

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES  
COMMITTEE OF THE WHOLE  
AGENDA**

**TUESDAY, FEBRUARY 10, 2026**

**4:00 p.m.**

**COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING**

**PAGE NO.**

- I. CALL TO ORDER (COMMITTEE CHAIR CRETE)
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. CHANGES TO AGENDA
- V. APPROVAL OF AGENDA
- 52-54 VI. MINUTES (1/13/2026)
- VII. PUBLIC INPUT (3 Minute Maximum Per Person)
- VIII. PETITIONS AND COMMUNICATIONS
  - 1-2 A. MSU Extension: MSU Extension Agreement of Service 2026 (Seeking Board approval of Agreement; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
  - 3-4 B. Bay County Fair Board: Grant Applications for Bay County Fairgrounds Infrastructure Improvements 2026 (Seeking Board approval to apply for grant funding for outlined projects – proposed resolution attached)
  - C. Bay County Sheriff:
    - 5-6 1. 2026 Marine Safety Grant Program (Seeking Board authorization for the Bay County Sheriff's Office's participation in the 2026 Marine Safety Program; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)
    - 7-8 2. 2026 MDHHS Medication for Opioid Use Disorder Program Grant (Seeking Board authorization of submittal of the 2026 MDHHS Medication for Opioid Use

Disorder Program Grant; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

9-12 D. 911 Central Dispatch Director: Part-Time Outreach Support Position (Seeking Board approval of reassignment of up to 700 annual work hours annually for Charles Cribley from Bay County Emergency Management to Bay County 911 Central Dispatch in a Part-Time Outreach Support position with funding for this position to come from the 911 Central Dispatch millage fund; approval of required budget adjustments – proposed resolution attached)

13-14 E. Health Officer: Michigan Association for Local Public Health Employee Well Being Grant (MALPH) 2026 (Seeking Board approval of acceptance of the Michigan Association for Local Public Health Employee Well Being grant in the amount of \$4,000; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

F. Juvenile Home Director:

15-16 1. Agreement with Time Clock Plus (TCP) and Aladtec Scheduling System (Seeking Board approval of one-time integration of the Aladtec scheduling software with the Time Clock Plus software for the Bay County Juvenile Home for \$2,950, utilizing available funds within the current budget, with no additional funding requested; approval of Agreement with Time Clock Plus for twelve months of use, training, and support in the amount of \$3,555 as previously approved in the 2026 Juvenile Home budget; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

17-18 2. Budget Adjustment for Youth Placement and Housing 2026 (Seeking Board approval of budget adjustment of up to \$110,000, with funds to come from the Juvenile Home Reserve Fund Balance for youth placement and housing; approval of related budget adjustments – proposed resolution attached)

19-20 G. Department on Aging Director: A&D Home Health Care, Inc. Contract Renewal 2026 (Seeking Board approval for Annual Contract Renewal and Medicaid Ownership Disclosure with A&D Home Care, Inc.; authorization for Board Chair to sign; approval of required budget adjustment – proposed resolution attached)

H. Environmental Affairs & Community Development Department - Mosquito Control Manager:

21-25 1. 2026 Control Material Bids (Seeking Board to award insecticide bids to the qualified bidders providing the best value to Bay County as outlined in the bid

summary sheet; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

26-28

2. 2026 Light Trap Data Contracts (Seeking Board approval of Light Trap Data Collector Contracts; approval for Board Chair to sign; approval for light trap collectors to be reimbursed at the rate of \$60 per month for June, July, August and September, totaling \$2,640; approval of required budget adjustments – proposed resolution attached)

29-30

3. 2026 Tire Shredding Contract with Environmental Rubber (Seeking Board approval of contract with Environmental Rubber Recycling for the 2026 scrap tire collection; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

31-32

4. One-Time Equipment Offer Agreement with Verizon (Seeking Board approval of the purchase of a one-time equipment upgrade for twenty-six (26) iPads, with funds to come from the 2026 Bay County Mosquito Control budget; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

33-34

- I. Recreation & Facilities Director: Fee Schedule Change for Civic Arena 2026 (Seeking Board approval of the elimination of the Summer Ice Rate from the Bay County Civic Arena fee schedule for 2026; approval of required budget adjustments – proposed resolution attached)
- J. Personnel Director:

35-38

1. Mosquito Control: Seasonal Technician Hiring and Wage Increase for 2026 Treatment Season (Seeking Board approval of the posting and filling of thirty-two (32) Bay County Mosquito Control Seasonal Technicians for the 2026 treatment season, and additionally approves the requested wage increase with funds to come from the 2026 Mosquito Control budget; approval of required budget adjustments – proposed resolution attached)

39-40

2. Juvenile Home: Director of Juvenile Detention Trainee Position (Seeking Board approval of the addition of one (1) Director of Juvenile Detention Trainee position at the Bay County Juvenile Detention Facility and authorizes a budget adjustment up to \$94,744, with funding to be allocated from the General Fund Fund Balance; approval of required budget adjustments – proposed resolution attached)

K. Finance:

41                   1. Analysis of General Fund Equity 2025-2026 (Receive)

42                   2. Update Regarding Executive Directive #2007-11 (Receive)

43-44               3. 2026 Golf Course Fee Schedule Increase (Seeking Board approval of the correction to the 2026 Bay County Golf Course fee schedule by increasing the 18 Holes with Cart for Outings fee from \$32.00 to \$33.00; approval of required budget adjustments – proposed resolution attached)

45-47               4. Bay County Fairgrounds Infrastructure Improvement (Seek Board approval of budget adjustment in an amount not to exceed \$80,000 for infrastructure improvements at the Bay County Fairgrounds, specifically for the partial replacement of a failed underground water line; That funding for this project shall include \$50,482.30 from unrestricted General Fund balance accumulated from unused housing rehabilitation recaptured funds, with remaining costs funded equally, up to a maximum of \$10,000 per department, from the Mosquito Control Millage, Animal Control Millage, and the Building and Grounds Fairgrounds budget; approval of required budget adjustments – proposed resolution attached)

48                   L. Payables – General (Proposed resolution attached)

49-51               M. Office of Assigned Counsel – December 2025 Report (Receive)

IX.               REFERRALS

X.               UNFINISHED BUSINESS

XI.               NEW BUSINESS

XII.               CLOSED SESSION (IF REQUIRED)

XIII.               MISCELLANEOUS

XIV.               ANNOUNCEMENTS

XV.               ADJOURNMENT

**PLEASE NOTE THE CHANGE:** The Committee Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. **Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.**

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting ([paigen@baycountymi.gov](mailto:paigen@baycountymi.gov)).

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130

**TO:** Tim Banaszak, Chairperson  
Committee of the Whole

**FROM:** Mark J. Rankin, District 9 Director  
MSU Extension

**DATE:** February 4, 2026

**SUBJECT:** MSU Extension Agreement of Services – Jan 1, 2026 through  
Dec 31, 2026

**REQUEST:**

To gain approval for the 2026 proposed MSU Extension Agreement of Services for the time frame of January 1, 2026 through December 31, 2026. This agreement is a lump sum contribution for the MSUE Services to cover the Bay County area.

**BACKGROUND:**

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed.



**MSU EXTENSION**  
**Bay County**

515 Center Ave.  
Suite G-102  
Bay City, MI 48708

Phone: 989-895-4026  
[www.msue.msu.edu](http://www.msue.msu.edu)

**ECONOMICS:**

The contractual agreement in the amount of \$119,188 for the 2026 services is consistent with the 2019-2025 MSUE contract agreement. An additional amount of \$5,050 of Bay County covered expenses are also included in the 2025 total budget of \$124,238, which included telephone, water, and copier expenses, which remain unchanged from the 2018 budget. There are no changes to the services received by Bay County. All funds are included in the 2026 budget, and no additional funds are required.

**RECOMMENDATION:**

Request the Board to approve the proposed 2026 MSUE work plan agreement and all necessary budget adjustments if needed to record the contractual nature of this agreement.

**cc:** Jim Barcia  
Kim Priessnitz  
Amber Johnson  
Mark Rankin  
Lindsay Aresenault

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS For more than 100 years, Michigan State University Extension (MSUE) has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and

WHEREAS, The contractual agreement amount of \$119,188 for the 2026 MSUE services is consistent with the 2019-2025 MSUE contract agreement; and

WHEREAS, An additional amount of \$5,050 of Bay County covered expenses is also included in the 2025 total budget of \$124,238, which includes telephone, water, and copier expenses, which remain unchanged from the 2018 budget; and

WHEREAS, There are no changes to the services received by Bay County and all necessary funds are included in the 2026 budget, with no additional funds required; Therefore, Be it

RESOLVED That the Bay County Board of Commissioners approves the 2026 proposed MSU Extension Agreement of Services for the period of January 1, 2026, through December 31, 2026, and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be it Finally

RESOLVED That related budget adjustments, if required, are approved

JEROME CRETE, CHAIR  
AND COMMITTEE

## MSU Extension - MSU Extension Agreement of Service 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



161st Bay County Fair and Youth Exposition  
August 4-8, 2026

800 Livingston Street  
PO Box 633  
Bay City, MI 48707  
989-895-3744  
mibaycountyfair@gmail.com  
www.baycountyfair.com

**February 3, 2026**

**Mr. Tim Banaszak, Chair  
Bay County Board of Commissioners  
515 Center Ave  
Bay City MI 48708**

**Request for inclusion on the February 10, 2026 Committee As A Whole Agenda**

**The Bay County Fair and Youth Exposition Board has discussed improvement needs for the Bay County Fairgrounds. Per our lease agreement with Bay County, paragraph section #6D, the Bay County Fair and Youth Expo Board is required to receive prior consent of the Bay County Board of Commissioners as evidence by a formal Resolution of the Board. We are requesting approval to apply for a Michigan Department of Ag and Rural Development Grant.**

**The grant would be used for infrastructure including but not limited to curb repair, road replacement and/or repair. If we are awarded the grant, we will come back to the board for approval to accept and receive the matching funds. A map and description of the infrastructure repair and replacement plan will be available at that time.**

**All improvements will be coordinated with the Recreation and Facilities Department. These proposed improvements will be completed by a licensed contractor, when required. We will coordinate with Bay County Corporation Council and present the request to the Bay County Board of Commissioners for a third party contract approval.**

**Thank you for your consideration,**

**Mary Jo Brandt, President  
Board of Directors**

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: **COMMITTEE OF THE WHOLE (2/10/2026)**

WHEREAS, The Bay County Fair and Youth Exposition Board has identified infrastructure improvement needs at the Bay County Fairgrounds in accordance with the existing lease agreement with Bay County; and

WHEREAS, Pursuant to paragraph section 6D of the lease agreement, the Bay County Fair and Youth Exposition Board is required to obtain prior consent from the Bay County Board of Commissioners through formal Board resolution before proceeding with such improvements; and

WHEREAS, The Bay County Fair and Youth Exposition Board is requesting approval to apply for grant funding through the Michigan Department of Agriculture and Rural Development and other potential funding sources; and

WHEREAS, Grant funds, if awarded, would be used for infrastructure improvements including, but not limited to, curb repair, road replacement and/or repair. Should grant funding be awarded, the Bay County Fair and Youth Exposition Board will return to the Bay County Board of Commissioners for approval to accept and receive the grant and provide any required matching funds; and

WHEREAS, All improvements will be coordinated with the Bay County Recreation and Facilities Department and these proposed improvements will be completed by a licensed contractor, when required; and

WHEREAS, The Bay County Fair and Youth Exposition Board will coordinate with Bay County Corporation Counsel and present the request to the Bay County Board of Commissioners for a third-party contract approval; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the projects outlined above as described and authorizes the Bay County Fair and Youth Exposition Board to apply for available grant funding through the Michigan Department of Agriculture and Rural Development and other funding sources deemed appropriate and when applications and awards are secured, they will be brought back to the Board for final approval.

