#### **SPECIAL MEETING**

# **BAY COUNTY BOARD OF COMMISSIONERS**

#### AGENDA

# **TUESDAY, SEPTEMBER 21, 2021**

#### 4:30 P.M.

(Or immediately following the Personnel/Human Services Committee meeting)

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING PAGE NO.

	l	CALL TO ORDER (CHAIRMAN KRYGIER)
	И	ROLL CALL
	Ш	INVOCATION
	IV	PLEDGE OF ALLEGIANCE
	V	CITIZEN INPUT
	VI	ITEMS FOR CONSIDERATION
		A. Resolutions from the 9/21/2021 Personnel/Human Services Committee meeting:
1		<ol> <li>No. 2021-147 - Amendment 5 to Contract between Michigan Department of Health and Human Services and Bay County (Prosecutor)</li> </ol>
2		2. No. 2021-148 - L-4029 (2021 Tax Rate Request) (Equalization)
3		3. No. 2021-149 - Acceptance of 2021 Funding for the Consolidated Appropriations Act Supplemental Nutrition Funding from Region VII (Department on Aging)
4		4. No. 2021-150 - Acceptance of FY2021/2022 Michigan Veterans Affairs Agency Veteran Service Grant (Administrative Services)
5		5. No. 2021-151 - Purchase of Military Service Credit for Retirement Purposes - Brent Daniels (Sheriff's Office) (Personnel)
6		6. No. 2021-152 - Sublicense and Support Agreement w/Whyzen

(Personnel)

- 7. No. 2021-153 Payout of Unused Sick and Vacation Time by Kathleen Zanotti (Personnel)
- 8. No. 2021-154 Vacancies: 9-1-1 Central Dispatch; Equalization; Department on Aging; Sheriff; Personnel/Retirement; Finance; Juvenile Home; Health Department

VII UNFINISHED BUSINESS

VIII NEW BUSINESS

IX MISCELLANEOUS

X ANNOUNCEMENTS

XI CLOSED SESSION

XII RECESS/ADJOURNMENT

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator Corporation Counsel 515 Center Avenue Fourth Floor, Bay County Building By City, MI 48708 (989)895-4131

# ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE OF BOARD MEETING: SEPTEMBER 21, 2021

MOTION/ INTRODUCED/ RES. NO. SUBMITTED BY

MITTED BY

SUBJECT OF RESOLUTION/MOTION

ADOPTED AMENDED CORRECTED DEFEATED REFERRED TABLED WITHDRAWN

PAGE 1 OF 1

2021-147	Begick	Amendment 5 to Contract between Michigan Department of Health and Human Services and Bay County (Prosecutor)	×
2021-148	Begick	L-4029 (2021 Tax Request) (Equalization)	×
2021-149	Begick	Acceptance of 2021 Funding for the Consolidated Appropriations Act Supplemental Nutrition Funding from Region VII (Department on Aging)	×
2021-150	Begick	Acceptance of FY2021/2022 Michigan Veterans Affairs Agency Veteran Service Grant (Administrative Services)	X
2021-151	Begick	Purchasing of Military Service Credit for Retirement Purposes - Brent Daniels (Sheriff's Office ) (Personnel)	×
2021-152	Begick	Sublicense and Support Agreement w/Whyzen (Personnel)	×
2021-153	Begick	Payout of Unused Sick and Vacation Time by Kathleen Zanotti (Personnel)	×
2021-154	Begick	Vacancies/New Positions: 9-1-1 Central Dispatch; Equalization; Department on Aging; Sheriff; Personnel/Retirement; Finance; Juvenile Home; Health Department (Personnel)	×
2021-155	Begick	Linwood Scenic Access Site Improvement Project to Michigan DNR (Personnel)	X
Motion			
21-83	Johnson	Adjourn Special Board Meeting, September 21, 2021	×

# **SEPTEMBER 21, 2021**

## **RESOLUTION**

	RESOLUTION .
BY:	PERSONNEL/HUMAN SERVICES COMMITTEE (9/21/2021)
WHEREAS,	The Michigan Department of Health & Human Services has requested
	review and acceptance of Amendment 5 to a contract between the State of
	Michigan Department of Health & Human Services and the Bay County
	Prosecuting Attorney for services provided by the Prosecuting Attorney's
	Office involving dependent neglect cases; and
WHEREAS,	The initial contract was from 10-01-2016 to 09-30-2021 and, since the initial
	contract, four (4) Amendments have been approved and signed by the
	Board; and
WHEREAS,	Amendment 5 exercises an option year, increases the total contract value
	and replaces section 2.5 Services to be delivered; Therefore, Be It
RESOLVED	That the Bay County Board of Commissioners approves Amendment 5 to the
	contract between the State of Michigan Department of Health & Human
	Services and the Bay County Prosecuting Attorney; Be It Further
RESOLVED	That the Chairman of the Board is authorized to execute Amendment 5 and
	all related documents on behalf of Bay County following Corporation
	Counsel review and approval; Be It Further
RESOLVED	That budget adjustments related to Amendment 5, if required, are
	approved; Be It Finally
RESOLVED	That necessary future Amendments that do not have a financial impact on
	Bay County or extend the Agreement's terms are approved.
	JAYME A. JOHNSON, CHAIR

