

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES
COMMITTEE OF THE WHOLE
AGENDA**

TUESDAY, JUNE 3, 2025

4:00 PM

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- | | |
|--------------|---|
| | I. CALL TO ORDER (COMMITTEE CHAIR CRETE) |
| | II. ROLL CALL |
| | III. PLEDGE OF ALLEGIANCE |
| | IV. CHANGES TO AGENDA |
| | V. APPROVAL OF AGENDA |
| 13-15 | VI. MINUTES (5/6/2025) |
| | VII. PUBLIC INPUT |
| | VIII. PETITIONS AND COMMUNICATIONS |
| 1 | A. Board of Commissioners: White House State Leadership Conference 2025 Travel Request (Seeking Board approval for Board Chair to travel to White House State Leadership Conference held in Washington, D.C., with funds to come from the Board of Commissioners' 2025 Budget; approval of required budget adjustments – proposed resolution attached) |
| | B. Director, Department on Aging: |
| 2-3 | 1. Oliver Packaging and Equipment Company Agreement 2025 (Seeking Board approval of Agreement for continued rental of the packaging and sealing machine used in the Home Delivered Meals program; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |
| 4-5 | 2. SCSEP Agreement 2024-2026 (Seeking Board approval of the Senior Community Service Employment Program (SCSEP) Worksite Agreement between Region VII Area Agency on Aging and Bay County (Department on Aging and Health Department); authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached) |

6-7 C. Health Officer: NEMCSA Head Start Agreement 2025 (Seeking Board approval of Agreement; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

D. Finance:

8 1. Analysis of General Fund Equity 2025 (Receive)

9 2. Update Regarding Executive Directive #2007-11 (Receive)

10-11 3. Purchasing: Bid Award for RFP 2025-01 for Jail Inmate Phone and Video Visitation Services to Smart Communications (Seeking Board to receive notification of intent to award to Smart Communications; authorization for the Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

12 E. Payables – General (Proposed resolution attached)

IX. REFERRALS

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. CLOSED SESSION (IF REQUIRED)

XIII. MISCELLANEOUS

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT

PLEASE NOTE THE CHANGE: The Committee Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. **Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.**

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting (paigen@baycountymi.gov).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 17, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/3/2025)

WHEREAS, The White House has extended a formal invitation to the Bay County Board of Commissioners Chair to attend the White House State Leadership Conference on Tuesday, June 17, 2025; and

WHEREAS, The conference will provide an opportunity for Michigan elected officials to engage directly with White House leadership regarding issues impacting the State of Michigan; and

WHEREAS, Representatives from various agencies will also be in attendance to share and discuss the Administration's priorities as they relate to Michigan; and

WHEREAS, Participation in this event is in the best interest of Bay County as it allows for critical dialogue and advocacy on behalf of the community and region; and

WHEREAS, Funds are available in the Board of Commissioners' 2025 budget to cover the costs associated with attending the conference; however, this specific event was not originally itemized in the budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Board Chair's travel to the White House State Leadership Conference to be held on June 17, 2025, in Washington, D.C., with funds to come from the Board of Commissioners' 2025 Budget; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Board of Commissioners - White House State Leadership Conference 2025 Travel Request

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
DEPARTMENT ON AGING**

James A. Barcia
County Executive


Beth Eurich, LBSW
Director
euriche@baycountymi.gov

Jessica Somerlott, LBSW
Senior Services Manager
somerlottj@baycountymi.gov

Patty Gomez
Programming Services Manager
gomezp@baycountymi.gov

Jessica Foss
Nutrition Services Manager
fossj@baycountymi.gov

To: Jerome Crete, Chairman, Committee of the Whole

From: Beth Eurich, Director, Department on Aging 

Date: May 8, 2025

Cc: Jim Barcia, Amber Johnson, Scott Trepkowski, Alexander Poirier

RE: Request for approval of equipment rental between Oliver Packaging and Equipment Company for the updated model of Home Delivered Meals packaging and sealing machine.

BACKGROUND:

In 2009 an agreement was entered into with then Oliver Products Company, now Oliver Packaging and Equipment Company, for the rental of the Home Delivered Meals packaging and sealing machine. The current machine is old, and it is time for an upgrade.