JEROME CRETE, CHAIR

AND COMMITTEE

## Fair Board – Grant Applications for Bay County Fairgrounds Infrastructure Improvements 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



# *Troy R. Cunningham*

## *Sheriff Of Bay County*

Christopher D. Mausolf  
Undersheriff

Troy A. Stewart  
Jail Administrator

**To:** Jerome Crete, Chair, Committee of the Whole  
**From:** Sheriff Troy R. Cunningham *PL*  
**Date:** January 23, 2026  
**Subject:** 2026 Marine Safety Program

**Request:** The Sheriff's office is requesting to apply for and accept the 2026 Marine Safety Program.

**Background:** Each year the Sheriff's Office participates in the Marine Safety Grant offered through the Department of Natural Resources (DNR). The DNR State Grant provides for equipment and the hiring of seasonal personnel during the boating season. Once again, the DNR has asked the County to participate in the 2026 Marine Safety Program by completing a grant application.

**Finance/Economics:** The State Legislature appropriates comparable DNR funding amounts (75%/25%) to participating counties each year with notification of the amount in March. In 2025, the State funded \$24,800.00 and it is expected to be about the same amount. The 2026 State DNR funding request application is due on March 1, 2026.

**Recommendation:** I am requesting the committee's approval and authorization to apply for and accept the 2026 DNR Marine Safety Program Grant and to implement the DNR Grant Agreement upon DNR approved funding. I am also seeking the Boards approval to make any required budget adjustments during the 2026 Grant Year.

**CC:** Undersheriff Christopher D. Mausolf  
Lindsey Arsenault, BOC  
Amber Johnson, Corporation Counsel  
Scott Trepkowski, Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
Travis Schumann, Grants/Finance  
File Copy

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: **COMMITTEE OF THE WHOLE (2/10/2026)**

WHEREAS Each year the Bay County Sheriff's Office participates in the Marine Safety Grant Program offered through the Department of Natural Resources (DNR); and

WHEREAS, This DNR State grant provides for equipment and the hiring of seasonal personnel during the boating season in Bay County; and

WHEREAS, The DNR has again requested that Bay County to participate in the 2026 Marine Safety Program by completing a grant application; and

WHEREAS, The Michigan State Legislature appropriates comparable DNR funding amounts (75%/25%) to those participating counties each year with notification of the amount awarded in March. In 2025, the State funded \$24,800.00 and it is expected to be about the same amount. The 2026 State DNR funding request application is due on March 1, 2026; and

WHEREAS, Funds for the 25% grant match requirement are included in the 2026 Sheriff's Department budget; and

RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Sheriff's Office's participation in the 2026 Marine Safety Program and authorizes the Chairman of the Board to execute all application and grant award documents required for the Grant Program following Finance Department and Corporation Counsel review and approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR  
AND COMMITTEE**

**Sheriff - 2026 Marine Safety Grant Program**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



# *Troy R. Cunningham*

## *Sheriff Of Bay County*

Christopher D. Mausolf  
Undersheriff

Troy A. Stewart  
Jail Administrator

**To:** Jerome Crete, Chair, Committee of the Whole

**From:** Sheriff Troy R. Cunningham *TRC*

**Date:** January 23, 2026

**Subject:** 2026 MDHHS Medication for Opioid Use Disorder Program Grant

**Request:** Requesting to apply for and accept grant funds from MDHHS to assist the jail with medications for opioid use disorder (MOUD).

**Background:** The Michigan Department of Health and Human Services (MDHHS) contracted with Health Management Associates (HMA) to provide a technical assistance program for county jails seeking to implement or expand medications for opioid use disorder (MOUD) programs. Participating counties will receive grants up to \$25,000 to cover associated costs. HMA will assist jails in the development of a MOUD continuum of care model that will identify and treat opioid use disorders while individuals are in jail and ensure they have necessary resources to continue treatment upon release.

**Finance/Economics:** The grant will award up to \$25,000 and no additional funding will be needed.

**Recommendation:** The Sheriff's Office recommends approval to apply for and accept MDHHS grant funds and if awarded, make all necessary budget adjustments.

**CC:** Undersheriff Christopher D. Mausolf  
Troy Stewart, Jail Administrator  
Lindsey Arsenault, BOC  
Amber Johnson, Corporation Counsel  
Scott Trepkowski, Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
Travis Schumann, Grants/Finance  
File Copy

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, The Michigan Department of Health and Human Services (MDHHS) contracted with Health Management Associates (HMA) to provide a technical assistance program for county jails seeking to implement or expand Medications for Opioid Use Disorder (MOUD) programs; and

WHEREAS, Participating counties are eligible to receive grants of up to \$25,000 to cover associated costs, with Health Management Associates assisting jails in developing a Medication for Opioid Use Disorder continuum of care model that identifies and treats opioid use disorders during incarceration and ensures continuity of care and resources upon release; and

WHEREAS, The grant will award up to \$25,000 and no additional funding will be needed; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes submittal of the 2026 MDHHS Medication for Opioid Use Disorder Program Grant and the Chairman of the Board is authorized to execute grant application documents on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Further

RESOLVED That, upon approval of grant funding, the Chairman of the Board is authorized to sign all grant acceptance documents on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Sheriff - 2026 MDHHS Medication for Opioid Use Disorder Program Grant

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



## BAY COUNTY

### 911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Ryan Gale  
Director

Brent Rubis  
Assistant Director

James A Barcia  
Bay County Executive

Ryan Manz  
Emergency Management Coordinator  
989-895-4112

**To: Jerome Crete, Chair, Committee of the Whole**

**From: Ryan Gale, 911 Central Dispatch Director**

**Date: January 26, 2026**

**Subject: Reassignment of Part Time Outreach Support from Emergency Management to 911 Central Dispatch**

**Request:** 911 Central Dispatch is requesting approval to reassign up to 700 annual work hours for Charles Cribley from Emergency Management to 911 Central Dispatch. This request is intended to align funding with the operational work currently being performed in direct support of 911 services. This request does not create a new position and does not exceed 700 hours annually.

**Background:** In 2024, Charles Cribley was utilized to provide temporary support within Emergency Management during a period of staffing disruption. During that time, his role naturally expanded into coordination, communications planning, and outreach functions that directly supported 911 Central Dispatch operations.

As those responsibilities continued, it became clear that a significant portion of Mr. Cribley's work was no longer Emergency Management focused, but instead centered on 911 operational support. This includes coordination with law enforcement and fire agencies, communications planning for multi agency responses, and outreach efforts that directly enhance 911 readiness, interoperability, and incident response effectiveness.

Over time, the need being filled evolved from temporary coverage into an ongoing operational support role that more appropriately aligns with Central Dispatch rather than Emergency Management.

**Finance/Economics:** The proposed reassignment is limited to a maximum of 700 hours annually at an hourly rate of \$25.72 and represents a realignment of existing costs rather than an expansion of staffing or services. Mr. Cribley's work has historically been funded through the General Fund. Under this proposal, funding would instead be provided through the 911 Central Dispatch budget supported by the 911 millage, with no impact to the General Fund.

This change is cost neutral to the county and ensures that expenditures are charged to the department receiving the operational benefit.

**Recommendation:** 911 Central Dispatch recommends approval of the reassignment of up to 700 annual work hours for Charles Cribley from Emergency Management to 911 Central Dispatch. This action aligns funding with actual operational support, preserves continuity of critical outreach and coordination functions, and supports 911 service delivery without increasing staffing levels or overall cost.