# AND COMMITTEE

**Prosecutor - Amendment 5 DHHS Agreement - Dependent Neglect Cases** 

MOVED BY COMM. BE	GICK										
SUPPORTED BY COMM	FOX			-							
COMMISSIONER	Υ	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	Ε
MARIE FOX	х			KIM J. COONAN	Х			JAYME A. JOHNSON	Х	ļ	
ERNIE KRYGIER	х		-	THOMAS M. HEREK	1		х				
VAUGHN J. BEGICK	x			KAYSEY L. RADTKE	х						

VOTE TOTALS: ROLL CALL: X VOICE:	YEAS 6 NAYS 0 EXCUSED 0 (I ABSTAIN) YEAS NAYS EXCUSED	
DISPOSITION:	ADOPTED_XX DEFEATED WITHDRAWN AMENDED CORRECTED REFERRED NO ACTION TAKEN	-/-

# **SEPTEMBER 21, 2021**

#### **RESOLUTION**

The 2021 Tax Rate Request (L-4029) is a state required form completed to certify

PERSONNEL/HUMAN SERVICES COMMITTEE (9/21/2021)

BY:

WHEREAS,

					s (millages) have be n; and	en re	duce	d, if	necessary, to con	nply	with	the
WHEREAS,					have a "Headlee" m alization Millage re	_				2 and	a Tı	ruth
WHEREAS,	The form also authorizes the levy of the listed tax rates on the 2021 tax roll; Therefore, Be It											
RESOLVED	By the Bay County Board of Commissioners that authorization is granted for the										the	
	Board	Cha	airn	nan	and County Clerk	to sig	n th	e at	tached 2021 Tax F	Rate	Requ	uest
	form (	(L-4(	)29	on	behalf of Bay Coun	ity.						
					JAYME A. JOHNS	•		₹				
Equalization				021								
SUPPORTED BY C	омм	00	NAN	1								
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MARIE FOX		Х		L	KIM J. COONAN	X			JAYME A. JOHNSON	х		
ERNIE KRYGIER		Х			THOMAS M. HEREK			х				
VAUGHN J. BEG	ICK	X			KAYSEY L. RADTKE	Х						
VOTE TOTALS:												

#### **SEPTEMBER 21, 2021**

#### RESOLUTION

BY:	PERSONNEL/HUMAN SERVICES COMMITTEE (9/21/21)	
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- WHEREAS, The Department on Aging received notification of award from Region VII
  Area Agency on Aging, via email on September 13, 2021, for the Home
  Delivered Meal Program in the amount of \$13,239 for the 2020/2021 budget
  year; and
- WHEREAS, The Department on Aging is working with the Finance Department to complete required budget adjustment requests regarding the 2020/2021 funding for the Consolidated Appropriations Act Supplemental Nutrition Funding (CAASNF) from Region VII Area Agency on Aging; and
- WHEREAS, The Department on Aging recommends receiving the award notice and accepting the 2020/2021 funding for the Consolidated Appropriations Act Supplemental Nutrition Funding (CAASNF) from Region VII Area Agency on Aging; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners accepts the 2020/2021 funding for the Consolidated Appropriations Act Supplemental Nutrition Funding (CAASNF) from Region VII Area Agency on Aging in the amount oif \$13,239 and authorizes the Chairman of the Board to execute required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That the required budget adjustment be approved for the Home Delivered Meals Program.