FINANCE and ECONOMICS:

There is no financial cost to Bay County or Bay County Department on Aging for a rental fee or general maintenance to the packaging and sealing machine. There are shipping and handling costs for Department on Aging for any parts to repair the machine. Currently meal trays are purchased through Gordon's Food Service and funding is provided under the Kitchen Supplies line item in the Department on Aging Budget.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Department on Aging recommends that the equipment agreement between Oliver Packaging and Equipment Company and Bay County Department on Aging be approved; and agreement be signed by the Board Chair.

515 Center Avenue, Suite 202 Bay City, Michigan 48708

Tel: (989) 895-4100 Fax: (989) 895-4094

Email: divonaging@baycountymi.gov Website: www.baycountymi.gov/Aging/

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 17, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/3/2025)

WHEREAS, In 2009, the Bay County Department on Aging entered into an agreement with Oliver Products Company, now known as Oliver Packaging and Equipment Company, for the rental of the Home Delivered Meals packaging and sealing machine; and

WHEREAS, The current machine has become outdated and requires replacement; and

WHEREAS, There is no financial cost to Bay County or the Bay County Department on Aging for a rental fee or general maintenance associated with the packaging and sealing machine. However, there are shipping and handling costs for the Department on Aging for any parts to repair the machine; and

WHEREAS, Currently, meal trays are purchased through Gordon's Food Service and funding is provided under the Kitchen Supplies line item in the Department on Aging Budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement between Bay County (Department on Aging) and Oliver Packaging and Equipment Company for the continued rental of the packaging and sealing machine used in the Home Delivered Meals program; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all documents related to the Agreement following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Department on Aging - Oliver Packaging and Equipment Company Agreement 2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



**BAY COUNTY
DEPARTMENT ON AGING**

James A. Barcia
County Executive

Beth Eurich, LBSW
Director
euriche@baycountymi.gov

Jessica Somerlott, LBSW
Senior Services Manager
somerlottj@baycountymi.gov

Patty Gomez
Programming Services Manager
gomezp@baycountymi.gov

Jessica Foss
Nutrition Services Manager
fossj@baycountymi.gov

To: Jerome Crete, Chairman, Committee of the Whole

From: Beth Eurich, Department on Aging Director

Date: May 9, 2025

Cc: Jim Barcia, Amber Johnson, Scott Trepkowski, Alexander Poirier

RE: Request to approve the Senior Service Employment Program (SCSEP) Worksite Agreement between Region VII Area Agency on Aging, Bay County, Department on Aging and the Health Department.

BACKGROUND:

In the past, Bay County, Department on Aging and the Health Department have utilized the SCSEP program thru Region VII Area Agency on Aging.

FINANCE and ECONOMICS:

Region VII Area Agency on Aging agrees to funding wages and fringe benefits. Bay County, Department on Aging and the Health Department agree to pay any travel reimbursement if needed. Funding exists within current year's budget.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Department on Aging recommends approval of the SCSEP Worksite agreement for Board Chairs signature.

515 Center Avenue, Suite 202 Bay City, Michigan 48708

Tel: (989) 895-4100 Fax: (989) 895-4094

Email: divonaging@baycountymi.gov Website: www.baycountymi.gov/Aging/

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 17, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/3/2025)

WHEREAS, In the past, the Bay County Department on Aging and the Bay County Health Department have utilized the Senior Citizen Service Employment Program (SCSEP) through the Region VII Area Agency on Aging; and

WHEREAS, Region VII Area Agency on Aging funds the wages and fringe benefits and Bay County (Bay County Department on Aging and Bay County Health Department) pays any travel reimbursement, if needed, from funds that exist within the current budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Senior Community Service Employment Program (SCSEP) Worksite Agreement between Region VII Area Agency on Aging and Bay County (Department on Aging and Health Department) and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved

JEROME CRETE, CHAIR
AND COMMITTEE

Department on Aging – SCSEP Agreement 2024-2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Jerome Crete, Chairperson, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: May 27, 2025
CC: James Barcia, Amber Johnson, Scott Trepkowski, Kim Priessnitz, Andre Reed
RE: Agreement with Northeast Michigan Community Services Agency, Inc. (NEMSCA) Head Start and Bay County Health Department (BCHD)

BACKGROUND: NEMSCA provides services to in local Head Start programs and participants attending Head Start must be in compliance with Federal Performance Standards and Regulations, which mandate the following health procedures: Lead screening, Hemoglobin screening, TB Tests, Immunizations, Hearing screening, Vision screening, and a Physical exam. Many families participating in Head Start do not have a primary care provider or have considerable difficulty in obtaining these services because they have Medicaid. BCHD has already provides these services and has contracted in the past with NEMSCA to meet the needs of Head Start participants. The Health Department seeks authorization to enter into contracts for this current year and the following year.