Cc: Jim Barcia, Amber Johnson, Alex Poirier, Troy Cunningham, Tiffany Jerry, Scott Trepkowski, Kim Priessnitz

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, Bay County 911 Central Dispatch has requested approval to reassign up to 700 annual work hours for Charles Cribley from Emergency Management to 911 Central Dispatch in order to align funding with the operational work currently being performed in direct support of 911 services; and

WHEREAS, This request does not create a new position and does not exceed 700 hours annually; and

WHEREAS, In 2024, Charles Cribley was utilized to provide temporary support within Emergency Management during a period of staffing disruption; and

WHEREAS, During that time, his role naturally expanded into coordination, communications planning, and outreach functions that directly supported 911 Central Dispatch operations; and

WHEREAS, During that time, his responsibilities expanded into coordination, communications planning, and outreach functions that directly supported 911 Central Dispatch operations; and

WHEREAS, Those responsibilities have continued and now primarily consist of coordination with law enforcement and fire agencies, communications planning for multi agency responses, and outreach efforts that enhance 911 readiness, interoperability, and incident response effectiveness; and

WHEREAS, The work being performed has evolved from temporary Emergency Management coverage into an ongoing operational support role that more appropriately aligns with 911 Central Dispatch; and

WHEREAS, The proposed reassignment is limited to a maximum of 700 hours annually at an hourly rate of \$25.72 and represents a realignment of existing costs rather than an expansion of staffing or services. Mr. Cribley's work has historically been funded through the General Fund. Under this proposal, funding would instead be provided through the 911 Central Dispatch budget supported by the 911 millage, with no impact to the General Fund; and

WHEREAS, The change is cost neutral to Bay county and ensures that expenditures are charged to the department receiving the operational benefit; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the reassignment of up to 700 annual work hours annually for Charles Cribley from Bay County Emergency Management to Bay County 911 Central Dispatch in a Part-Time

**Outreach Support position with funding for this position to come from the 911 Central Dispatch millage fund; Be It Further**

**RESOLVED** That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR  
AND COMMITTEE**

**911 Central Dispatch – Part-Time Outreach Support Position**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



1200 Washington Avenue Bay City, Michigan 48708  
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049  
[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

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James A. Barcia  
Bay County Executive

Joel R. Strasz  
Public Health Officer

**TO:** Jerome Crete, Chair, Committee of the Whole  
**FROM:** Joel R. Strasz, Health Officer  
**DATE:** February 3, 2026  
**CC:** James Barcia, Amber Johnson, Kim Priessnitz, Amy Yakich, Erica Retelle  
**RE:** ACCEPTANCE OF LOCAL HEALTH DEPARTMENT WELLBEING GRANT FUNDS  
FROM MICHIGAN ASSOCIATION FOR LOCAL PUBLIC HEALTH (MALPH)

**BACKGROUND:** Since 2022, the Michigan Association for Local Public Health (MALPH) has provided grant funding to local public health departments for employee well-being. Grant funds are limited (\$4,000) and can be used on an event/training/material(s) that enhance the morale, wellbeing, and culture of the a specific local health department. This past week, the Bay County Health Department was informed that it was eligible to receive the grant award. Grant funds will be utilized towards materials and activities that solidify employee culture and training, primarily as the staff prepares to move to its new location on Wilder Road.

**FINANCE AND ECONOMICS:** As stated above the award is for \$4,000. There are no matching funds required to accept this grant award.

**RECOMMENDATION:** The Health Department recommends acceptance of the grant funds, and upon favorable review by Corporation Counsel, the signature of the Board Chair to the grant agreement and all subsequent amendments, as well as any necessary budget adjustments and any vendor contracts related to the execution of the proposed agreement.

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS Since 2022, the Michigan Association for Local Public Health (MALPH) has provided grant funding to local public health departments for employee well-being; and

WHEREAS, Grant funds are limited (\$4,000) and can be used for an event/training/material(s) that enhance the morale, well-being, and culture of a specific local health department; and

WHEREAS, Recently, the Bay County Health Department was informed that it was eligible to receive the grant award; and

WHEREAS, Grant funds will be utilized towards materials and activities that solidify employee culture and training, primarily as the staff prepares to move to its new location on Wilder Road; and

WHEREAS, The grant award is for \$4,000. There are no matching funds required to accept this grant award; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the acceptance of the Michigan Association for Local Public Health Employee Well Being grant in the amount of \$4,000 and authorizes the Chairman of the Board to execute the grant agreement, any subsequent amendments, and any necessary budget adjustments and vendor contracts related to the execution of the agreement following Corporation Counsel review and approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Health Dept. – Michigan Association for Local Public Health Employee Well Being Grant (MALPH) 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



## BAY COUNTY

### Juvenile Home

Phone: (989) 892-4519      Fax: (989) 892-4419

520 West Hampton Road, Essexville, MI 48732

Julian Reynolds  
Director

James A. Barcia  
County Executive

### MEMORANDUM

**TO:** Jerome Crete, Chairman  
Committee of the Whole

**FROM:** Juli Reynolds

**DATE:** January 30, 2025

**RE:** Requesting approval of agreement with TCP; Request for use of funds within the budget for one time integration

### Request

To gain approval from the Board of Commissioners utilize budgeted funds for scheduling software and to receive required signatures. In addition to receive a one-time integration for the scheduling software and the time clock software.

### Background

The Juvenile Home has utilized the Time Clock Plus/Aladtec software for its 24/7 scheduling capabilities and it has made it easier to manage employee schedules. The features allow supervisors to track staff schedules and availability, handle shift swaps, and allow managers to view and manage time off requests. Overall much better than a paper system. Time Clock Plus has been utilized by the County for several years to record employee work hours. Both programs are now with one company as the scheduling software is much more robust for a 24/7 operation.

### Economics

The cost of the Time Clock Plus/Aladtec system was approved in the Juvenile Home 2026 budget at 3,555.00 for 12 months use, train and support. The cost for a one time integration of the scheduling software with the Time Clock Plus software is 2,950.00. The integration was not budgeted in the 2026 budget. Funds are available in the current budget. No additional funding is requested.

### Recommendation

Requesting to approve funds for the one-time integration of the Aladtec scheduling software with the Time Clock Plus software with funds available in the current budget. Requesting Board Chair to approve any required budget adjustments, and any required contracts/agreements after corporation counsel review.

CC: Jim Barcia, Executive  
Scott Trepkowski, Finance Director  
Amber Johnson, Corporation Counsel  
Lindsey Arsenault, Board Coordinator

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: **COMMITTEE OF THE WHOLE (2/10/2026)**

WHEREAS, The Bay County Juvenile Home has utilized the Time Clock Plus/Aladtec software for its 24/7 scheduling capabilities, and it has made it easier to manage employee schedules; and

WHEREAS, The features allow supervisors to track staff schedules and availability, handle shift swaps, and allow managers to view and manage time off requests. Overall, it is much better than a paper system. Time Clock Plus has been utilized by Bay County for several years to record employee work hours. Both programs are now with one company, as the scheduling software is much more robust for a 24/7 operation.

WHEREAS, It is requested that the Board approve a one-time integration of the Aladtec scheduling software with the Time Clock Plus software, as well as an Agreement for 12 months of use, training, and support; and

WHEREAS, The cost of the Time Clock Plus/Aladtec system was approved in the Juvenile Home 2026 budget at 3,555 for 12 months of use, training, and support. The cost for a one-time integration of the scheduling software with the Time Clock Plus software is 2,950. The integration was not budgeted in the 2026 budget; however, funds are available in the current budget. No additional funding is requested; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves a one-time integration of the Aladtec scheduling software with the Time Clock Plus software for the Bay County Juvenile Home for \$2,950, utilizing available funds within the current budget, with no additional funding requested; Be It Further

**RESOLVED** That the Bay County Board of Commissioners approves the Agreement with Time Clock Plus for twelve months of use, training, and support in the amount of \$3,555 as previously approved in the 2026 Juvenile Home budget; Be It Further

**RESOLVED** That the Chairman of the Board is authorized to execute said Agreement(s) and related documents on behalf of Bay County, following Corporation Counsel review and approval; Be It Further

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Juvenile Home – Agreement with Time Clock Plus (TCP) and Aladtec Scheduling System

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



## BAY COUNTY

### Juvenile Home

James A. Barcia  
County Executive

Phone: (989) 892-4519      Fax: (989) 892-4419

520 West Hampton Road, Essexville, MI 48732

Julian Reynolds  
Director

### MEMORANDUM

**TO:** Jerome Crete, Chairman  
Committee of the Whole  
**FROM:** Juli Reynolds  
**DATE:** January 30, 2025  
**RE:** Budget Adjustment

#### Request

To gain approval from the Board of Commissioners to utilize funds from reserve fund balance for youth placement and housing.

#### Background

Youth relocation and placement maybe necessary for safety and security purposes or to separate youth defendants.

#### Economics

Placement costs are estimated at up to \$300.00 per diem. There are enough funds in the reserve fund balance to manage up to 365 days in placement which will not to exceed \$110,000. Not all placements are supported by Child Care Funds.

#### Recommendation

Requesting the Board of Commissioners to approve up to \$110,000 budget adjustment from the reserve fund balance and approve youth placement. Requesting Board Chair to approve any required budget adjustments, and any required contracts/agreements after corporation counsel review.

CC: Jim Barcia, Executive

Scott Trepkowksi, Finance Director

Amber Johnson, Corporation Counsel

Tiffany Jerry, Personnel and Employee Relations

Lindsey Arsenault, Board Coordinator

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS The Director of the Bay County Juvenile Home is requesting funds from the reserve fund balance for youth placement and housing; and

WHEREAS, Youth relocation and placement may be necessary for safety and security purposes or to separate youth defendants; and

WHEREAS, Placement costs are estimated at up to \$300.00 per diem. There are enough funds in the reserve fund balance to manage up to 365 days in placement, which will not exceed \$110,000. Not all placements are supported by Child Care Funds; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the budget adjustment of up to \$110,000, with funds to come from the Juvenile Home Reserve Fund Balance for youth placement and housing; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR  
AND COMMITTEE**

## Juvenile Home – Budget Adjustment for Youth Placement and Housing 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



## BAY COUNTY DEPARTMENT ON AGING

**Beth Eurich, LBSW**  
Director  
[euriche@baycountymi.gov](mailto:euriche@baycountymi.gov)

**James A. Barcia**  
County Executive

**Jessica Somerlott, LBSW**  
Senior Services Manager  
[somerlottj@baycountymi.gov](mailto:somerlottj@baycountymi.gov)

**Patty Gomez**  
Programming Services Manager  
[gomezp@baycountymi.gov](mailto:gomezp@baycountymi.gov)

**Jessica Foss**  
Nutrition Services Manager  
[fossj@baycountymi.gov](mailto:fossj@baycountymi.gov)

To: Jerome Crete, Chair, Committee of the Whole

From: Beth Eurich, Director, Department on Aging (BE)

Date: 1/21/26

Cc: Jim Barcia, Amber Johnson, Scott Trepkowski, Alex Poirier

**RE: Request to submit Annual Contract Renewal and Medicaid Ownership Disclosure between A&D Home Health Care, Inc. Waiver Division and Bay County Department on Aging.**

### BACKGROUND:

In the past, Bay County Department on Aging has participated with A&D Home Health Care, Inc. Waiver Division, providing Home Delivered Meals and delivery to waiver clients. Contract runs for twelve (12) months from the date of all individual's signature present.

### FINANCE and ECONOMICS:

Department on Aging's reimbursement rate is \$6.50/meal. In 2025, 2,888 meals were delivered to A&D Waiver clients, with a total reimbursement of \$18,772.

### RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Department on Aging recommends submitting Annual Contract Renewal and Medicaid Ownership Disclosure between A&D Home Health Care, Inc. Waiver Division and Bay County Department on Aging for Board Chairs signatures and approve any required budget adjustments.