# JAYME A. JOHNSON, CHAIR AND COMMITTEE

DOA - 2020-2021 CAASF Award

**VOTE TOTALS:** 

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SUPPORTED BY COMM	RAI	TK:	E								
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MARIE FOX	х			KIM J. COONAN	х			JAYME A. JOHNSON	х	<u> </u>	
ERNIE KRYGIER	х			THOMAS M. HEREK			Х				
VAUGHN J. BEGICK	х			KAYSEY L. RADTKE	х						

	YEAS 6 NAYS 0 EXCUSED 0 (1 ABSTAIN) YEAS NAYS EXCUSED	_	
DISPOSITION:	ADOPTED XX DEFEATED WITHDRAWN NO ACTION TAKEN	-	_

# **SEPTEMBER 21, 2021**

#### **RESOLUTION**

BY:	PERSONNEL/HUMAN SERVICES COMMITTEE (9/21/2021)
WHEREAS,	The State of Michigan has allocated funds to enhance counties' abilities to provide veteran benefit claims assistance; and
WHEREAS,	The Bay County Board of Commissioners on July 13, 2021 authorized a 4th year funding request and has been notified that Bay County will receive funding in the amount of \$105,451.73; and
WHEREAS,	There is no local match required with regards to this grant; Therefore, Be It
RESOLVED	That the Bay County Board of Commissioners accepts the FY2021/2022 Michigan Veterans Affairs Agency Veteran Service Grant in the amount of \$105,451.73; Be It Further
RESOLVED	That the Chairman of the Board is authorized to execute, and submit electronically (if required), the grant award documents on behalf of Bay County following Finance Department and Corporation Counsel review and approval; Be It Further
RESOLVED	That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
RESOLVED	That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally
RESOLVED	That related budget adjustments, if required, are approved.

# JAYME A. JOHNSON, CHAIR AND COMMITTEE

Administrative Services - 2021/2022 Michigan Veterans Affairs Agency Veteran Services Grant Award

MOVED BY COMM. BEG	ICK										
SUPPORTED BY COMM.	2001	ŅΑ	N_		<u>.</u>						
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MARIE FOX	X			KIM J. COONAN	х			JAYME A. JOHNSON	Х		
ERNIE KRYGIER	Ţ			THOMAS M. HEREK			v				

VAUGHN J. BEGICK	х	KAYSEY L. RADTKE	Х			
VOTE TOTALS: ROLL CALL: X YEAS 6 VOICE: YEAS	_ NAYS_ _ NAYS_	0 EXCUSED 0 (	1 ABS	rain)		
DISPOSITION: ADOPTED AMENDED		EFEATED WITHDRA		 NO ACTIO	ON TAKEN	

-4-

# **SEPTEMBER 21, 2021**

#### RESOLUTION

PERSONNEL/HUMAN SERVICES COMMITTEE (9/21/2021)

BY:

WHEREAS,	Brent Daniels, an employee of Bay County Sheriff's Office, wishes to purchase three (3) years (July 1985 through June 1988) of his military service credit for retirement purposes; and											
WHEREAS,	All of the required documents have been filed by Mr. Daniels with the Bay County Retirement Administrator; Therefore, Be It											
RESOLVED That the Bay County Board of Commissioners approves the request of Brent Daniels to purchase three (3) years (July 1985 through June 1988) of his military service credit for retirement purposes.												
JAYME A. JOHNSON, CHAIR												
					AND COMMI	TTEE						
Retirement - I				Pui	rchase of Military Ti	me						
SUPPORTED BY CO												
COMMISSIONER		Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX		Х			KIM J. COONAN	х			JAYME A. JOHNSON	х		
ERNIE KRYGIER		х			THOMAS M. HEREK			х				
VAUGHN J. BEGI	CK	Х			KAYSEY L. RADTKE	Х						
VOTE TOTALS:  ROLL CALL: X YEAS 6 NAYS 0 EXCUSED 0 (1 ABSTAIN)  VOICE: YEAS NAYS EXCUSED WITHDRAWN AMENDED CORRECTED REFERRED NO ACTION TAKEN												

# **SEPTEMBER 21, 2021**

# **RESOLUTION**

BY:	PERSONNEL/HUMAN SERVICES COMMITTEE (9/21/2021)
WHEREAS,	Brown & Brown has provided the Sublicense and Support Agreement to
	allow online access to Bay County claim data through Whyzen; and
WHEREAS,	Brown & Brown monitors trends, renewals and pre-renewals for various
	insurance categories for Bay County to the County is receiving the best
	possible pricing on benefits provided for employees and retirees; and
WHEREAS,	BCBS now provides reporting through Whyzen and, in order to properly
	monitor claim trends and complete the bid process, Brown & Brown needs
	online access to claim data; and
WHEREAS,	No funds are required; Therefore, Be It
RESOLVED	That the Bay County Board of Commissioners approves the Sublicense and
	Support Agreement to allow online access to Bay County claims data
	through Whyzen and authorizes the Chairman of the Board to sign said
	Agreement and related documents on behalf of Bay County following
	Corporation Counsel review and approval; Be It Finally
RESOLVED	That budget adjustments related to this Agreement, if required, are
	approved.
	IAVAAT A JOUNICON CHAID