FINANCE AND ECONOMICS: There is no cost to enter into the agreement. All services provided to eligible participants will be reimbursed through Medicaid and/or other third party payers. Families without health care coverage will be referred to apply for Medicaid or other eligible programs.

RECOMMENDATION: Upon favorable review by Corporation Counsel, the Health Department recommends approval for signature of the Board Chair to these agreements.

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 17, 2025

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (6/3/2025)
- WHEREAS,** Northeast Michigan Community Service Agency, Inc. (NEMCSA) provides services to local Head Start programs, and attending participants must comply with federal performance and regulations; and
- WHEREAS,** Federal performance and regulations mandate health procedures including lead screening, hemoglobin screening, TB tests, immunizations, hearing screening, vision screening, and a physical exam; and
- WHEREAS,** Many families participating in Head Start do not have a primary care provider or have considerable difficulty in obtaining these services because they have Medicaid; and
- WHEREAS,** The Bay County Health Department (BCHD) currently provides these services and has contracted in the past with NEMCSA to meet the needs of Head Start participants; and
- WHEREAS,** There is no cost associated with entering into the agreement. All services provided to eligible participants will be reimbursed through Medicaid and/or other third-party payers; and
- WHEREAS,** Families without health care coverage will be referred to apply for Medicaid or other eligible programs; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Agreement between Northeast Michigan Community Service Agency, Inc. (NEMCSA) Head Start and Bay County (Health Department); Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute all documents related to the Agreement following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Health Dept – NEMCSA Head Start Agreement 2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

Description	Journal Number	2025 Fund Balance
Unaudited Estimated Unassigned Fund Balance or (Deficit) 12/31/2024		\$9,870,979
Previous years Assigned Fund Balance for P.O.'s*		\$606,485
Assigned Fund Balance for designation to balance 2025 budget		\$3,296,139
		<u>\$13,773,603</u>
Unaudited Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2024		(\$3,296,139)
2025 Budgeted Surplus /(Deficit)		
BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH MAY 2025		
Budget for open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-03-111	-451,861
Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-03-290	-121,742
Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-05-230	-32,882
Budget for General Fund to pay back the forclosure's excess proceeds to the claimant. BOC approved per Resolution 2025-112	25-05-231	-470,058
MAY 21, 2025		<u>-1,076,543</u>
Unaudited Estimated Unassigned Fund Balance or (Deficit) 05/21/2025		<u>\$9,400,921</u>



**BAY COUNTY
FINANCE DEPARTMENT**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer *ST*

DATE: May 27, 2025

RE: Executive Directive #2007-011

REQUEST:

Please place this memo on June 3, 2025, Committee of the Whole Agenda for your committee's information.

BACKGROUND:

On May 14, 2025, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

- A. The federal/state grantor agencies that have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2024 and/or 2025 appear to have no changes.

RECOMMENDATION:

To receive.

cc: Jim Barcia, County Executive
Kim Priessnitz, Assistant Finance Officer



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Scott E. Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

To: Jerome Crete
Chair, Committee of the Whole

From: Nicole Putt
Purchasing Agent

Date: May 27, 2025

Subject: Bid Award Notification RFP 2025-01 Jail Inmate Phone and Video Visitation Service

Request:

Receive the notification of intent to award the abovementioned RFP to Smart Communications and authorize the Board Chair to sign all documents relating to this award after review by Corporation Counsel.

Background:

The vendor responses were opened on Friday, April 25, 2025 at 11:00 A.M., we received five (5) bids: Smart Communications, Stellar Services, LLC, Securus Technologies, Combined Public Communications, and ICSolutions. All bids were deemed responsive.