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**515 Center Avenue, Suite 202 Bay City, Michigan 48708**

**Tel: (989) 895-4100 Fax: (989) 895-4094**

**Email: [divonaging@baycountymi.gov](mailto:divonaging@baycountymi.gov) Website: [www.baycountymi.gov/Aging/](http://www.baycountymi.gov/Aging/)**

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, In previous years, Bay County Department on Aging has participated with the A&D Home Health Care, Inc. Waiver Division which provides delivery of home delivered meals to waiver clients; and

WHEREAS, The contract runs for twelve (12) months from the date of all individuals' signatures presented; and

WHEREAS, Department on Aging's reimbursement rate per meal is \$6.50. Approximately 2,888 meals were delivered to A&D Waiver Clients in 2025, with a total reimbursement of \$18,772; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the submittal of the Annual Contract Renewal and Medicaid Ownership Disclosure between A&D Home Care, Inc. Waiver Division and Bay County (Department on Aging); Be It Further

RESOLVED That the Chairman of the Board approves the Annual Contract Renewal and Medicaid Ownership Disclosure with A&D Home Care, Inc. and authorizes the Chairman of the Board to execute the Contract and required documents following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Department on Aging - A&amp;D Home Health Care, Inc. – Contract Renewal 2026

MOVED BY COMM. \_\_\_\_\_  
SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_  
 VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_  
 DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_  
 AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

**BAY COUNTY MOSQUITO CONTROL**  
810 Livingston Street  
Bay City, Michigan 48708

**REBECCA BRANDT, MANAGER**  
brandtr@baycountymi.gov

Phone (989) 894-4555  
www.baycountymi.gov



**JIM BARCIA**  
County Executive

**MICHAEL LOSEY, DIRECTOR**  
loseym@baycountymi.gov

Mosquito Control  
Forest Sustainability  
Community Initiatives  
Geographic Information Systems  
Transportation Planning

**MEMORANDUM:**

**To:** Commissioner Jerry Crete, Chairman  
Committee of the Whole

**Through:** Michael Losey, Director  
Bay County Environmental Affairs & Community Development

**From:** Rebecca Brandt, Manager  
Bay County Mosquito Control

**Date:** January 23, 2026

**Re:** Request to Purchase Insecticides

**BACKGROUND:**

Insecticide bids conducted jointly with Midland County Mosquito Control and Tuscola County Mosquito Abatement were opened on January 7, 2026. Upon examination of the bid information, all bidders met the requirements of the bid proposal. I have attached the bid summary sheet for your review.

- Item A – Awarded to Azelis – provided the lowest bid of a Mosquito Control field-trialed product; a sample of the lowest bid product has been requested in order to conduct a field trial in 2026 for future consideration
- Item C – Awarded to Clarke – only bidder
- Item E – Awarded to Valent – only bidder
- Item G – Awarded to Veseris – fixed price per product manufacturer
- Item J – Awarded to Veseris - fixed price per product manufacturer
- Item L – Awarded to Target – provided the desired container size (5 kg) at the lowest price
- Item M – Awarded to Azelis – lowest bidder

Along with the bid products, Mosquito Control will also be purchasing VectoBac G and VectoBac 12AS *Bti* products from Valent BioSciences, a product that was not required to bid, as a 2-year purchase extension was granted for 2026 & 2027 at \$1.2486/lb. and \$25.75/gal. respectively.

**FINANCE:**

Funding for control materials is available in 2026 budget line item 753.00 (Chemicals).

**RECOMMENDATION:**

Requesting materials be awarded to the qualified bidder providing the best value to Bay County as highlighted on the summary sheet, as well as seeking approval for any budget adjustments related to these purchases.

Thank you for your consideration.

cc: Jim Barcia  
Mike Losey  
Amber Davis-Johnson  
Nicole Putt  
Scott Trepkowski  
Lindsey Arsenault

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, Insecticide bids conducted jointly with Midland County Mosquito Control and Tuscola County Mosquito Abatement were opened on January 7, 2026; and

WHEREAS, Upon examination of the bid information, all bidders met the requirements of the bid proposal and it is requested that materials be awarded to the qualified bidder providing the best value to Bay County as highlighted on the attached summary sheet; and

WHEREAS, Along with the bid products, Mosquito Control will also be purchasing VectoBac G and VectoBac 12AS *Bti* products from Valent BioSciences, a product that was not required to bid, as a 2-year purchase extension was granted for 2026 & 2027 at \$1.2486/lb. and \$25.75/gal. respectively; and

WHEREAS, The total cost of the control materials will not exceed the 2026 budget line item 753.00 (Chemicals); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby awards the insecticide bid items to the qualified bidders providing the best value to Bay County as outlined in the bid summary sheet; Be It Further

RESOLVED That the Chairman of the Board is authorized to sign any required documents pertaining to the control materials on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Mosquito Control – 2026 Control Material Bids

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

**2026 MOSQUITO CONTROL INSECTICIDE BIDS**  
 Bid Opening: Wednesday, January 7, 2026 at 12:00 PM.

Item	Materials and Specifications	County	Azelis - Evan Picicki		Clarke - Tom Kessler		Target Specialty - JD Snell		Veseris - Dave Driver		Valent- Joe Iburg	
			Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
A.	Permethrin	1,375 gal. 5 totes	\$28,792.50		\$39,806.25		Perm-X UL 4-4		Kontrol Solutions 4-4		Kontrol 4-4	
		Bay										
	ULV Adulticide	1,925 gal. 275 gal. totes	\$20.94	\$40,309.50	\$28.95	\$55,728.75	\$20.25	\$38,981.25	\$22.69	\$128,081.25	\$43,678.25	
		Midland										
B.	BVA-2 MLO	6,325 gal. 23 totes	\$132,445.50		\$183,108.75		\$183,108.75		\$128,081.25		143,514.25	
		Tuscola										
		Midland	\$21.95	\$6,036.25								
		Midland										
C.	Natular G-30	240 lbs 6 bags	Bay				\$5,354.40					
		160 lbs 4 bags	Midland				\$892.40					
		Midland										
		Midland										
D.	Bacillus Sphaericus - WSP	7,200 ea. 9 cases	Midland		\$1,100.00	\$9,900.00						
		Midland										
		Midland										
		Midland										
E.	Vectolex FG	200 lb. 5 bags	Bay									
		Bay										
		Midland										
		Midland										
F.	Fourstar 180 day release	200 each	Tuscola				\$940.00	\$940.00				
		1 case	Tuscola									
		Tuscola										
		Midland										
G.	Altosid XR (slim Ingots)	7,920 ingots 36 cases	Bay		\$893.20	\$32,155.20	\$893.20	\$32,155.20	\$893.20	\$32,155.20		
		Bay										
		Midland										
		Midland										
H.	Altosid WSP	21,600 each 800 per case	Midland		\$824.00	\$22,248.00	\$824.00	\$22,248.00	\$824.00	\$22,248.00		
		27 cases	Midland									
		Midland										
		Midland										
I.	Altosid XR-G Ultra	320 lb. 8 bags	Midland		\$552.00	\$4,416.00						
		Midland										
		Midland										
		Midland										
J.	Altosid® P35	480 lb. 12 bags	Bay		\$834.00	\$10,008.00	\$834.00	\$10,008.00	\$834.00	\$10,008.00		
		Bay										
		Midland										
		Midland										
K.	Sumilarv WSP	16,800 each 42 cases	Midland									
		Midland										
		Midland										
		Midland										
L.	Sumilarv® 0.5G	800 kg 80 cases	Bay									
		Bay										
		Midland										
		Midland										
M.	ReMoa TR™ ULV	30 gal. 1 drum	Bay	\$30.00	\$9,000.00							
		Bay										
		Midland										
		Midland										



Valent BioSciences LLC  
1910 Innovation Way, Suite 100  
Libertyville, IL 60048 USA  
Tel: (1) 847-968-4700

July 15, 2025

**To:** Denise L. Mason  
Procurement & Contracts Administrator  
3<sup>rd</sup> Floor County Services Building  
220 W. Ellsworth St., Midland MI 48640-5194

**From:** Jim Andrews  
Direct Accounts Manager Public Health  
Valent BioSciences LLC.  
1910 Innovation Way,  
Libertyville, Illinois, 60048

**RE: 2026-2027 Bulk Granular & Liquid BTI Larvicide – Agreement of both vendor and Bay, Midland & Tuscola County to extend bid for 2026 & 2027 season.**

Valent BioSciences LLC. would like to offer to extend the current bid for both VectoBac granular larvicide and VectoBac 12AS liquid larvicide for 2026 & 2027.

Listed are quantities and prices for each product formulation for each county.

<b>County</b>	<b>Product</b>	<b>Pack Size</b>	<b>Quantity</b>	<b>2025 Prices</b>	<b>2026 Prices - 2027 Prices</b>
Midland	VectoBac G	1,400 lb. Bags	185	\$1.249 lb.	\$1.286 lb. \$1.331 lb.
Bay	VectoBac G	1,300 lb. Bags	124	\$1.249 lb.	\$1.286 lb. \$1.331 lb.
Bay	VectoBac 12AS 30-gallon barrels	6		\$ 25.00 gal.	\$25.75 gal. \$26.65 gal.
Tuscola	VectoBac G	40 lb. Bags	740	\$1.249 lb.	\$1.286 lb. \$1.33 lb.
Tuscola	VectoBac 12AS 264-gallon tote	2		\$25.00 gal.	\$25.75gal. \$26.65 gal.

Prices for 2026 are 3% more than 2025. Prices for 2027 are 3.50% more than 2026.  
Shipping is included in the price.

We look forward to your response to extend our current agreement.

Respectfully,

Jim Andrews

Cc: Nate Hill

Saginaw Bid Extension 2026 & 2027

## **BAY COUNTY MOSQUITO CONTROL**

810 Livingston Street  
Bay City, Michigan 48708

**REBECCA BRANDT, MANAGER**  
brandtr@baycountymi.gov

Phone (989) 894-4555  
[www.baycountymi.gov](http://www.baycountymi.gov)



**JIM BARCIA**  
County Executive

**MICHAEL LOSEY, DIRECTOR**  
loseym@baycountymi.gov

Mosquito Control  
Forest Sustainability  
Community Initiatives  
Geographic Information Systems  
Transportation Planning

**MEMORANDUM**

**To:** Commissioner Jerry Crete, Chairman  
Committee of the Whole

**Through:** Mike Losey, Director  
Bay County Environmental Affairs and Community Development

**From:** Rebecca J. Brandt, Manager  
Bay County Mosquito Control

**Date:** January 23, 2026

**Re:** Request for Approval of Light Trap Contracts

## **BACKGROUND:**

As part of Bay County Mosquito Control's adult mosquito surveillance, eleven New Jersey Light Traps are operated on the properties of Bay County residents to collect adult mosquitoes. These traps are turned on three evenings each week with the mosquito samples collected and identified by our Biology Department. The residents who operate these traps serve a valuable role in our mosquito surveillance program and we wish to continue contracting with them for 2026.