# JAYME A. JOHNSON, CHAIR AND COMMITTEE

Personnel - Sublicense and Support Agreement - WHYZEN

MOVED BY COMM. BEGICK

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IE KRYGIER	Х		THOMAS M. HEREK			х				
VAUGHN J. BEGICK			KAYSEY L. RADTKE	х						
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## **SEPTEMBER 21, 2021**

#### RESOLUTION

nv.	DEDCOMMENTAL INA AN CEDVICES COMMITTEE (0/21/2021)
BY:	PERSONNEL/HUMAN SERVICES COMMITTEE (9/21/2021)
WHEREAS,	Kathleen Zanotti has been employed with Bay County in a position included in the
	BCAMPS collective bargaining agreement since 2016 and was appointed the Bay County
	Clerk on September 10, 2021; and
WHEREAS,	Ms. Zanotti has requested payment of unused vacation and sick time as allowable in the
	BCAMPS CBA upon separation; and
WHEREAS,	Elected Officials have no limitations on paid time off during their terms, so they are not provided a specified number of vacation and sick days; and
WHEDEAC	The BCAMPS collective bargaining agreement states the following: "15.40 Sick Leave
WHEREAS,	Severance: Any employee who after (8) eight years of County employment (except for
	discharge) leaves the employment of the County shall be paid one-half of his/her
	accumulated sick leave, up to forty (45) days, which shall be based upon his/her regular
	daily wage rate, subject to a cap of \$2,500" and "17.10 Vacation Payoff: Upon retirement,
	voluntary separation, or layoff, any accrued but unused vacation shall be paid for at the
	employee's regular daily wage rate."; and
WHEREAS,	Both provisions allow for payment upon separation of employment however do not
,	specifically address payment upon appointment to an elected office; and
WHEREAS,	The Bay County Board of Commissioners has waived the payment provisions of unused
	vacation and sick leave time in the following cases of Election or appointment of an
	Elected Official or appointment of a Deputy Elected Official: Cynthia Luczak, Linda Tober,
	Jeanette Neitzel and Shawna Walraven; and
WHEREAS,	If Ms. Zanotti is granted a pay-out, the costs would be \$3,890.46 for vacation time and
	\$2,500 in accrued sick time and, as this position is funded by the retirement fund, no
	additional general funds would be necessary; Therefore, Be It
RESOLVED	That the Bay County Board of Commissioners hereby waives 15.40 and 17.10 of the
	BCAMPS collective bargaining agreement to allow for payment for accrued and unused
	vacation and sick time to Kathleen Zanotti with the limitations provided for in the
	agreement.
	JAYME A. JOHNSON, CHAIR
	AND COLLEGE

# AND COMMITTEE

Personnel - Payout of Accrued Sick & Vacation Time - Kathleen Zanotti

MOVED BY	COMM.	BEGICK	

SUPPORTED BY COMM. COONAN

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	Х			KIM J. COONAN	х			NOSMHOL A SMYAL	Х		
ERNIE KRYGIER	Х			THOMAS M. HEREK			x				
VAUGHN J. BEGICK	Х			KAYSEY L. RADTKE	Х						

ROLL CALL: X VOICE:	EAS 6 NAYS 0 EXCUSED 0 (1 ABSTAIN) FEAS NAYS EXCUSED	
DISPOSITION:	ADOPTED XX DEFEATED WITHDRAWN NO ACTION TAKEN	

#### **SEPTEMBER 21, 2021**

#### RESOLUTION

BY: RESOLVED PERSONNEL/HUMAN SERVICES (9/21/2021)

By the Bay County Board of Commissioners that concurrence is given to post/advertise/test/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

#### A. VACANCIES (BUDGETED)

- 9-1-1 Central Dispatch: Dispatcher (full time; \$16.17/hr. entry)
- 2. Equalization: Appraisal Aide/GIS (full time; \$18.69/hr. entry)
- 3. Department on Aging:
  - a. HDM Driver (part time; \$11.13/hr. entry)
  - b. Case Manager (part time; \$19.20/hr. entry)
- 4. Sheriff's Office: Correctional Facility Officer (CFO) (full time; \$17.90/hr. entry)
- 5. Personnel: Retirement Administrator/Accountant (full time; \$47,819.20/year entry)
- 6. Finance Department: Staff/Grant Accountant (full time; \$52,291.20/year entry)
- 7. Juvenile Home: Youth Development Worker (part time; \$15.39/hr. entry)
- 8. Health Department: Public Health Nurse (part time; B.S.N. \$22.73/hr. entry; RN \$22.55/hr. entry)
- 9. County Clerk: Typist Clerk III (part time; \$14.01/hr. entry)

