

Eighteenth Judicial Circuit Court

Family Division

OFFICE OF BAY COUNTY FRIEND OF THE COURT
P.O. Box 856
Bay City, Michigan 48707-0831

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Director

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OFFICE HOURS
Monday through Friday
8:00 A.M. to 5:00 P.M.

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NOTICE TO ALL APPCLOSE USERS

AppClose will begin charging on January 1, 2026. If you do not have your fee waived, or have not paid the fee, you will no longer be able to use AppClose. Your access to the existing data will continue for a period of time. We have found that applications with the same or similar features also charge and at higher rates.

- The rate is \$8.99/month for all users who signed up after November 1, 2025.
- If you are a registered user prior to November 1, 2025, you are considered a *legacy user* and are offered a reduced rate of \$6.99/month.
- If you pay one year in full, you are charged \$71.88 (equivalent to \$5.99/month).
- If you pay two years in full, you are charged \$126.96 (equivalent to \$5.29/month).

If you qualify, you are encouraged to request the fee waiver sooner rather than later as it may take up to 14 days to receive a response. You will be asked to provide proof of the need in the form of documentation, either of indigence or receipt of one of the following benefits: Medicaid, TANF, LIHEAP, Public Housing/Section 8, SNAP, SSI, WIC. *A photo of a Medicaid card or SNAP card will not satisfy the requirement.* TO APPLY-YOU NEED TO VISIT <https://appclose.com/> to complete the fee waiver. This cannot be accomplished through the Friend of the Court.

- If you are able to pay the fee for continued use of AppClose, you are encouraged to do so.
- If your co-parent is unable to pay the fee and you are able to pay the fee for them, you are encouraged to do so.
- If you and your co-parent are both denied the fee waiver, one of you is denied the fee waiver and still cannot afford to pay, or both of you are denied and cannot afford to pay the fee, you are first encouraged to discuss and determine another avenue to communicate that is agreeable to both of you. If you reach an agreement, please submit that agreement to the Friend of the Court office in writing for modification of your order. If you cannot agree on payment, use of another co-parenting method AND still desire to use a co-parenting application or have a method of communication ordered by the Court, you may submit a *Request for Friend of the Court FIG Conference Re: AppClose/Co-Parenting Application* to the Friend of the Court office. You can obtain the form at the Friend of the Court office or on our website at <https://www.baycounty-mi.gov/FOC/Forms.aspx>

STATE OF MICHIGAN JUDICIAL CIRCUIT JUDICIAL DISTRICT COUNTY	REQUEST FOR FRIEND OF THE COURT FACILIATIVE INFORMATION GATHERING (FIG) CONFERENCE REGARDING APPLCOSE CO-PARENTING APP	CASE NO. and JUDGE
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Court address

Court telephone no.

Plaintiff's name, address, and telephone no.	Defendant's name, address, and telephone no.
Plaintiff's attorney, bar no., address, and telephone no.	Defendant's attorney, bar no., address, and telephone no.

REQUEST

1. The _____ dated _____ ordered the use of the AppClose co-parenting app.
(Enter order title)
2. I am unable to afford the monthly subscription to the AppClose app.
3. I have applied for the AppClose fee waiver and was denied.
4. I have discussed with my co-parent and we are unable to agree on alternate means of communication.

Date

Signature

CERTIFICATE OF MAILING

I served a copy of this request for friend of the court facilitative information gathering (FIG) conference regarding AppClose co-parenting app on the parties or their attorneys by first-class mail addressed to their last-known addresses as defined by MCR 2.107(C)(3). I declare under the penalties of perjury that this certificate of mailing has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date

Signature

If you require accommodations to use the court because of a disability or if you require a foreign language interpreter to help you fully participate in court proceedings, please contact the court immediately to make arrangements.