## **FINANCE:**

Light trap contractors will be paid \$60 a month and utilized in the months of June, July, August, and September. The total amount paid for the 2026 surveillance season will be \$2,640. This money has been budgeted in line item 802.02 Light Trap Contracts.

**RECOMMENDATION:**

Bay County Mosquito Control recommends contracting with these 11 residents (see attached) for the 2026 mosquito season, and requests the Board Chairman to sign the required documents upon Corporation Counsel review, as well as seeking approval for any budget adjustments related to these agreements.

Attached: 2026 Light Trap Contractors

cc: Jim Barcia Scott Trepkowski  
Mike Losey Lindsey Arsenault  
Amber Davis Johnson

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, As part of Bay County Mosquito Control's adult mosquito surveillance, 11 New Jersey Light Traps are operated on the properties of local Bay County residents to collect adult mosquitoes; and

WHEREAS, These traps are turned on three evenings each week, with the mosquito samples collected and identified by the Bay County Mosquito Control Biology Department; and

WHEREAS, The residents who operate the light traps serve a very valuable role in Bay County's mosquito surveillance program; and

WHEREAS, Light trap collectors are paid \$60 a month and utilized in the months of June, July, August and September; and

WHEREAS, The total amount allocated for the 2026 surveillance season is \$2,640, which has been budgeted in the 2026 Mosquito Control approved budget; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Light Trap Data Collector's Contracts between Bay County and various individuals (11) (listing attached) are approved and the Chairman of the Board is authorized to execute said Agreements on behalf of Bay County following Corporation Counsel review and approval; Be It Further That the light trap collectors shall be reimbursed at the rate of \$60 per month for the months of June, July, August and September, totaling \$2,640 for the season, funds budgeted in the Mosquito Control 2025 budget; Be It Finally

RESOLVED That related, required budget adjustments are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Mosquito Control - 2026 Light Trap Data Contracts

MOVED BY COMM. \_\_\_\_\_  
SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

## 2026 LIGHT TRAP CITIZENS

1. Bruce & Pam Pfenninger	669 N Elevator Rd (Fraser)	Linwood 48634	436-1315
2. Randy Luczak	412 S. Trumbull (Portsmouth)	Bay City	326-0581
3. Dan Eschenbacher	204 Grant Street (Williams)	Auburn 48611	392-7495
4. Robert Gilbert	506 Columbian (BCW)	Bay City 48706	316-9265
5. Richard Butler	4819 Three Mile Road (Monitor)	Bay City 48706	392-3249
6. Ruth Kridler	2545 Old Beaver Rd (Kawkawlin)	Kawkawlin 48631	686-3317
7. Jerry Maxson	PO Box 1705 (Mt. Forest)	Saginaw 48605	324-7230
8. Penny McGill	1600 S. Grant St (BCE)	Bay City 48708	686-3317
9. Sheri Niemi	1000 W 2 <sup>nd</sup> St (Pinconning)	Pinconning 48650	879-6830
10. Teri Owczarzak	107 Pine St (Hampton)	Essexville 48732	894-0461
11. John Zawilinski	51 Spruce Ridge Dr (BCW)	Bay City 48706	522-4041

\* Light Trap Contracts 240.00-620.00-802.02

**BAY COUNTY MOSQUITO CONTROL**  
810 Livingston Street  
Bay City, Michigan 48708

**REBECCA BRANDT, MANAGER**  
brandtr@baycountymi.gov

Phone (989) 894-4555  
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**JIM BARCIA**  
County Executive

**MICHAEL LOSEY, DIRECTOR**  
[loseym@baycountymi.gov](mailto:loseym@baycountymi.gov)

Mosquito Control  
Forest Sustainability  
Community Initiatives  
Geographic Information Systems  
Transportation Planning

**MEMORANDUM**

**To:** Commissioner Jerry Crete, Chairman  
Committee of the Whole

**Through:** Michael Losey, Director  
Bay County Environmental Affairs & Community Development

**From:** Rebecca Brandt, Manager  
Bay County Mosquito Control

**Date:** January 23, 2026

**Re:** Request for Approval of Tire Shredder Agreement

**BACKGROUND:**

As part of Bay County Mosquito Control's source reduction program, scrap tire collections are held in June at Bay County Mosquito Control, and again in August at Fraser Township Hall, to provide a means for homeowners to dispose of unwanted tires. Last year, 2,703 scrap tires were recycled in Bay County through this collection, with nearly 30,500 tires recycled since 2013. For 2026, Mosquito Control is again requesting to contract with Environmental Rubber Recycling of Flint to provide this disposal service.

**FINANCE:**

Environmental Rubber has indicated that prices for 2026 tire disposal will be \$1,500 per trailer with less than 500 tires, and \$3 per additional tire, not to exceed \$3,000 per trailer. Scrap tire disposal has been budgeted under line item 801.00 (Professional Services). Bay County Mosquito Control will also apply for an EGLE Scrap Tire Clean-Up Grant up to \$12,000 to assist in funding this project, if/when an application is made available.

**RECOMMENDATION:**

Bay County Mosquito Control recommends approval to contract with Environmental Rubber Recycling for the 2026 scrap tire collection, including authorization for the Board Chair to sign required documents following Corporation Counsel review, as well as seeking approval for any and all budget adjustments related to this agreement.

cc: Jim Barcia  
Mike Losey  
Amber Davis Johnson

Lindsey Arsenault  
Scott Trepkowski

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: **COMMITTEE OF THE WHOLE (2/10/2026)**

WHEREAS, As part of Bay County Mosquito Control's source reduction program, scrap tire collections are held in June at Bay County Mosquito Control and again in August at Fraser Township Hall, to provide a means for homeowners to dispose of unwanted tires; and

WHEREAS, In 2025, 2,703 scrap tires were recycled in Bay County through this collection, with nearly 30,500 tires recycled since 2013; and

WHEREAS, For 2026, Mosquito Control is again requesting approval to contract with Environmental Rubber Recycling of Flint to provide this disposal service; and

WHEREAS, Environmental Rubber has indicated that prices for 2026 tire disposal will be \$1,500 per trailer containing fewer than 500 tires, and \$3 per additional tire, not to exceed \$3,000 per trailer; and

WHEREAS, Scrap tire disposal has been budgeted under line item 801.00 (Professional Services). Bay County Mosquito Control will also apply for an EGLE Scrap Tire Clean-Up Grant of up to \$12,000 to assist in funding this project if/when the application is made available; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the contract with Environmental Rubber Recycling for the 2026 scrap tire collection and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

**RESOLVED** That budget adjustments related to this contract, if required, are approved.

**JEROME CRETE, CHAIR  
AND COMMITTEE**

## Mosquito Control - 2026 Tire Shredding Contract with Environmental Rubber

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

## BAY COUNTY MOSQUITO CONTROL

810 Livingston Street  
Bay City, Michigan 48708

**REBECCA BRANDT, MANAGER**  
brandtr@baycountymi.gov

Phone (989) 894-4555  
[www.baycountymi.gov](http://www.baycountymi.gov)



**JIM BARCIA**  
County Executive

**MICHAEL LOSEY, DIRECTOR**  
loseym@baycountymi.gov

Mosquito Control  
Forest Sustainability  
Community Initiatives  
Geographic Information Systems  
Transportation Planning

## MEMORANDUM

**To:** Commissioner Jerry Crete, Chairman  
Committee of the Whole

**Through:** Mike Losey, Director  
Bay County Environmental Affairs and Community Development

**From:** Rebecca J. Brandt, Manager  
Bay County Mosquito Control

**Date:** January 28, 2026

**Re:** Request to sign One-Time Equipment Offer agreement with Verizon

## BACKGROUND:

All field staff at Bay County Mosquito Control utilize iPads to view and collect data for field operations. The iPads currently used in the program are 6 years old and are showing signs of reduced performance due to battery life degradation and slow speeds. Verizon has provided Bay County Mosquito Control a One-Time Equipment Offer agreement to upgrade our iPads for \$199.99 each, a savings of \$300 per iPad which currently retail at \$499.99.

## FINANCE:

The purchase of 26 iPads was approved in Mosquito Control's 2026 budget and funds are available in line item 980.02.

## RECOMMENDATION:

Bay County Mosquito Control recommends approval of the One-Time Equipment Offer agreement and requests the Board Chairman to sign the required documents upon Corporation Counsel review, as well as seeking approval for any budget adjustments related to these agreements.

cc: Jim Barcia Scott Trepkowski  
Mike Losey Lindsey Arsenault  
Amber Davis Johnson

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, All field staff at Bay County Mosquito Control utilize iPads to view and collect data for field operations; and

WHEREAS, The iPads currently used in the program are 6 years old and are showing signs of reduced performance due to battery life degradation and slow speeds; and

WHEREAS, Verizon has provided Bay County Mosquito Control a One-Time Equipment Offer agreement to upgrade our iPads for \$199.99 each, a savings of \$300 per iPad which currently retail at \$499.99; NS

WHEREAS, The purchase of 26 iPads was approved in Mosquito Control's 2026 budget and funds are available in line item 980.02; Therefore, Be

RESOLVED That the Bay County Board of Commissioners approves the purchase of a one-time equipment upgrade for twenty-six (26) iPads with funds to come from the 2026 Bay County Mosquito Control and authorizes the Board Chair to execute all necessary documents following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Mosquito Control - One-Time Equipment Offer Agreement with Verizon

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

## RECREATION & FACILITIES

**CRISTEN GIGNAC, DIRECTOR**

gignacc@baycountymi.gov

**Jon Morse, Buildings & Grounds Supervisor**

morsej@baycountymi.gov

**Brad Moses, Civic Arena Manager**

mosesb@baycountymi.gov

**Daniel Neering, Recreation Manager**

neeringd@baycountymi.gov

**Juliet Nicholls, Community Center Manager**

nichollsj@baycountymi.gov

**Dan Tomczak, Pinconning Park Manager**

tomczakd@baycountymi.gov



**BAY COUNTY**

**JAMES A. BARCIA**

County Executive

Tel: (989) 895-4132

Fax: (989) 895-2094

To: Jerry Crete, Chairman of the Committee of the Whole  
From: Cristen Gignac, Director of Recreation & Facilities  
Date: January 26, 2026  
Subject: Fee Schedule Change for Civic Arena

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**Request:** To gain approval from the Board of Commissioners for change to the Civic Arena's fee schedule.