RESOLVED

That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

**RESOLVED** 

That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

**RESOLVED** 

That budget adjustments, if required, are approved; Be It Further

RESOLVED

That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

#### JAYME A. JOHNSON, CHAIR AND COMMITTEE

Vacancies-New Positions

MOVED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	٧	N	ŧ
MARIE FOX	х			KIM J. COONAN	х			JAYME A. JOHNSON	х		
ERNIE KRYGIER	х			THOMAS M. HEREK			х				
VAUGHN J. BEGICK	х			KAYSEY L. RADTKE	х						

VOTE TOTALS;	6	Λ	٥	1	1	ADOMATN
ROLL CALL: A	YEAS_U	NAYS	EXCUSED_U	•	Т	ABSTAIN
VOICE:	YEAS	NAYS	_ EXCUSED	_		

DISPOSITION: ADOPTED XX DEFEATED WITHDRAWN

AMENDED CORRECTED REFERRED NO ACTION TAKEN

# **SEPTEMBER 21, 2021**

# **RESOLUTION**

BY:	PERSONNEL/HUMAN SERVICES COMMITTEE (9/21/2021)
WHEREAS,	Bay County recognizes the need for greater public access to the Saginaw Bay as our Great Lakes shoreline has positive impacts on our economy and public wellbeing; and
WHEREAS,	The Linwood Scenic Access Site is one of only three (3) public access sites in over 130 miles of Saginaw Bay shoreline; and
WHEREAS,	Bay County Environmental Affairs and Community Development Director is assisting the co-owners of the site, Fraser and Kawkawlin townships, on developing the proposed improvements and securing grant funding with two grants awards for the project received and two other grant awards pending, with a significant grant award in the review process at Michigan DNR; and
WHEREAS,	Michigan DNR recently sent out draft evaluation notes on the grant proposals with the requirement that all other proposed project funding must be committed and will require Letters of Commitment by October 1, 2021 in order to remain eligible for further consideration by DNR grants; and
WHEREAS,	Additional grant funds towards the project will continue to be sought and applied for In advance of future pending grant awards prior construction proposed in Summer 2022; project; Therefore, Be It
RESOLVED	That the Bay County Board of Commissioners authorizes the Director of Environmental Affairs and Community Development to apply for the Linwood project grants without obligating any General Funds, and Be it Further
RESOLVED	That the Board Chair is authorized to sign a Letter of Commitment for \$110,000 towards the Linwood Scenic Access Site Improvement Project to Michigan DNR, pending Corporation Counsel review/approval, and Be it Further
RESOLVED	That the Letter of Commitment is intended for eligibility purposes to DNR grants to cover for anticipated future grant funds only and no general funds are being requested or obligated and would require a separate request if future use of such funds are anticipated.

# JAYME A. JOHNSON, CHAIR AND COMMITTEE

**ENV AFFAIRS - Linwood Scenic Access Site Improvements** 

MOVED BY COMM. BE	GICK										
SUPPORTED BY COMM.	RAD	TK:	E								
COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX	Х			KIM J. COONAN	Х			JAYME A. JOHNSON	х		
ERNIE KRYGIER	х			THOMAS M. HEREK			Х				
VAUGHN J. BEGICK	Х			KAYSEY L. RADTKE	Х						

VOTE TOTALS: ROLL CALL: X VOICE:		EXCUSED 0 (1	ABSTAIN)
DISPOSITION:	ADOPTED_XX DEFEATER AMENDED CORRECT		NO ACTION TAKEN

MEETING DATE: <u>SEPTEN</u>	MBER 21, 2021
MOTION SPONSORED BY:	COMM. JOHNSON
MOTION SUPPORTED BY:	COMM. COONAN

MOTION NO.: 83

MOVED TO ADJOURN THE SPECIAL SESSION OF THE BAY COUNTY BOARD OF COMMISSIONERS OF SEPTEMBER 21, 2021, THE MEETING CONCLUDED AT 4:35 P.M.

COMMISSIONER	Υ	N	E	COMMISSIONER	Υ	N	Е	COMMISSIONER	Y	N	E
Marie Fox	х			Kim Coonan	х			Jayme Johnson	х		
Ernie Krygier	х			Thomas Herek			х				
Vaughn J. Begick	х			Kaysey Radtke	х						

VOTE TOTALS:			
ROLL CALL: XX	YEAS 6 NA	YS 0 EXCUSED	0 ( 1 ABSTAIN)
VOICE:	YEAS NAYS	EXCUSED	*****
DISPOSITION:	ADOPTED XX	DEFEATED	WITHDRAWN
	AMENDED	CORRECTED	REFERRED