COUNTY EXECUTIVE, JIM BARCIA**

MR. BARCIA: NEGOTIATIONS HAVE BEGUN WITH OUR 12 BARGAINING UNITS. I WANT TO THANK TIFFANY, AMBER, AND THE TEAM WHO ARE BEGINNING THAT PROCESS. THE DOG PARK BY THE FAIRGROUNDS AND ANIMAL SHELTER IS UP, BUT IT IS STILL A WORK IN PROGRESS. I WOULD ALSO LIKE TO COMPLIMENT THE TEAM THAT LEADS OUR GOLF COURSE. I KNOW MANY OF YOU GOLF OUT THERE AND HAVE SEEN THE IMPROVEMENTS. LAST YEAR, WE HAD A RECORD-BREAKING 31,000 ROUNDS OF GOLF PLAYED AT THE BAY COUNTY GOLF COURSE. WE ARE ON TRACK SO FAR TO MEET OR EXCEED THAT NUMBER OF ROUNDS AGAIN THIS YEAR.

### **COMMISSIONER COMMENTS**

COMM. BEGICK: IN REGARD TO THE OPIOID EPIDEMIC, I HEARD THEY SETTLED THE PURDUE CASE, WHICH WAS A BIG ONE. SUSTAINABILITY IS A BIG ISSUE, AND I AGREE WITH LORI ON A THREE-YEAR PLAN. WE NEED TO LOOK AT THAT WHEN WE GO FOR OUR RFP'S. WE ARE GOING WITH ANOTHER ADMINISTRATIVE AGENT, WHICH IS STILL IN THE PROCESS AND TAKES A WHILE TO GET THINGS SET UP. HOPEFULLY THEY START GETTING THE MONEY OUT, SINCE THERE IS AN ONGOING PROBLEM. AN ASSESSMENT ON DEATHS WILL BE DONE SO WE CAN CREATE A COMMITTEE THAT ASSESSES DRUG-RELATED DEATHS. THEY WILL LOOK OVER WHERE CHANGES COULD HAVE BEEN MADE, SO PEOPLE CAN GET INTO TREATMENT SOONER.

COMM. BANASZAK: WHEN WE STARTED THIS LAST YEAR, WE HAD A THREE-PERSON SUBCOMMITTEE. WE TRIED A ONE-YEAR PERIOD TO SEE HOW IT WAS GOING TO WORK. I ALSO RECOMMEND A THREE-YEAR TERM, THAT WAY WE DON'T HAVE TO KEEP COMING BACK. WE WANT TO MAKE SURE THE ORGANIZATIONS THAT RECEIVED MONEY ARE SUSTAINABLE GOING FORWARD.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **PUBLIC INPUT**

MR. BOWDEN: HE IS THE DIRECTOR OF PEER 360 RECOVERY ALLIANCE AND WANTED TO THANK THE COUNTY FOR THE WORK THEY DID TO GET THEM OPIOID SETTLEMENT MONEY.

## **MISCELLANEOUS**

### **ANNOUNCEMENTS**

#### **2025 APPOINTMENTS**

##### **JUNE**

LIBRARY BOARD (ONE, 5-YEAR TERM EXPIRING: S. BLONDIN)

##### **OCTOBER**

BOARD OF CANVASSERS (TWO, 4-YEAR TERMS EXPIRING: T. ARMSTRONG/REPUBLICAN; P. SANTOS/DEMOCRAT (APPOINTMENTS MADE FROM LISTS SUBMITTED BY THE MAJOR POLITICAL PARTIES))

BAY COUNTY DEPARTMENT OF HUMAN SERVICES (ONE AT-LARGE, 3-YEAR TERM EXPIRING: B. BENCHLEY)

LAND BANK AUTHORITY (ONE TOWNSHIP REPRESENTATIVE, 3-YEAR TERM EXPIRING: G. ROWLEY)

**NOVEMBER**

BAY COUNTY BUILDING AUTHORITY (TWO, 6-YEAR TERMS EXPIRING: C. LUTZ, T. BRADY)

**DECEMBER**

DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR, 2-YEAR TERMS EXPIRING: DISTRICTS 1,3,5 & 7)

BAY COUNTY VETERAN'S AFFAIR COMMITTEE (TWO, 4-YEAR TERMS: V. BEGICK, T. STEWART)

**CLOSED SESSION**

**RECESS/ADJOURNMENT**

MOTION 59:

COMM. BEGICK MOVED TO ADJOURN THE REGULAR BOARD SESSION OF JUNE 17, 2025. THE MEETING CONCLUDED AT 4:41 P.M. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 6 YEAS, 0 NAYS, 1 EXCUSED.

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TIM BANASZAK, CHAIRMAN  
BOARD OF COMMISSIONERS  
BAY COUNTY MICHIGAN

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KATHLEEN ZANOTTI  
BAY COUNTY CLERK  
BAY COUNTY MICHIGAN

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KAYLA FRIEND  
SECRETARY TO THE CLERK  
BAY COUNTY MICHIGAN