**Background:** The Bay County Civic Arena would like to eliminate the 'Summer Ice' fee on the fee schedule. Currently, hourly ice rental rates are \$235 between June 1<sup>st</sup> and August 15<sup>th</sup>, which is \$25 less than our base prime rate for hourly ice. Due to the popularity of summertime ice rentals as well as the limited ice available in the region, the Civic Arena should be charging the base prime rate (currently at \$260) through the whole year. The elimination of the summer ice rate will add consistency to the ice billing.

**Economics:** n/a

**Recommendation:** It is recommended the Board approve the elimination of the Summer Ice fee on the Civic Arena's fee schedule.

**Cc:** Civic Arena, Finance, Jim Barcia

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, The Bay County Civic Arena seeks to eliminate the 'Summer Ice' fee on the current fee schedule; and

WHEREAS, At present, the hourly ice rental rate between June 1 and August 15 is \$235, which is \$25 less than the base prime rate for hourly ice rentals. Due to the popularity of summertime ice rentals and the limited ice available in the region, the Civic Arena should charge the base prime rate (currently at \$260) year-round. The elimination of the summer ice rate will add consistency to the ice billing; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the elimination of the Summer Ice Rate from the Bay County Civic Arena fee schedule for 2026, and that this change shall take effect immediately; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Recreation &amp; Facilities - Fee Schedule Change for Civic Arena 2026

MOVED BY COMM. \_\_\_\_\_  
SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



## BAY COUNTY PERSONNEL & EMPLOYEE RELATIONS

James A. Barcia  
County Executive

Tiffany Jerry  
Director  
[jerryt@baycountymi.gov](mailto:jerryt@baycountymi.gov)

To: Jerome Crete, Chair, Committee of The Whole

From: Tiffany Jerry, Director, Personnel and Employee Relations

Date: January 26, 2026

RE: Committee of the Whole Agenda

Please consider the following for the agenda for the Board of Commissioners meeting February 10, 2026.

**Request:** Rebecca Brandt has submitted a request to increase wages for the Seasonal Technicians for the 2026 treatment season.

**Background:** The effectiveness and success of Bay County Mosquito Control is dependent upon the capabilities of the seasonal workforce. Seasonal positions at Mosquito Control require extensive training, technical knowledge and independent decision-making exceeding those of typical entry-level jobs. State and federal regulations also require employees to become Certified Pesticide Applicators through the Michigan Department of Agriculture and Rural Development, requiring additional training and passing two proctored exams. Having highly qualified workforce provides the best service to our residents and reduces risk to Bay County

**Finance/Economics:** Requested wages would increase \$1/hour from 2025. Wages would range from \$15.25 to \$16.25 depending on the shift and years of service. The requested wage increase will have an approximate \$13,500 impact on the program compared to 2025. Funds currently exist in Mosquito Control's line item 705.00 Temporary Help. There is no impact to the General Fund.

DAY SHIFT		NIGHT SHIFT	
1 <sup>st</sup> Year	2 <sup>nd</sup> Year+	1 <sup>st</sup> Year	2 <sup>nd</sup> Year+
\$15.25	\$15.75	\$15.75	\$16.25

**Recommendation:** To post and fill 32 seasonal Mosquito Control positions at the recommended pay rate following Board approval as well as approval of any necessary budget adjustments related to this request.

Thank you for your consideration.

cc: Jim Barcia  
Amber Johnson  
Scott Trepkowski  
Kim Priessnitz  
Rebecca Brandt  
Mike Losey

**BAY COUNTY MOSQUITO CONTROL**  
810 Livingston Street  
Bay City, Michigan 48708

**REBECCA BRANDT, MANAGER**  
brandtr@baycountymi.gov

Phone (989) 894-4555  
[www.baycountymi.gov](http://www.baycountymi.gov)



**JIM BARCIA**  
County Executive

**MICHAEL LOSEY, DIRECTOR**  
[loseym@baycountymi.gov](mailto:loseym@baycountymi.gov)

Mosquito Control  
Forest Sustainability  
Community Initiatives  
Geographic Information Systems  
Transportation Planning

**To:** Tiffany Jerry, Director  
Bay County Personnel & Employee Relations

**Through:** Michael Losey, Director  
Bay County Environmental Affairs & Community Development

**From:** Rebecca Brandt, Manager  
Bay County Mosquito Control

**Date:** January 23, 2026

**Re:** Request to Post and Fill Seasonal Staff Positions

**REQUEST:** Mosquito Control requests to hire 32 seasonal technicians for the 2026 treatment season. With the continued increase in minimum wage, and to be competitive with comparable jobs, Mosquito Control is requesting seasonal employee wages to be \$15.25, \$15.75, and \$16.25/hour; this is a \$1/hour increase from 2025.

**BACKGROUND:** The effectiveness and success of Bay County Mosquito Control is dependent upon the capabilities of our seasonal workforce. Seasonal positions at Mosquito Control require extensive training, technical knowledge, and independent decision-making, exceeding those of typical entry-level jobs. State and Federal regulations also require employees to become Certified Pesticide Applicators through the Michigan Department of Agriculture and Rural Development, requiring additional training and passing two proctored exams. Having a highly qualified workforce provides the best service to our residents and reduces risk to Bay County.

**FINANCE:** Requested wages would range from \$15.25 to \$16.25 depending on shift and years of service. The requested wage increase will have an approximate \$13,500 impact on our program compared to 2025. Funds currently exist in Mosquito Control's line item 705.00 Temporary Help; there is no impact to the General Fund.

Day Shift		Night Shift	
1 <sup>st</sup> year	2 <sup>nd</sup> year+	1 <sup>st</sup> year	2 <sup>nd</sup> year+
\$15.25	\$15.75	\$15.75	\$16.25

**RECOMMENDATION:** To post and fill 32 seasonal Mosquito Control positions at the recommended pay rate following Board approval, reference checks, drug testing, legal review, as well as approval of any necessary budget adjustments related to this request.

Cc: Jim Barcia  
Lindsey Arsenault     Mike Losey

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS The effectiveness and success of Bay County Mosquito Control is dependent upon the capabilities of the seasonal workforce; and

WHEREAS, Seasonal positions at Mosquito Control require extensive training, technical knowledge and independent decision-making exceeding those of typical entry-level jobs. State and federal regulations also require employees to become Certified Pesticide Applicators through the Michigan Department of Agriculture and Rural Development, requiring additional training and passing two proctored exams; and

WHEREAS, Having highly qualified workforce provides the best service to our residents and reduces risk to Bay County; and

WHEREAS, Mosquito Control requests to hire 32 seasonal technicians for the 2026 treatment season. With the continued increase in minimum wage, and to be competitive with comparable jobs, Mosquito Control is requesting that seasonal employee wages increase \$1/hour from 2025; and

WHEREAS, The proposed wage structure for the 2026 treatment season is as follows:  
First Year Day Shift \$15.25, Second Year and Beyond Day Shift \$15.75, First Year Night Shift \$15.75, Second Year and Beyond Night Shift \$16.25; and

WHEREAS, The requested wage increase will result in an approximate \$13,500 increase in program costs compared to 2025; and

WHEREAS, Sufficient funds currently exist within the 2026 Mosquito Control budget under line item 705.00 Temporary Help to support this request, and there is no impact to the Bay County General Fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the posting and filling of thirty-two (32) Bay County Mosquito Control Seasonal Technicians for the 2026 treatment season and additionally approves the requested wage increase as outlined above, with funds to come from the 2026 Mosquito Control budget; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Personnel/Mosquito Control - Seasonal Technician Hiring and Wage Increase for 2026 Treatment Season

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



## BAY COUNTY PERSONNEL & EMPLOYEE RELATIONS

**James A. Barcia**  
County Executive

**Tiffany Jerry**  
Director  
[jerryt@baycountymi.gov](mailto:jerryt@baycountymi.gov)

To: Jerome Crete, Chair, Committee of The Whole

From: Tiffany Jerry, Director, Personnel and Employee Relations



Date: January 12, 2026

RE: Committee of the Whole Agenda

Please consider the following for the agenda for the Board of Commissioners meeting February 3, 2026.

**Request:**

Post and fill Director of Juvenile Detention trainee.

**Background**

The Director of the Juvenile Detention facility has indicated a desire to retire in 2026. Due to the length of time it will take to post, fill and properly train a replacement to ensure safety, continuity of service and compliance with all rules and regulations of operating the facility, the County needs to hire an individual to train under the current Director. This will ensure a smooth transition.

**Finance/Economics**

The Director position starting rate of pay is \$81,120 per year progressing to \$94,744 after four years. A budget adjustment is necessary to cover up to six months of wages and fringe benefits.

**Recommendation**

Please refer to the full board for approval to post and fill the Director in training position and approve any budget adjustments as necessary.