As this is an RFP there are two factors that are used to award this bid, financials and the vendor's response to the needs of the Jail. Once all these factors have been considered the Sheriff's Office forwarded their recommendation

Finance/Economics:

The offer submitted by Smart Communications includes 1 hour and 30 minutes of free weekly communication to every inmate. In addition, the offer includes a \$75,000 annual (\$6250 monthly) commission guarantee to be paid to the County from revenues earned from non-regulated services

Recommendation:

Receive the award of this RFP and authorize the Board Chair to sign all documents relating to the award of this bid after review by Corporation Counsel.

cc: Jim Barcia, Amber Davis-Johnson, Scott Trepkowski, Troy Cunningham, and Troy Stewart.

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 17, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/3/2025)

WHEREAS, On Friday, April 25, 2025, at 11:00 A.M., vendor responses to Request for Proposal (RFP) 2025-01 for Jail Inmate Phone and Video Visitation Services were officially opened; and

WHEREAS, Bay County received five (5) responsive proposals from the following vendors: Smart Communications, Stellar Services, LLC, Securus Technologies, Combined Public Communications, and ICSolutions; and

WHEREAS, As an RFP process, there are two factors that are used to award the bid: financial considerations and the vendor's response to the needs of the Bay County Jail; and

WHEREAS, Once the factors have been considered the Bay County Sheriff's Office forwarded its recommendation; and

WHEREAS, The offer submitted by Smart Communications includes 1 hour and 30 minutes of free weekly communication to every inmate. In addition, the offer includes a \$75,000 annual (\$6,250 monthly) commission guarantee to be paid to Bay County from revenues earned from non-regulated services; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners receives the notification of intent to award the Request for Proposal (RFP) for 2025-01 for Jail Inmate Phone and Video Visitation Services to Smart Communications and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Purchasing – Bid Award for RFP 2025-01 for Jail Inmate Phone and Video Visitation Services to Smart Communications

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 17, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/3/2025)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

5/8/2025	\$494,999.17
5/15/2025	\$617,241.95
5/21/2025	\$5,541,647.14
5/29/2025	\$1,339,162.84

JEROME CRETE, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

**COMMITTEE OF THE WHOLE
MINUTES**

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, MAY 6, 2025, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

MOTION NO.

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KATHY NIEMIEC, V. CHAIR	P	Y	Y	Y	Y	Y	Y	Y	S/Y	Y	Y	Y	Y
VAUGHN J. BEGICK	P	M/Y	M/Y	Y	Y	Y	Y	S/Y	Y	Y	S/Y	S/Y	S/Y
LARRY BESON	P	Y	Y	Y	S/Y	Y	Y	Y	Y	S/Y	Y	Y	Y
CHRISTOPHER T. RUPP	P	Y	Y	Y	Y	S/Y	S/Y	Y	Y	Y	Y	Y	Y
JESSE DOCKETT	P	Y	S/Y	S/Y	M/Y	M/Y	Y	M/Y	Y	Y	M/Y	M/Y	M/Y
TIM BANASZAK, EX OFFICIO	P	S/Y	Y	M/Y	Y	Y	M/Y	Y	M/Y	M/Y	Y	Y	Y

MOTION NO.

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
JEROME CRETE, CHAIR		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KATHY NIEMIEC, V. CHAIR		Y	Y	Y	Y	Y	Y	M/Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK		S/Y	S/Y	S/Y	S/Y	Y	S/Y	Y	Y	M/Y	Y	M/Y	Y
LARRY BESON		Y	Y	Y	Y	S/Y	Y	Y	Y	Y	Y	Y	Y
CHRISTOPHER T. RUPP		Y	Y	Y	Y	Y	Y	S/Y	Y	S/Y	Y	S/Y	S/Y
JESSE DOCKETT		Y	M/Y	M/Y	M/Y	Y	M/Y	Y	S/Y	Y	S/Y	Y	Y
TIM BANASZAK, EX OFFICIO		M/Y	Y	Y	Y	M/Y	Y	Y	M/Y	Y	M/Y	Y	M/Y

MOTION NO.

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
JEROME CRETE, CHAIR		Y											
KATHY NIEMIEC, V. CHAIR		Y											
VAUGHN J. BEGICK		Y											
LARRY BESON		Y											
CHRISTOPHER T. RUPP		S/Y											
JESSE DOCKETT		M/Y											
TIM BANASZAK, EX OFFICIO		Y											

OTHERS PRESENT: A. Davis-Johnson, J. Barcia, M. Beaver, C. Gignac, S. Trepkowski, N. Paige, L. Arsenault, A. Poirier, T. Jerry, J.O'Malley, J.Strasz, W.Prince, A.Labean, D.J. Ross, M.Kanuszewski, R.Charles, C. Fenton,

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

**COMMITTEE OF THE WHOLE MINUTES
TUESDAY, MAY 6, 2025**

MOTION NO.