Thank you for your consideration.

cc: Jim Barcia  
Amber Johnson  
Scott Trepkowski  
Kim Priessnitz  
Juli Reynolds

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/11/2025)

WHEREAS, The Bay County Director of the Juvenile Detention facility has indicated a desire to retire in 2026; and

WHEREAS, Due to the length of time it will take to post, fill and properly train a replacement to ensure safety, continuity of service and compliance with all rules and regulations of operating the facility, Bay County needs to hire an individual to train under the current Director. This will ensure a smooth transition; and

WHEREAS, The Director position starting rate of pay is \$81,120 per year, progressing to \$94,744 after four years. A budget adjustment is necessary to cover up to six months of wages and fringe benefits; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the addition of one (1) Director of Juvenile Detention Trainee position at the Bay County Juvenile Detention Facility and authorizes a budget adjustment up to \$94,744, with funding to be allocated from the General Fund Fund Balance; Be It Further

RESOLVED That any necessary budget adjustments to fund this position, including wages and fringe benefits, as required are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Personnel/Juvenile Home - Director of Juvenile Detention Trainee Position

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN-\_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

Description	Journal Number	Fund Balance
<u>Audited Unsigned Fund Balance or (Deficit) 12/31/2024</u>		\$11,643,821
Previous years Assigned Fund Balance for P.O.'s*		\$606,485
Assigned Fund Balance for designation to balance 2025 budget		\$3,296,139
<u>Unaudited Unsigned &amp; Assigned Fund Balance or (Deficit) at 12/31/2024</u>		<u><u>\$15,546,445</u></u>
<u>2025 Budgeted Surplus / (Deficit)</u>		<u><u>(\$3,296,139)</u></u>

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH DECEMBER 2025

Budget for Open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-03-111	-451,861
Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-03-290	-121,742
Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105.*	25-05-230	-32,882
Budget for General Fund to pay back the 2013-2020 foreclosure's excess proceeds to the claimant. BOC approved per Resolution 2025-112.	25-05-231	-470,058
Budget for increase in court appointed public guardian & conservation services contract with Catholic Family Services. BOC approved per Resolution 2024-208.	25-08-147	-110,004
Budget for 2025 Child Care Fund Truancy Court Program. BOC approved per Resolution 2024-126.	25-09-066	-24,875
To correct 2025 Budget to record the budget for GASB 87 & 96 capital leases & subscriptions for software. BOC approved per Resolution 2024-180 para. 11.C.	25-09-125	-47,400
Budget for an increase in Juvenile Division of Circuit Court for child placement costs for the 2025-2026 fiscal year. BOC approved per Resolution 2025-174.	25-09-270	-650,000
Budget for boiler repairs at Law Enforcement Center. BOC approved per Resolution 2025-179.	25-09-273	-20,000
Increase budget for Sheriff Department transport van. BOC approved per Resolution 2025-166.	25-09-274	-60,000
Incr. Equalization Dept budget for a restructuring of staff to now have two equal positions at all times for public coverage. BOC approved per Resolution 2025-49.	25-10-282	-5,715
Budget for General Fund to pay back the 2013-2020 foreclosure's excess proceeds to the claimant. BOC approved per Resolution 2025-112. Additional Claimant added	25-11-017	-14,918
Increase Equalization Dept contractual services budget due to a contract increase for the Equalization Director. BOC approved per Resolution 2025-12.	25-11-097	-4,000
Removing the Courts Virtual Backlog grant due to the grant being concluded. BOC approved per Resolution 2024-180 paragraph 11-C.	25-11-140	-5,733
Increase the Drain Office and Soil Erosion budgets for reclassification of the Civil Engineer position from PB09 to PB10. BOC approved per Resolution 2025-184.	25-11-212	-1,420
Increase Environmental Affairs budget due to retirement pay out of sick/vacation time. Boc approved per Resolution 2024-180 paragraph 11-C.	25-11-252	-10,366
Reduce the budget under G.F. Treasurer's Office activity for wages & fringes 30% of this position should be charged to Delin. Tax Fd. BOC approved Res. 2024-180	25-11-273	24,755
Increase Prosecutors budget due to retirement pay out of sick/vacation time. Boc approved per Resolution 2024-180 paragraph 11-C.	25-12-277	-59,823
Correct budget to record GASB 87 & 96 capital leases and subscriptions for software. BOC approved per Resolution 2025-174.	25-12-597	-8,400

Unaudited Estimated Unsigned Fund Balance or (Deficit) 01/27/2026

\$10,175,864



## BAY COUNTY FINANCE DEPARTMENT

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole Putt**  
Purchasing  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

### M E M O

TO: Jerome Crete, Chairperson  
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer 

DATE: January 26, 2026

RE: Executive Directive #2007-011

#### **REQUEST:**

Please place this memo on February 3, 2026, Committee of the Whole Agenda for your committee's information.

#### **BACKGROUND:**

On January 12, 2026, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

#### **ECONOMICS:**

As of the date of this communication, the following are the updates to the previous correspondence:

- A. Some of the federal/state grantor agencies have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2025 and/or 2026 appear to have no changes.

#### **RECOMMENDATION:**

To receive.

cc: Jim Barcia, County Executive  
Kim Priessnitz, Assistant Finance Officer



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### M E M O

TO: Jerome Crete, Chairperson  
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer

DATE: January 27, 2025

RE: 2026 Golf Course Fee Schedule Increase



#### **REQUEST:**

Please place this memo on February 3, 2026, Committee of the Whole Agenda for your committee's information.

#### **BACKGROUND:**

I have attached the current Golf Fee Schedule. During the 2026 Budget process, the senior player fees increased and these senior fees are directly connected to the golf outing fees; therefore, we would like to correct the 2026 fee schedule by increasing the 18 Holes w/Cart for Outings fees from \$32.00 to \$33.00.

Please contact me with any questions.

Thank you.

cc: Jim Barcia, County Executive  
Cristen Gignac, Director of Recreation and Facilities  
Kim Priessnitz, Assistant Finance Officer

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, During the 2026 Budget process, the Bay County Golf Course senior player fees increased; and

WHEREAS, The senior golf fees are directly connected to the golf outing fee structure; and

WHEREAS, It is necessary to correct the 2026 fee schedule by increasing the 18 Holes with Cart for Outings fee from \$32.00 to \$33.00 to maintain consistency with the updated senior fees; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the correction to the 2026 Bay County Golf Course fee schedule by increasing the 18 Holes with Cart for Outings fee from \$32.00 to \$33.00; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

## Finance/Recreation &amp; Facilities - 2026 Golf Course Fee Schedule Increase

MOVED BY COMM. \_\_\_\_\_  
SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_  
 VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_  
 DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_  
 AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



## BAY COUNTY FINANCE DEPARTMENT

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**James A. Barcia**  
County Executive

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
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**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

### M E M O

TO: Jerome Crete, Chairperson  
Committee of the Whole

FROM: Cristen Gignac, Director of Recreation & Facilities  
Scott Trepkowski, Finance Officer *29*

DATE: January 26, 2026

#### **REQUEST:**

Please place this memo on February 3, 2026, Committee of the Whole Agenda for your committee's information. To gain approval from the Board of Commissioners for a budget adjustment at the Bay County Fairgrounds for infrastructure improvement; specifically for a partial replacement of a failed water line.

#### **BACKGROUND:**

It has become required to replace approximately 615 linear feet of water main coming from Livingston into the Fairgrounds. This waterline feeds the many buildings on the south side of the fairgrounds, including the new Animal Services building and a fire hydrant. Infrastructure, specifically underground water lines, in the fairgrounds is poor. Staff continuously need to repair the water main breaks. This improvement will improve the reliability of the water fed into these buildings.

#### **ECONOMICS:**

We are requesting the use of \$50,482.30 of unrestricted General Fund, Fund Balance that has been accumulated from unused housing rehabilitation recaptured funds. The other funding sources to complete this project are listed below to be split equally up to a max of \$10,000 per department.

- Mosquito Control Millage
- Animal Control Millage
- Building & Grounds fairground budget

It is recommended the Board approve a budget adjustment for up to \$80,000 for this needed infrastructure improvement at the fairgrounds.

cc: Jim Barcia, County Executive  
Kim Priessnitz, Assistant Finance Officer  
Rebecca Brandt, Manager, Mosquito Control  
Matthew Beaver, Director of Administrative Services, Animal Control  
Jon Morse, Superintendent, Buildings & Grounds

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

WHEREAS, The Bay County Fairgrounds requires the partial replacement of an existing underground water line that has failed and continues to experience frequent breaks; and

WHEREAS, Approximately 615 linear feet of water main extending from Livingston Road into the Bay County Fairgrounds must be replaced to ensure reliable water service; and

WHEREAS, The water line feeds multiple buildings on the south side of the fairgrounds, including the new Bay County Animal Services building and a fire hydrant; and

WHEREAS, The underground infrastructure at the Fairgrounds, particularly water lines, is in poor condition, requiring ongoing repairs by staff; and

WHEREAS, Replacement of the water line will improve infrastructure reliability and reduce future repair costs; and

WHEREAS, The use of \$50,482.30 of unrestricted General Fund, Fund Balance that has been accumulated from unused housing rehabilitation recaptured funds is requested for the project; and

WHEREAS, Additional funding sources will be provided equally, up to a maximum of \$10,000 per department, from the Mosquito Control Millage, Animal Control Millage, and the Building and Grounds Fairgrounds budget; and

WHEREAS, The total project cost is not to exceed \$80,000; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a budget adjustment in an amount not to exceed \$80,000 for infrastructure improvements at the Bay County Fairgrounds, specifically for the partial replacement of a failed underground water line; Be It Further

RESOLVED That funding for this project shall include \$50,482.30 from unrestricted General Fund balance accumulated from unused housing rehabilitation recaptured funds, with remaining costs funded equally, up to a maximum of \$10,000 per department, from the Mosquito Control Millage, Animal Control Millage, and the Building and Grounds Fairgrounds budget; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

## Finance/Recreation &amp; Facilities – Bay County Fairgrounds Infrastructure Improvement

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 17, 2026

## RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/10/2026)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

## ACCOUNTS PAYABLE:

1/14/2026	\$302,192.79
1/14/2026	\$806,515.32
1/21/2026	\$ 575,793.60
1/21/2026	\$1,201,483.20
1/28/2026	\$687,572.64
1/28/2026	\$145,416.11
2/5/2026	\$239,257.22
2/5/2026	\$198,679.95

JEROME CRETE, CHAIR  
AND COMMITTEE

## Payables

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

## VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_

**OFFICE OF ASSIGNED COUNSEL**  
**MONTHLY REPORT**  
**DECEMBER, 2025**

Dec. 2023      Dec. 2024      Dec. 2025

Total Number of Arraignments: .....

221      218      228

C.C. FEL/VOP/PPO	11	Felony	48	Traffic	41
C.C. VOB/FTA/OSC	6	Misdemeanors	54		
Arraignment. Only	19	Arraignment. in DC by Retained	4	Arraignment. in DC by Assign. Atty.	4
D.C. VOB/FTA/OSC/FTP	40	Arraignment. in DC IPP	1		

Total Number of Referrals: .....

194      269      172

C.C. FEL/VOP/PPO	12	Misd.	62
Felony	53	Traffic	45

Total Number of Assignments: .....

188      266      170

C.C. FEL/VOP/PPO	12	Misd.	60
Felony	53	Traffic	45

Total Number of Defendants denied Court Appointed Counsel: .....

6      3      2

C.C. FEL/VOP/PPO	0	Misd.	2
Felony	0	Traffic	0

### **ARRAIGNMENTS**

#### **JEFF MARTIN**

Dec. 2023      Dec. 2024      Dec. 2025

Total Arraignments: .....

59      70      127

Felonies	25
Misd.	42
Traffic	19
Arraignment. Only	13
VOB/FTA/OSC/FTP	28

Settled at Arraignment      3

#### **GARSKE/HEWITT**

Dec. 2023      Dec. 2024      Dec. 2025

Total Arraignments: .....

125      123      75

Felonies	23
Misd.	12
Traffic	22
Arraignment. Only	6
VOB/FTA/OSC/FTP	12

Settled at Arraignment      0

#### **CIRCUIT COURT**

Dec. 2023      Dec. 2024      Dec. 2025

Total Arraignments: .....

26      14      17

Arraigned by Assigned Attorney		Arraigned by Retained Attorney or IPP		Assigned without an Arraignment	
C.C. FEL/VOP/PPO	11		0		1
C.C. VOB/FTA/OSC	6		0		

## ASSIGNMENTS

There were a total of

**170** defendants assigned

### ANDREA LABEAN

Assignments: .....

Dec. 2023   Dec. 2024   Dec. 2025

**16**   **54**   **7**

Arraigned by  
LaBean

Arraigned by LaBean  
on VOB/FTA/OSC

Assigned without an  
Arraignment

C.C. FEL/VOP/PPO	0
Felony	5
Misd.	1
Traffic	1



1
1

There were a total of violations of probation, which the **Andrea LaBean** was assigned.

7 or 4%

### PAUL BUKOWSKI

Assignments: .....

C. Johnson  
Dec. 2023   Dec. 2024   Dec. 2025

**19**   **5**   **15**

Arraigned by  
Bukowski

Arraigned by Bukowski  
on VOB/FTA/OSC

Assigned without an  
Arraignment

C.C. FEL/VOP/PPO	3
Felony	9
Misd.	3
Traffic	0

2

1

1
1

**1 Settled @ Arraignment**

There were a total of violations of probation, which the **Ryan Janer** was assigned.

15 or 9%

### RYAN JANER

Assignments: .....

M. Kanuszewski  
Dec. 2023   Dec. 2024   Dec. 2025

**27**   **0**   **26**

Arraigned by  
Janer

Arraigned by Janer  
on VOB/FTA/OSC

Assigned without an  
Arraignment

C.C. FEL/VOP/PPO	0
Felony	0
Misd.	18
Traffic	8

1



There were a total of violations of probation, which the **Paul Bukowski** was assigned.

26 or 15%

### MICHAEL HUBER

Assignments: .....

Dec. 2023   Dec. 2024   Dec. 2025

**15**   **18**   **17**

Arraigned by  
Huber/POLTORAK

Arraigned by Huber  
on VOB/FTA/OSC

Assigned without an  
Arraignment

C.C. FEL/VOP/PPO	2
Felony	12
Misd.	3
Traffic	0

1



There were a total of violations of probation, which the **Michael Huber** was assigned.

17 or 10%

## AARON HETHERINGTON

Dec. 2023   Dec. 2024   Dec. 2025

Assignments: .....

20   18   17

Arraigned by Hetherington/POLTORAK	
C.C. FEL/VOP/PPO	0
Felonies	12
Misd.	3
Traffic	2

Arraigned by Hetherington on VOB/FTA/OSC	

Assigned without an Arraignment	
	1

There were a total of violations of probation, which the Aaron Hetherington was assigned

17 or 10%

170 assignments on felonies, misdemeanors, traffic &

## ANDREW BONNELL

Dec. 2023   Dec. 2024   Dec. 2025

Assignments: .....

17   27   22

Arraigned by Bonnell	
C.C. FEL/VOP/PPO	0
Felonies	0
Misd.	16
Traffic	6

Arraigned by Bonnell on VOB/FTA/OSC	

Assigned without an Arraignment	

There were a total of violations of probation, which the Andrew Bonnell was assigned

22 or 13%

170 assignments on felonies, misdemeanors, traffic &

## ROSTER ATTORNEYS

Dec. 2023   Dec. 2024   Dec. 2025

Assignments: .....

74   144   66

Arraigned by POLTORAK/Assigned Attorney	
C.C. FEL/VOP/PPO	7
Felonies	15
Misd.	16
Traffic	28

Arraigned by Assigned Attorney on VOB/FTA/OSC	
	5

Assigned without an Arraignment	
	1
	2
	2

3 Settled @ Arraignment

There were a total of violations of probation, which the Roster Attorneys were assigned

66 or 39%

170 assignments on felonies, misdemeanors, traffic &

## RETAINED ATTYS.

IPP

DENIED

ASSIGNED W/OUT ARRAIGN

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	2
Misd.	2
Traffic	

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	
Misd.	
Traffic	1

C.C. FEL/VOP/PPO	
Felonies	
Misd.	
Traffic	

Assigned w/o Arraign. C.C.	
Assigned w/o Arraign. D.C.	11
WAIVED ATTORNEY	4
CC SETTLED @ ARRAIGN.	4
DC SETTLED @ ARRAIGN.	3

Total Arraignments In Dist. Crt. By Retained	4
Total Arraignments In Dist. Court IPP	1

Total Arraignments In Dist. Court IPP	1
Total Arraignments In Dist. Court IPP	1

**COMMITTEE OF THE WHOLE  
MINUTES**

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, JANUARY 13, 2026, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

**MOTION NO.**

COMMISSIONERS PRESENT:	1	2	3	4	5	6	7	8	9	10	11	12
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
CHRISTOPHER RUPP, V. CHAIR	P	S/Y	S/Y	Y	S/Y	Y	Y	Y	Y	Y	M/Y	Y
KATHY NIEMIEC	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK	P	Y	Y	Y	Y	Y	S/Y	S/Y	S/Y	Y	Y	Y
LARRY BESON	P	Y	Y	M/Y	Y	Y	Y	Y	Y	S/Y	S/Y	Y
JESSE DOCKETT	P	M/Y	M/Y	S/Y	M/Y	M/Y	M/Y	M/Y	S/Y	M/Y	Y	S/Y
TIM BANASZAK, EX OFFICIO	P	Y	Y	Y	Y	S/Y	Y	Y	M/Y	M/Y	Y	M/Y

**MOTION NO.**

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
JEROME CRETE, CHAIR	P	Y	Y	Y	Y							
CHRISTOPHER RUPP, V. CHAIR	P	Y	Y	S/Y	M/Y							
KATHY NIEMIEC	P	Y	Y	Y	Y							
VAUGHN J. BEGICK	P	Y	Y	Y	Y							
LARRY BESON	P	S/Y	S/Y	Y	Y							
JESSE DOCKETT	P	M/Y	M/Y	M/Y	S/Y							
TIM BANASZAK, EX OFFICIO	P	Y	Y	Y	Y							

**MOTION NO.**

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
JEROME CRETE, CHAIR	P											
CHRISTOPHER RUPP, V. CHAIR	P											
KATHY NIEMIEC	P											
VAUGHN J. BEGICK	P											
LARRY BESON	P											
JESSE DOCKETT	P											
TIM BANASZAK, EX OFFICIO	P											

OTHERS PRESENT: M. Beaver, J. Barcia, S. Trepkowski, L. Arsenault, A. Poirier, A. Davis-Johnson, T. Jerry, J. O'Malley, B. Eurich, J. Strasz, N. Putt, B. Krause, T. Cunningham

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

COMMITTEE OF THE WHOLE MINUTES  
TUESDAY, JANUARY 13, 2026

MOTION NO.

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NOTE: In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, [www.baycountymi.gov/executive/videos](http://www.baycountymi.gov/executive/videos).

1. MOVED, SUPPORTED, AND CARRIED TO APPROVE THE JANUARY 13, 2026, COMMITTEE OF THE WHOLE AGENDA AS PRINTED.
2. MOVED, SUPPORTED, AND CARRIED TO APPROVE DECEMBER 9, 2025, COMMITTEE OF THE WHOLE MINUTES, AS PRINTED.

Public input was called with Gina Fournier addressing the Committee. Ms. Fournier shared her concerns regarding the Sheriff's budget and discussed her experience with the office.

3. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR SERVICE AGREEMENT WITH POWERDMS 2026 (SHERIFF).
4. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE US IMAGING INDEXING CONTRACT (REGISTER OF DEEDS).
5. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR AGREEMENTS WITH NURSE PRACTITIONERS AND PHYSICIAN ASSISTANTS 2026 (HEALTH DEPARTMENT).
6. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR TRAVEL REQUEST FOR THE BAY COUNTY EMERGENCY PREPAREDNESS AND HEALTH EDUCATION DIVISION MANAGER AND THE COMMUNITY HEALTH EDUCATOR/HEALTH ANALYST TO ATTEND THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) 2026 PUBLIC HEALTH PREPAREDNESS SUMMIT (HEALTH DEPARTMENT).
7. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BUSINESS ASSOCIATE AND DATA SHARING AGREEMENTS 2026 (HEALTH DEPARTMENT).
8. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR DIRECT CARE WORKERS (DCW) PREMIUM PAY INCREASE FY2026 FROM REGION VII AAA (DEPARTMENT ON AGING).
9. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR PART-TIME SOCIAL WORKER POSITION FUNDED BY MICHIGAN HEALTH ENDOWMENT FUND GRANT (PERSONNEL/DEPARTMENT ON AGING).
10. MOVED, SUPPORTED, AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2025 (FINANCE).
11. MOVED, SUPPORTED, AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).

- 12. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION TO RECEIVE BID AWARD FOR IFB 2025-12 COST ALLOCATION PLAN TO MGT CONSULTING GROUP (FINANCE/PURCHASING).**
- 13. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR AGREEMENT WITH PEOPLE DRIVEN TECHNOLOGY FOR MICROSOFT LICENSES 2026 (FINANCE/INFORMATION SYSTEMS).**
- 14. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).**

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- 15. MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE OFFICE OF ASSIGNED COUNSEL REPORT FOR NOVEMBER 2025 (CORPORATION COUNSEL).**
- 16. MOVED, SUPPORTED, AND CARRIED TO ADJOURN (4:13 P.M.).**

**Submitted By:**

**Lindsey Arsenault  
Board Coordinator**