NOTE: In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, www.baycountymi.gov/executive/videos.

1. **MOVED, SUPPORTED, AND CARRIED TO APPROVE MAY 6, 2025, COMMITTEE OF THE WHOLE AGENDA AS PRINTED.**
2. **MOVED, SUPPORTED, AND CARRIED TO APPROVE APRIL 1, 2025, COMMITTEE OF THE WHOLE MINUTES AS PRINTED.**

Public input was called with no one wishing to address the Committee.

The first item on the agenda was the request for approval of establishing procedures for resolutions & proclamations. Committee Chair Crete noted for the record that the resolution was corrected prior to the meeting and the newly supplied resolution was given to the Commission prior to the meeting. It was,

3. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE NEWLY SUPPLIED RESOLUTION FOR ESTABLISHING PROCEDURES FOR RESOLUTIONS & PROCLAMATIONS (BOARD OF COMMISSIONERS).**
4. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR CRIME VICTIM RIGHTS GRANT AGREEMENT 2025-2026 (PROSECUTOR).**
5. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR KARPEL SOLUTIONS CONTRACT (PROSECUTOR).**
6. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MCOLES CPE PILOT PROGRAM GRANT 2025 (SHERIFF).**
7. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR LEGISLATIVE-DIRECTED SPENDING ITEMS GRANT FY 2025 (SHERIFF).**
8. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR PINCONNING AREA SCHOOLS (LINWOOD ELEMENTARY SCHOOL) RESOURCE OFFICER AGREEMENT - 2025-2026 (SHERIFF).**
9. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BANGOR TOWNSHIP AND BANGOR SCHOOL RESOURCE OFFICER AGREEMENT – 2025-2026 (SHERIFF).**
10. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BAY CITY PUBLIC SCHOOL RESOURCE OFFICER AGREEMENT - 2025-2026 (SHERIFF).**
11. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR WESTLAW AGREEMENT 2025 (CRIMINAL DEFENSE).**
12. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MIDC GRANT RENEWAL – 2025-2026 (CRIMINAL DEFENSE).**

13. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR MDOC GRANT FUNDS FOR 2026 (COMMUNITY CORRECTIONS).
14. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR REGION VII LETTER OF INTENT 2026 (DEPARTMENT ON AGING).
15. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BINX HEALTH INC. AGREEMENT 2025 (HEALTH DEPARTMENT).
16. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR CARE COORDINATION AGREEMENTS FOR MATERNAL INFANT HEALTH PROGRAM (MIHP) (HEALTH DEPARTMENT).
17. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE MICHIGAN DEPARTMENT OF CORRECTIONS PRISON DOG PROGRAM AGREEMENT (ANIMAL SERVICES).
18. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR TEMPORARY PART-TIME KENNEL ATTENDANT POSITION 2025 (PERSONNEL/ANIMAL SERVICES).
19. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR WIC BREASTFEEDING PEER COUNSELOR/ TYPIST CLERK III POSITION HIRED AT 1-YEAR RATE (PERSONNEL/HEALTH DEPARTMENT).
20. MOVED, SUPPORTED, AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2025 (FINANCE).
21. MOVED, SUPPORTED, AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).
22. MOVED, SUPPORTED, AND CARRIED TO RECEIVE GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING (FINANCE).
23. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR REVIZE WEBSITE AGREEMENT (FINANCE/INFORMATION SYSTEMS).
24. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).

Under Announcements, Administrative Services Director Matthew Beaver reminded attendees that the Bay County Animal Services & Adoption Center is hosting its “Empty the Shelter” event from May 1 through May 15, offering reduced adoption fees for dogs and cats. Additionally, a free vaccination clinic will be held on May 24 from 1:00 PM to 4:00 PM for Bay County residents. Committee Chair Crete also announced that *Give Local Bay 2025* is underway and encouraged community members to support local organizations through their donations. There being no further business, it was

25. MOVED, SUPPORTED, AND CARRIED TO ADJOURN (4:18 P.M.).

Submitted By:

Lindsey Arsenault
Board Coordinator